BA History & English

Course Handbook

2018/19
Welcome to the History & English BA degree! This is your course handbook. It contains important information about how your degree course and related matters are organised, which you will need to know as you progress through your years of study here. Please read it carefully. We look forward to meeting you, and wish you an enjoyable and fruitful time at Sussex. You are now a member of a higher education academic community. There will be exciting challenges ahead, and we look forward to helping you rise to them.

As a Joint Honours student, you will be spending time in two Schools and Departments, so please take some time to work out how each of your School and Department works. Please note the name of your Academic Advisor (in the School of English), and do not hesitate to ask them any questions you may have about Sussex Direct, Canvas, and similar matters relating to access to your on-line course materials. All of your seminar tutors have office hours twice a week, so you should make sure you make the most of the time that they place at your disposal. Your lecturers and tutors are friendly, approachable, and knowledgeable people. They want you to feel at home at Sussex, help you to succeed as a student, and help you to grow as a person.

We are always happy to meet with you during our office hours or by appointment, and we very much look forward to getting to know you.

Professor Lucy Robinson, Arts A36, Head of the History Department (Research), email: L.Robinson@sussex.ac.uk

Dr Chris Warne, Arts A117, Head of the History Department (Teaching), email: C.M.Warne@sussex.ac.uk

Professor Lynne Murphy, Arts B348, Director of Teaching and Learning (School of English), email: M.L.Murphy@sussex.ac.uk
Welcome from the Head of School of History, Art History and Philosophy (HAHP)

Since its inception in 1961, the University of Sussex has consistently ranked among the best British universities for the study of arts and humanities.

In 2009 the University brought together four leading programmes - History, Art History, Philosophy and American Studies - into a new dedicated School of study. The subjects we teach focus on the ability to reason, to analyse, to take critical positions and to expound them. Your studies with us will be an intensive high-level training in how to think - whatever your area of study - fitting you with the skills for a wide range of careers.

The School of History, Art History and Philosophy (HAHP) combines high-quality teaching, cutting edge international research and a friendly and supportive atmosphere.

Professor Liz James
Head of School of History, Art History and Philosophy
Welcome from the Head of School of English

A very warm welcome to the School of English. Through BA degrees in English Literature, English Language and Linguistics, American Studies, and Drama, we engage with the historical, creative, performed, theoretical, and linguistic aspects of English as a world language and literature. The School is committed to providing our students with teaching of high quality, founded on the expertise of over 50 members of academic faculty whose research has overwhelmingly been celebrated as internationally excellent. Our aim is to provide you with a supportive and intellectually stimulating environment as you work in your chosen degree course, in one of the most exciting Schools of English in the UK.

I hope that you will take full advantage of what Sussex University has to offer you, from the wide range of modules and opportunities for study abroad, to the vibrant student networks on campus and in Brighton. All the School's staff wish to help you to make the most of your time here. Studying in the School you become a part of an academic community that explores how language, whether read or performed, is the foundation of the investigations we undertake about the human place in the world. In our critical and creative engagement with literature and culture from Anglo-Saxon epics to the most contemporary of novels or dramatic performances, we discover the imaginative possibilities open to us all in the global twenty-first century. We want to work with you in helping you further your development into independent, informed and questioning thinkers, as you shape that future. Yet how much you get out of your time here depends on how much you put in, and I encourage you to be an enthusiastic participant in your degree course. Above all, studying with us should be rewarding and enjoyable. If you feel at any point that is not the case, let us know and we will try to help. I very much hope that you have a pleasurable and productive time with us at Sussex, and look forward to meeting you!

Professor Carol Watts
Head of the School of English
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Key HAHP School and History Department contacts

The History Department sits within the wider unit of the School of History, Art History and Philosophy (HAHP). Administration of your degree and modules is organised by the School. The School, and its component Departments including History, are all situated in Arts A on campus (here’s a [campus map](#)).

**HAHP School Office**

Arts A7

**History Departmental Co-ordinator** (your first point of contact for any administrative issues or difficulties that arise, such as changing modules, change of contact details, etc.)

