Visiting and Exchange students 2019/20

1. Module marks

Marks are assured for the module at the relevant MAB in the School that owns the module. Therefore, marks will be assured for V&E students who took modules in Semester 1 at the February MABs and will be assured for Semester 2 modules at the June/July MABs.

V&E students are not considered by the PAB as they are not registered on an award.

2. Resit opportunities

Module failure leads to an automatic resit scheduled in the resit assessment period (A3 for S1 modules and A4 for S2 modules). A resit for a failed module will be uncapped in proportion with accepted EC (see Section 2: ‘Exceptional Circumstances’ of the Examination and Assessment Regulations).

SSRO will identify all V&E students with a module failure (including those who have an accepted EC claim) after the S1 and S2 PABs and will enter resits/sits on the database accordingly.

3. Assessment modes

Initial attempt: Alternative assessments should be set up for V&E students who are at Sussex for the Semester 1 teaching period only on modules where the initial attempt includes an exam or in-person assessment in A1 (see Section 1 of the Examination and Assessment Regulations, regulation 26). The alternative assessment will replace the A1 assessment only, and the mark from it should be conflated with any coursework. Full-year V&E students should take the normal cohort assessment.

Resit attempt: All V&E students are given a resit of the resit mode for all failed modules. Where the resit mode is an unseen exam or in-person assessment the school must set an alternative assessment mode to be taken by all V&E students (see Section 1 of the Examination and Assessment Regulations, regulation 26). Alternative modes that have not already been set up must be approved by the DTL on behalf of UEC, and reported to UEC as chair’s action. Schools can set up alternative assessment modes by going into the module assessment screen (ADD/ Mode Type =V&E/assessment mode, and then complete the details e.g. word length and deadline (Monday 1st June for S1 modules or Monday 17th August for S2 modules).

Schools to provide essay titles to all students (including V&Es) taking a resit/sit after results have been released.

4. Module results

Semester 1 only V&E students will have extended access to Sussex Direct so that they can see details of any resits required after leaving Sussex.

V&E year-long and Semester 2 only students’ module results will be published on Sussex Direct on the following results release dates:

<table>
<thead>
<tr>
<th>Level</th>
<th>Semester 1 modules</th>
<th>Semester 2 modules</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 6 modules:</td>
<td>By 10th February (resits/sits to be offered published 9th March)</td>
<td>24th June</td>
</tr>
<tr>
<td>Level 3/4/5 modules:</td>
<td></td>
<td>13th July</td>
</tr>
<tr>
<td>Level 7 modules:</td>
<td></td>
<td>22nd July</td>
</tr>
</tbody>
</table>
SSRO will email all V&E students (S1 leavers and full-year in March and S2 and full-year in July) to remind them to check their results on Sussex Direct.

5. Transcripts

SSRO will produce transcripts which the Global Engagement Office will send to all V&E students, showing the modules and marks that have been taken and achieved. Transcripts for S1 only students will be produced after the MABs in March; transcripts for S2 and full-year students will be produced after the MABs in July.

***If any errors are identified which require corrections to V&E students’ marks after they have been assured by the MAB, please alert the Global Engagement Office as they will need to re-run transcripts.***