Welcome back to travel – it’s great to see you!

While the travel, aviation and hospitality sectors remain widely and significantly impacted by the global pandemic, we ask users to follow to the below processes – using the Key Travel Online Booking Tool as a priority where possible, and contacting our expert offline consultants only for complex or urgent travel needs.

How to Book

Online Booking Tool: click here to log in
• Flights: point-to-point, round-trip, one-way (i.e. Heathrow to New York, Manchester to Munich)
• UK Rail
• UK & Worldwide Hotels
• Eurostar

Offline Travel Team: complex/urgent travel
• Request a quote via Travel Enquiry Form
• Call: 0161 819 9767 (recommended if urgent)
• Email: sussex@keytravel.com

Additional Booking Services
• Groups, Meeting, Events: groups@keytravel.com
• Travel Visas: keytravel@cibtvisas.co.uk
• Key Travel App: Play Store or App Store

Plan Early

Remember, the pandemic continues to affect travel in many ways. Bookers and travellers should plan well in advance and consider requirements around testing, quarantine, vaccine status, visas, face masks and general covid-related border entry restrictions.

Many destinations require evidence of negative PCR tests, pre-booked tests, on/offline forms, as well as other documentation and evidence. You may also require extended passport validity.

• Key Travel customers can benefit from a 5% discount for a Boots PCR test.
• For latest country information please check the FCDO Travel Advice Page.
• Check the Key Travel Covid Microsite for further useful information.

How to Access Key Travel

Not yet registered? Simply forward your @sussex.ac.uk or @bsms.ac.uk email address, name, department and contact number to bookers@keytravel.com.

Registered and forgotten your details? Enter your @sussex.ac.uk or @bsms.ac.uk at login and click the ‘Forgot Your Password’ link.

To confirm a booking you will need to provide:
• Purchase Order Number