



COMING
SEPTEMBER
**THE NEW MAH
CANVAS TEMPLATE**

IN RESPONSE TO STUDENT
FEEDBACK, THE SCHOOL OF MEDIA, ARTS
AND HUMANITIES (MAH) HAVE MADE A NEW
TEMPLATE FOR MODULES ON CANVAS



MAIN CHANGES TO
MAH CANVAS MODULES



Weekly Content Moved

- Weekly module content moved from homepages to 'units' page
- Link at top of module homepages to new list of weekly content

Weekly Pages Improved

- More headers and dividers for easier accessibility
- More details about weekly tasks and expectations
- Clearer revision suggestions and further activities

Assessment Information

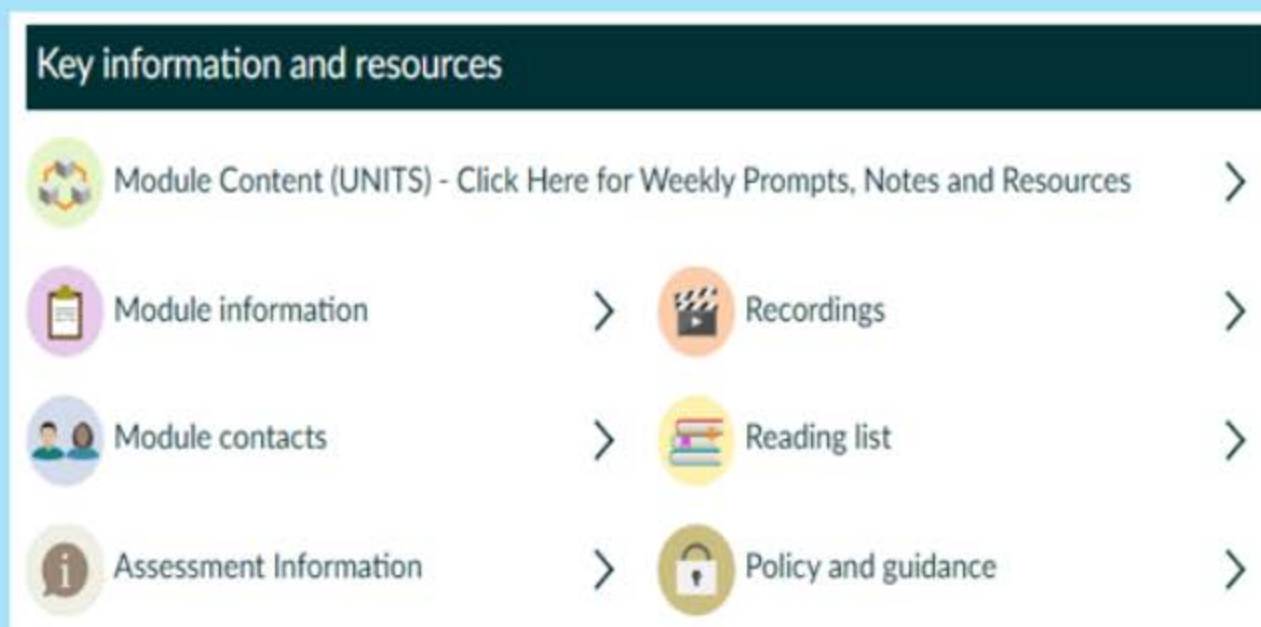
- 'Assignments and Guidance' replaced by 'Assessment Information' page
- New page has assessment expectations, criteria, and academic skills

Mobile Optimisation

- New template works better on mobile than old version
- Unnecessary images and long lists removed
- Tested on several mobile devices

