

Application for Transfer of Registration from PhD to MPhil

Before completing this application form please read the notes below carefully:

Information for Tier 4 visa students

If you have a Tier 4 visa you **must** contact Research Student Visa (researchstudentvisas@sussex.ac.uk) before completing this form. They will be able to advise on whether you need to make a new visa application before the course change.

If you are in receipt of a United States Federal Direct Loan, this request may have an impact on your funds. Please seek advice from the Financial Aid Office before proceeding (usfinancialaid@sussex.ac.uk)

SECTION A – To be completed by the student

Name	:	Reg. No.	:
School	:	Mode of Attendance	:
Degree Programme		:	
Correspondence Address		:	

Funding Status:

- Self-funded
 Student Loan (SFE)
 UKRI/Research Council Funded

Please check one box: (please note if a box is not checked, this request cannot be approved)	<input type="checkbox"/> I am in receipt of, or have been in receipt of, a United States Federal Direct Loan during my PhD/MPhil
	<input type="checkbox"/> I am not in receipt of, and have not been in receipt of a United States Federal Direct Loan during my PhD/MPhil

I wish to transfer my registration from PhD to MPhil:

Signed	:	Date	:
--------	---	------	---

(Student)

SECTION B – To be completed by the main supervisor

I recommend that the above student transfer his/her degree of registration as above:

Signed	:	Date	:
--------	---	------	---

(Main Supervisor)

SECTION C – To be completed by the Director of Doctoral Studies

I approve the transfer as recommended above:

Signed	:	Date	:
--------	---	------	---

(Director of Doctoral Studies or MAH Associate Dean for Doctoral Studies)

Once completed, please return to the Student Records Team