Arts A7, [history@sussex.ac.uk](mailto:history@sussex.ac.uk)

**Head of History (teaching)**

Chris Warne, Arts A117, [C.M.Warne@sussex.ac.uk](mailto:C.M.Warne@sussex.ac.uk)

**Head of History (research)**

Lucy Robinson, Arts A36, [L.Robinson@sussex.ac.uk](mailto:L.Robinson@sussex.ac.uk)

**Head of School of HAHP**

Liz James, Arts A130, [E.James@sussex.ac.uk](mailto:E.James@sussex.ac.uk)

**School Director of Student Experience**

Hester Barron, Arts A151, [H.Barron@sussex.ac.uk](mailto:H.Barron@sussex.ac.uk)

**School Director of Teaching and Learning**

Kathleen Stock, Arts A114, [K.M.Stock@sussex.ac.uk](mailto:K.M.Stock@sussex.ac.uk)

**School Administrator**

Deborah Jackson-Smith, Arts A115, [D.K.Jackson-Smith@sussex.ac.uk](mailto:D.K.Jackson-Smith@sussex.ac.uk)

In addition, you can find out the contact details of your lecturers, seminar tutors, and academic advisors (see p.14), by checking Sussex Direct (see p.10).

**How we contact you**

We will use your university email address to contact you (not a private one). Therefore please check it regularly for important course and module information.
Key School of English contacts

The School of English is situated in Arts B on campus (here’s a campus map).

English School Office (your first point of contact for any administrative issues or difficulties that arise, such as changing modules, change of contact details, etc.)

Arts B133, english@sussex.ac.uk

Head of School of English

Carol Watts, Arts B255, Carol.Watts@sussex.ac.uk

School Director of Student Experience

Melanie Green, Arts B250, M.J.Green@sussex.ac.uk

School Director of Teaching and Learning

Lynne Murphy, Arts B348, M.L.Murphy@sussex.ac.uk

School Administrator

Emma Carlyle, Arts B264, E.L.Carlyle@sussex.ac.uk

In addition, you can find out the contact details of your lecturers, seminar tutors, and academic advisors (see p.14), by checking Sussex Direct (see p.10).

How we contact you

We will use your university email address to contact you (not a private one). Therefore please check it regularly for important course and module information.
Careers and employability

It’s never too early to start thinking about your future career after you leave Sussex. The Careers and Employability Centre is based in the Library. See the Careers and Employability Centre’s website for more details of workshops, cv advice, internship opportunities, employer drop ins, job fairs, individual appointments, and lots more: http://www.sussex.ac.uk/careers/services/students

BA History & English course aims

The aims of the History course are to:

- Develop knowledge and understanding of the human past.
- Foster awareness and understanding of historical processes which have a direct or indirect bearing on the present.
- Encourage respect for historical context and evidence.
- Reflect critically on differing interpretations of the medium and distant past.
- Impart particular skills and qualities of mind relevant to the discipline of history.
- Satisfy key criteria of historical knowledge and method, including an awareness of span and change over time across geographical range
- Engage with primary as well as secondary sources.
• Reflect on the theoretical underpinnings of the historical discipline.
• Foster an appreciation of the diversity of historical specialisms (including social, economic, cultural, political, intellectual, gender, oral, and environmental history).
• Satisfy progression requirements by conducting i) survey history, ii) particular historical topics or short periods, iii) comparative and thematic history, iv) historiography, v) documentary-based special subjects.

The aims of the English course are to:

• Study literatures in English across a range of genres and historical periods
• Analyse the production, consumption and reception of texts within their historical and cultural context
• Appreciate a range of literary traditions, both dominant and marginal, and their effects on cultural formations and identities
• Appreciate and understand a range of theoretical approaches to the study of literature
• Appreciate complexity and variety of language and genre
• Relate literary texts to other media and discourses

Course learning outcomes

The History course learning outcomes are as follows (‘course learning outcomes’ are the skills, abilities and characteristics we expect you to acquire over the length of the History part of your degree course). We expect you to:

• Have developed the historian’s skills and qualities of mind.
• Have developed an awareness of continuity and change over an extended time span (Time Depth).
• Have understood historical process over an extended period.
• Have a broad and comparative understanding of the history of more than one society, culture or state (Geographical Range).
• Have undertaken close work on primary source material and carry out intensive critical work on such source material (Contemporary Sources).
• Reflect critically on the nature of the discipline, its social rationale, its theoretical underpinnings and its intellectual standing (Critical Awareness).
• Critically engage with a variety of approaches to history and critically engage with the concepts and methodologies of other disciplines where appropriate (Diversity of Specialisms).
• Formulate, execute, and complete an extended piece of writing under appropriate supervision (Extended Writing).
• Have acquired a range of core and personal attributes, cognitive, research, practical, and transferable skills (HAHP Core Transferable Skills).