WEEKLY CONTENT AND WEEKLY PAGES

LOCATION OF WEEKLY CONTENT



Key information and resources

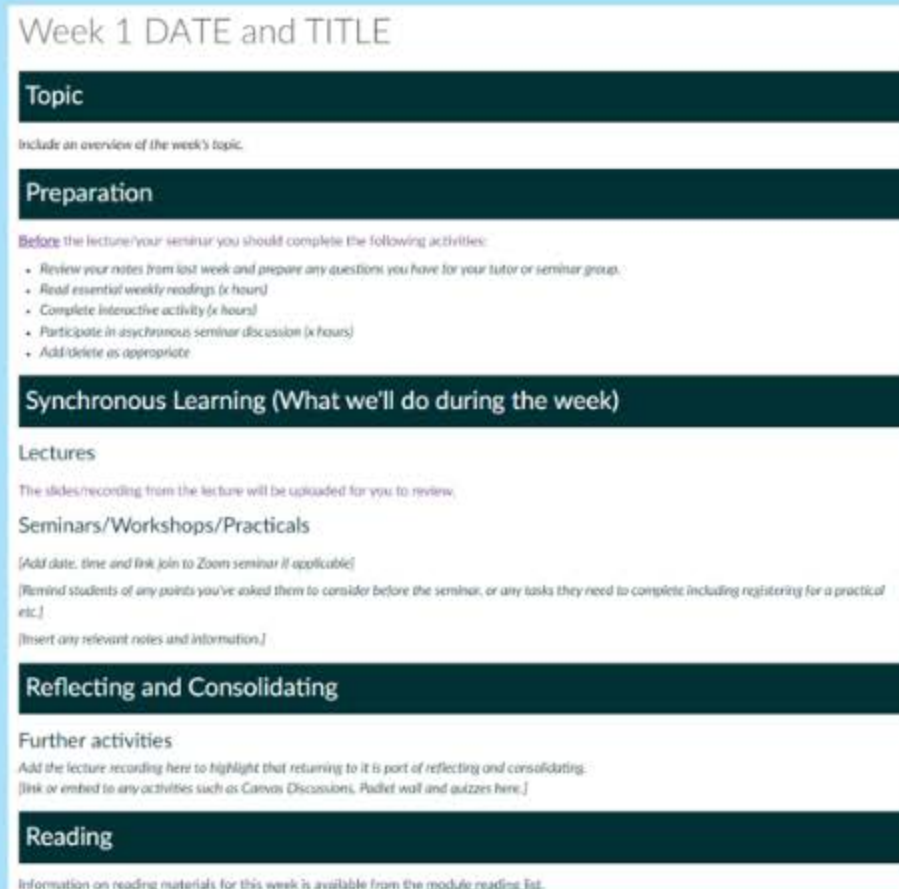
- Module Content (UNITS) - Click Here for Weekly Prompts, Notes and Resources
- Module information
- Module contacts
- Assessment Information
- Recordings
- Reading list
- Policy and guidance

- List of weekly topics on module homepages replaced with 'Module Content' link (**see left**)
- Brings you to units page, which has a link to each weekly topic
- Easier for tutors to edit
- More accessible on mobile devices

CONTENT OF WEEKLY PAGES

Weekly pages have more sections, making it easier to read and use for effective work:

- **Topic** (outline of weekly topic)
- **Preparation** (work for outside contact hours)
- **Synchronous Hours** (work for lectures, seminars, etc)
- **Reflecting and Consolidating** (further learning activities and revision)
- **Reading** (link to the reading list)



Week 1 DATE and TITLE

Topic

Include an overview of the week's topic.

Preparation

Before the lecture/seminar you should complete the following activities:

- Review your notes from last week and prepare any questions you have for your tutor or seminar group.
- Read essential weekly readings (x hours)
- Complete interactive activity (x hours)
- Participate in asynchronous seminar discussion (x hours)
- Add/delete as appropriate

Synchronous Learning (What we'll do during the week)

Lectures

The slides/recording from the lecture will be uploaded for you to review.

Seminars/Workshops/Practicals

[Add date, time and link join to Zoom seminar if applicable]

[Remind students of any points you've asked them to consider before the seminar, or any tasks they need to complete including registering for a practical etc.]

[Insert any relevant notes and information.]

Reflecting and Consolidating

Further activities

Add the lecture recording here to highlight that returning to it is part of reflecting and consolidating.
[link or embed to any activities such as Canvas Discussions, Padlet wall and quizzes here.]

Reading

Information on reading materials for this week is available from the [module reading list](#).

