Key Dates

October 2014 to October 2015

October 2014

Friday 31 October

➢ Deadline for informing Student Progress and Assessment Office (SPA) of special examination timetable requirements e.g. exams which must run at the same time or specific reasons for particular timings.

➢ Deadline for the School Director of Student Experience (or nominee) to notify SPA of students with religious observances, work placements, and/or competitive sporting events for the 2014/2015 academic year. Further information is available from the following website:

http://www.sussex.ac.uk/spa/studentassessment/examtimetable/religionsportworkplacement

November 2014

Friday 07 November

➢ Examination rubric publication deadline for A1. Examination rubrics should be posted on School/Department assessment information noticeboards or websites.

Friday 14 November (tbc)

➢ Draft A1 examination timetable published. Students must check their own timetable for clashes. Students must notify SPA if they have a clash. The timetable cannot be amended after Thursday 20 November 2014.

Friday 21 November (tbc)

➢ Final version of A1 examination timetable published www.sussex.ac.uk/sas/examtimetables

Tuesday 25 November

➢ Deadline for submission of camera ready examination papers for A1 to SPA.

Friday 28 November

➢ Deadline for notification of special examination arrangements to SPA from Student Support Unit (SSU) for A1 assessment period. For note: No changes can be made to the examination timetable after final publication on 21 November 2014.

➢ Deadline for notification to SPA of examiners contact telephone numbers for use if a query is raised on a paper during an examination.
January 2015

Monday 05 – Friday 16 January

- A1 (mid-Year) assessment period.

February 2015

Monday 02 February

- Examination rubric publication deadline for A2. Examination rubrics should be posted on School/Department assessment information noticeboards or websites.

March 2015

Friday 13 March (tbc)

- Draft A2 exam timetable published. Students must check their own timetable for clashes. Students must notify SPA if they have a clash. The timetable cannot be amended after Thursday 19 March.

Friday 20 March (tbc)

- Final version of A2 examination timetable published  www.sussex.ac.uk/sas/examtimetables

Tuesday 24 March

- Deadline for submission of camera ready examination papers for A2 to SPA

April 2015

Friday 10 April

- Deadline for notification of special examination arrangements to SPA from SSU for A2 assessment period. **For note:** No changes can be made to the examination timetable after final publication on 20 March 2015.

- Deadline for notification to SPA of examiners contact telephone numbers for use if a query is raised on a paper during an examination.

May 2015

Monday 11 May – Friday 12 June

- A2 (Year End) Assessment period
July 2015

Friday 31 July (tbc)

➢ Draft A3 examination timetable published (tbc). Students must check their own timetable for clashes. Students must notify SPA if they have a clash. The timetable cannot be amended after Thursday 6 August 2015.

August 2015

Tuesday 04 August

➢ Deadline for submission of camera ready examination papers for A3 to SPA

Friday 07 August 2015

➢ Final version of A3 examination timetable published  www.sussex.ac.uk/sas/examtimetables

17 August – 04 September (tbc)

➢ A3 (summer vacation assessment period)

October 2015

Friday 30 October

➢ Deadline for informing SPA of special examination timetable requirements e.g. exams which must run at the same time or specific reasons for particular timings.

➢ Deadline for the School Director of Student Experience (or nominee) to notify Student Progress and Assessment Office of students with religious observances, work placements, and/or competitive sporting events for the 2015/2016 academic year. Further information is available from the following website:

http://www.sussex.ac.uk/spa/studentassessment/examtimetable/religionsportworkplacement

11 September 2014