The English course learning outcomes are as follows (‘course learning outcomes’ are the skills, abilities and characteristics we expect you to acquire over the length of the English part of your degree course). We expect you to:

• Demonstrate competence in the close reading, description and analysis of literary texts.
- Distinguish generic literary conventions and describe their importance for the shaping of meaning.
- Demonstrate knowledge and understanding of the distinctive characters and histories of texts written in the principal genres of poetry, fiction and drama.
- Understand the influence on literature and on literary theory of cultural norms, historical circumstances, discourses of authorship and modes of textual production.
- Structure and develop an argument in clear prose and demonstrate command of a broad range of critical vocabulary and critical concepts.
- Reflect critically on the relationships between literature and other media including film.
- Apprehend the range and diversity of global literature in English.
- Demonstrate knowledge and understanding of a range of literature in English from different periods, including literature from before 1800.
- Use bibliographic and referencing skills appropriate to the discipline and in conformity with professional conventions.
- Demonstrate effective oral communication skills through participation in seminars and/or in group presentations or through other media as appropriate.

**Course structure**

**In YEAR ONE**, on the History part of your degree, you will be taught by practicing historians in lectures, seminars and digital skills workshops – helping you to become a critical historian. You will study world history from 1500 to 1900 and important areas of continuity and change. In workshops, you develop digital history skills and learn how digital media is transforming our world. You will take two ‘core’ modules: *The Early Modern World*; and *The Making of the Modern World*.

On the English part of your degree, you will be taught by English literature scholars in lectures and seminars. Your modules provide you with the foundation for your further studies in years 2 and 3. The modules you take in year 1- two year long ‘core’ modules: *Critical Approaches* and *Reading Genre* - will ask fundamental and far-reaching questions about what literature is, and about the ways we read and make sense of literature over a wide historic range.

**In YEAR TWO**, on the History part of your degree, in lectures and group presentations, you will focus on the ways historians have approached the past. You will study global history and discover how global connections shape the histories of human rights, democracy and migration. You will also choose a specialism by region, such as modern Britain, Europe or China. To develop your research skills, you will carry out a project to tackle historical debates on a time and place topic of your choosing, ranging from topics such as the slave revolts of the nineteenth century to the rise of China as a contemporary global superpower.

In addition to two further core modules, Ideas of History and Global History 1500-2000, you can choose from a range of ‘History Short Period’ options (Autumn term) and ‘Time and
Place’ options (Spring term). The following is a representative sample though maybe subject to change in light of changes in staff availability.

- History Short Period: America in the 20th Century
- History Short Period: Britain in the 20th Century
- History Short Period: Europe in the 20th Century
- History Short Period: South Asia Since 1880
- History Short Period: The Middle East and North Africa since 1908
- Time and Place: 1796: Lithography and the Mass Produced Image
- Time and Place: 1831: Slave Revolts
- Time and Place: 1851: Science, Empire and Exhibitionism
- Time and Place: 1861: The Coming of the American Civil War
- Time and Place: 1937: Mass Observation
- Time and Place: 1938: Kristallnacht
- Time and Place: 1942: Holocaust
- Time and Place: 1953: Monarchs and Murders
- Time and Place: 1968: Rivers of Blood
- Time and Place: 1980: The Iran Hostage Crisis
- Time and Place: 1992: Fortress Europe
- Time and Place: 2008: The Spectacle of the Beijing Olympics

On the English part of your degree, your modules consolidate what you have learned in Year 1 and introduce you to new material and approaches. In the autumn term you select a Period of English Literature module (one of 1500-1625; 1625-1750; 1750-1880; and 1860-1945). This will develop your skills in thinking contextually and historically and in applying to the literature of a particular period the theoretical approaches you have learnt so far. You also choose from a wide range of different options beginning to tailor your interests and shape your own degree in consultation with your tutors and academic advisor. The following is a representative sample though maybe subject to change in light of changes in staff availability.

- Contemporary Literature and Culture
- For Love: Taste, Evaluation, and Aesthetics in Criticism and Culture
- Humans and Animals
- Inner Worlds: Literature, 800-1750
- Literature, Politics and Culture in Postwar Britain
- Lyric Poetry
- Modernisms
- Other Worlds: Literature, 800-1750
- Primitivism at the Turn of the Nineteenth Century
- Reading Post-Colonial Texts
- Romance
- Science and Literature
- Sense and Sexuality: Women and Writing in the Eighteenth Century
- Staging the Renaissance: Shakespeare
- The Arts and Literature of Satire
In FINAL YEAR, on the History part of your degree, you will choose your special subject and work with an expert in your chosen area, handling primary sources and relevant materials. You will also work on your dissertation (an original archive-based project on a topic you choose) with a tutor.