ASSESSMENT INFORMATION

Assessment Information and Expectations

Assessment Details and Expectations:

Assessment and weighting: *[please give candidates the full title which you expect them to give their work]*

Assessment aims: *[max 200 words]*

This assessment measures the following module learning outcomes:

- Learning Outcome 1
- Learning Outcome 2
- Learning Outcome 3

Assessment details: *[please explain the components of the assignment: what you want students to do and how you want them to do it]*

Assessment format: *[for example, if a Word document clarify font, spacing, borders, and the use of headings]*

Word count / duration / size of assessment: *[please specify word count / running time / physical size of assessment as relevant]*

Referencing style: *[please be clear about the referencing style you expect and include a link to the specific referencing guidance on Skills Hub]*

Additional information: *[if you need to give students further information, a worksheet, list of questions etc., please use the file upload function denoted by the rectangular portrait icon (looks like a page with the corner folded down) above this box.]*

Assessment Criteria and Feedback

Your work will be graded using the assessment criteria for your subject below. The headings for the assessment criteria follow the generic MAH criteria, which are designed to help students to interpret their feedback.

- Knowledge and understanding

[please summarise what this criteria means for your subject. Please link to subject-specific criteria]

- Research

[please summarise what this criteria means for your subject. Please link to subject-specific criteria]

- Critical and creative thinking

[please summarise what this criteria means for your subject. Please link to subject-specific criteria]

- Presentation and communication

[please summarise what this criteria means for your subject. Please link to subject-specific criteria]

Your feedback will be available on Canvas and Sussex Direct.

- **How to Submit Your Work** (link to Turnitin and checklist for submitting work)
- **Support with Academic Skills** (academic skills help and links)
- **Academic Integrity and Avoiding Academic Misconduct** (misconduct guidelines, including plagiarism, cheating, misuse of AI services)

'**Assessment Information**' will be the new location for assessment details:

- **Assessment Details and Expectations** (specific assessment info like title, word count, referencing)
- **Assessment Criteria and Feedback** (clear criteria you'll be marked on and how to access feedback)

How To Submit Your Work:

The Assignment page linked below includes the details of how to submit your work.

[Please add the link here to the assignment. Use the chain-link button above, select "Course Link" and then "Assignments" from the menu and then the assignment.]

The information will include a submission date but please always remember to check Sussex Direct for the most up-to-date information. Sussex assessment submission dates are all governed by the local time in the UK; if you are out of the country when you submit your work please make sure you take account of the time difference.

In preparation for submitting your work, please:

- Check the date and time of your assessment deadlines
- Allow plenty of time for e-submissions (particularly for large files and media files)
- Check you are uploading the correct file/s and to the correct submission point
- Avoid using a Safari web browser on a MAC (we recommend Chrome or Firefox instead)

Support with Academic Skills:

There are plenty of online and on-campus resources to support you to develop your academic skills and support you through your assessment.

[You can find English language support here](#)

[You can find essay writing support here](#)

If you know you have a specific learning difficulty such as dyslexia, or think you may have, then contact the Student Life Centre who have advisors with expertise in these areas:

<http://www.sussex.ac.uk/student-support/learnindifficulties>

Other support services relating to studying and assessment can be accessed through this link

<http://www.sussex.ac.uk/student-support/learnindifficulties/study>

Academic Integrity and Avoiding Academic Misconduct:

Academic misconduct is cheating. It includes plagiarism, collusion, fabrication of results, and cheating in exams. It also includes but is not limited to: asking someone to write assignments for you, buying an essay from an essay writing company, or the presentation of AI-generated responses or text as your own work. This sort of cheating is known as 'personation' and is treated very seriously by the university.

Sometimes students commit academic misconduct without fully understanding why they have done something wrong. To protect yourself from committing academic misconduct, you should understand what it is and learn some of the common mistakes students make.

For information on avoiding academic misconduct, please consult the section "Referencing and Academic Integrity" on Skills Hub (link below). Skills Hub also includes clear information about referencing; following the university's guidelines is one of the easiest ways to avoid plagiarism.

[Academic Integrity at Sussex](#)