Application for Transfer of Registration from PhD to MPhil

Before completing this application form please read the notes below carefully:

Information for Tier 4 visa students
If you have a Tier 4 visa you must contact Research Student Visa (researchstudentvisas@sussex.ac.uk) before completing this form. They will be able to advise on whether you need to make a new visa application before the course change.

If you are in receipt of a United States Federal Direct Loan, this request may have an impact on your funds. Please seek advice from the Financial Aid Office before proceeding (usfinancialaid@sussex.ac.uk)

SECTION A – To be completed by the student

<table>
<thead>
<tr>
<th>Name</th>
<th>Reg. No.</th>
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<tbody>
<tr>
<td>School</td>
<td>Mode of Attendance</td>
</tr>
<tr>
<td>Degree Programme</td>
<td></td>
</tr>
<tr>
<td>Correspondence Address</td>
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Funding Status:
☐ Self-funded ☐ Student Loan (SFE) ☐ UKRI/Research Council Funded

Please check one box:
☐ I am in receipt of, or have been in receipt of, a United States Federal Direct Loan during my PhD/MPhil
☐ I am not in receipt of, and have not been in receipt of a United States Federal Direct Loan during my PhD/MPhil

I wish to transfer my registration from PhD to MPhil:
Signed: ___________________________ Date: ____________
(Student)

SECTION B – To be completed by the main supervisor

I recommend that the above student transfer his/her degree of registration as above:
Signed: ___________________________ Date: ____________
(Main Supervisor)

SECTION C – To be completed by the Director of Doctoral Studies

I approve the transfer as recommended above:
Signed: ___________________________ Date: ____________
(Director of Doctoral Studies or MAH Associate Dean for Doctoral Studies)

Once completed, please return to the Student Records Team

STUDENT RECORDS TEAM
researchstudentprogress@sussex.ac.uk