In addition to your dissertation, the following is a representative sample of Special Subject options, though subject to possible change in the light of staff availability:

- Special Subject: Britain and the Second World War
- Special Subject: Cinema and Society in Britain, 1935-1955
- Special Subject: Digital London, 1690-1800
- Special Subject: Domesticity and its Discontents: Women in Post-War Britain
- Special Subject: End of Empire: Nationalism, Decolonisation and the British Raj in India 1937-1950
- Special Subject: From Zionism to Post Zionism
- Special Subject: Genocide
- Special Subject: Gone with the Wind? The Civil War in American Memory
- Special Subject: Modernism
- Special Subject: Palestine in Transition, 1900-1948: Everyday Life in Times of Change
- Special Subject: Post-Rave Britain 1988-present
- Special Subject: Reforming Islam in the 20th Century: Modernism, Revivalism, Extremism, Terrorism
- Special Subject: Religion and the Emergence of Modern Science, 1620-1880
- Special Subject: The Century of the Gene
- Special Subject: The Civil Rights Movement
- Special Subject: The European Experience of the First World War
- Special Subject: The French Empire and Its Aftermath
- Special Subject: War and the Intellectuals

On the English part of your degree, your modules increasingly involve research, requiring you to show ever greater originality and independence of thought in your approaches. You will be able to work in detail on two special authors and on a Special Subject, giving yourself the freedom to specialise in depth in areas of study and on topics of your choice.
The following is a representative sample of Special Author and Special Subject options, though subject to possible change in the light of staff availability:

- **Special Author**
  - Emerson and Thoreau
  - Jean Rhys, Jamaica Kincaid and the Postcolonial Caribbean
  - Christopher Marlowe
  - Edgar Allan Poe
  - Geoffrey Chaucer
  - George Eliot
  - Henry James
  - Mary Wollstonecraft
  - Salman Rushdie
  - Samuel Beckett
  - Samuel Taylor Coleridge
  - Thomas Hardy
  - Virginia Woolf
  - Vladimir Nabokov
  - William Blake

- **Special Subject**
  - British Writing: 1945-1970
  - Capital Culture: Money, Commerce and Writing
  - Documentary America: Non-Fiction Writing
  - Experimental Writing
  - Islam, Literature and the 'West'
  - Late Modernist Poetics
  - Queer Literatures
  - Spectacular Imaginings
  - Renaissance Drama and the Stage 1580-164
  - Technologies of Capture: Photography and Nineteenth Century Literature
  - The Literatures of Africa
  - The Uncanny
  - Twenty-First Century Literature
  - Utopias and Dystopias

**Reading weeks**

In most modules you will have one week designated as a ‘reading week’ in both terms. This is NOT a holiday and is to be used to catch up on reading for your module or to prepare for assessment. Normally you should not go home. Since reading weeks differ from Department to Department, and HAHPC and English do not always have the same reading weeks, you should continue to attend classes in your other modules, if they are held.

**Choosing your options**

You will choose your options for the following academic year around the middle of the Spring term of the current academic year. You will receive an email from your departmental
co-ordinator at the relevant time. In addition, your Head of Department or their nominee will hold an ‘Options Event’ around that time: a publicised general meeting for your year group, to discuss the various modules available to you, and to help you make an informed choice. If you want further information, please drop in to see the tutor of the module you are interested in during their office hours (see below) or consult your academic advisor.

Student feedback and drop-in hours

Every member of teaching faculty holds “student feedback and drop-in hours” (sometimes also known as “office hours”) each week during term time, which will be advertised on their office doors and on Sussex Direct. These hours are for, among other things: following up material discussed in lectures or seminars; raising questions you still have; trying out new ideas; discussing any feedback you have received on written work or presentations; visiting your academic advisor. They are a form of contact hours available to you throughout your degree, should you wish to make use of them. You are strongly encouraged to ‘drop-in’ during these hours or else make an appointment via email. (If a tutor is away without notice during a published office hour, please let the History Co-ordinator or English Co-ordinator know).

Teaching and learning on the History & English Degree

Modules on the History & English Degree are typically taught on the basis of a 50-minute lecture and smaller group seminars later in the week. Seminars tend to be an hour or 2 hours long.

In final year, on the History part of the degree, the dissertation module is supervised on the basis of fortnightly seminars that run for 2 hours. As well as periodic one-to-one meetings, these seminars take up various aspects of research methodology, access to archival sources, and other matters relating specifically to the challenges posed by detailed historical research on your chosen topic.

