

## How to create a directory tree

1. Open File Explorer and navigate to the folder you want a directory tree of.
2. Type cmd in File Explorer's address bar and press Enter to open the Command Prompt directly at the folder you are in.
3. At the command prompt that opens, copy and paste this command: (leave out the quote marks) `tree /a /f > output.txt` This could take a few seconds depending on how many folders and files are stored inside your folder.
  - a. TIP: If you don't want the directory tree to include files (in other words, make the tree include only folders), skip the /f parameter from the command (`tree /a > output.txt`).
4. Output.txt is the text file in which the entire directory tree is going to be saved. You can call it anything you want, and it can be any text file type.
5. Close the Command Prompt and go back to File Explorer where you'll see the new text file you've just created.
6. Open the output file and the entire directory tree is listed inside.