In addition to attending lectures and seminars, you are expected to do independent reading and note-taking and any other tasks the lecturer has set you for the week. Whilst your core reading will normally be provided on-line, you will be expected, especially in years 2 and 3 of the degree, to consult books and articles in the Sussex library.

Much of your course material is found on Canvas, the University’s online learning platform, which you will need to check every week. You should be automatically subscribed to the Canvas sites for your modules but if not, please contact your subject co-ordinator in the relevant School Office.

Any additional reading material not on Canvas can be found via the University Library. In addition to their physical copies of books, they have an extensive electronic library which is accessible remotely. Please contact your module tutor if some recommended book or other reading is not there so they can order it for you.

All of your class times and locations, and the contact details of your tutors, are to be found in your timetable on Sussex Direct. Sussex Direct is the University’s online tool for
administrating your degree. Please contact your subject co-ordinator in the relevant School Office if anything is missing or in error.

Helpful learning resources for the History part of your degree

History referencing and bibliography

History-How to Write an Essay

How to write a history reflexive essay

How To Give A History Presentation 2018-19

History Answering Primary Source Analysis Questions 2018-19

Subject-specific library resources

For final year students

History Dissertation Handbook 2018-19

Helpful learning resources for the English part of your degree

Assessment, Feedback & Submission Information

English Literature Handbook

Library Subject Guide: English

Student mentors

Mentors are HAHP PhD students who are available to help you with a range of study skills, such as time management and effective planning, help with presentations, planning and structuring written assessments, revision skills and exam preparation, contributing effectively to seminars, and making the best use of feedback. Mentors run lunchtime drop-in sessions every day of the week; see posters around the school for details.

Brushing up your general academic skills

The Careers and Employability Centre runs a range of workshops on specific skills such as: academic writing, planning and structuring essays; referencing; managing stress; revision; and more. See here for a range of online and in-person resources: http://www.sussex.ac.uk/careers/studyskills

English Language skills

The Sussex Centre for Language Studies offers resources designed to help students improve their academic English and their understanding of British academic culture.
They offer free workshops, ‘time to write’ sessions and one-to-one tutorials throughout the academic year for students for whom English is not their first language. These are available to international/overseas students studying for a degree at the University of Sussex.

Contact the team on elas@sussex.ac.uk or see here for more details http://www.sussex.ac.uk/languages/english/elas

Assessment

Whilst at Sussex you will sit a range of mid-term and end-of-term assessments, and get marks for them. In First Year, these marks will contribute to an overall mark which determines whether you can progress to Second Year. In Second and Final Year, your marks will be combined to compose your eventual degree classification. Degree classifications are as follows: First (70-100), 2.1 or ‘Upper Second’ (60-69), 2.2 or ‘Lower Second’ (50-59), Third (40-49), Fail (39 or below). Your Second Year marks will be weighted at 40%, and your Final Year marks will be weighted at 60% of your overall degree mark.

Assessments may take the form of essays, gobbets, presentations, exams, dissertations, take away papers or in-class tests, for instance.

The Examination and Assessment Regulations govern the way in which all taught students – undergraduate and postgraduate – are examined and assessed at the University of Sussex. For full details, you can consult the Examination and Assessment Handbook. Alternatively see the Frequently Asked Questions.

‘Assessment criteria’ broadly describe the characteristics typically associated with various marks and classifications.

For History Assessment Criteria, follow the links below:

History Assessment Criteria Essays Dissertations 2018-19
History Assessment Criteria Primary Source Analysis 2018-19
History Assessment Criteria Presentations 2018-19

For English Assessment Criteria, follow the links below:

English Literature Handbook

Feedback on your work

Written feedback will normally be provided to all students on all assessments within three weeks of the assessment deadline. If it is necessary to return marks after this time, every effort will be made to notify students in advance, but please remember that sometimes there are unexpected delays for reasons beyond our control (e.g. staff illnesses).
We aim to make our feedback clear and helpful, giving you constructive information about how to improve which you can take forward to other assessments in the rest or your degree. If anything is unclear about a piece of feedback, or you don’t feel it has been as helpful as it might be, we strongly encourage you to discuss it further with your tutor or academic advisor during an office hour. If you have a complaint about a piece of feedback, please contact the respective School Director of Teaching and Learning about it, and they will try to resolve the matter.

In addition to written feedback, you will get informal feedback during seminars, as you discuss, explore and clarify new ideas with your tutor and fellow students.

**Electronic submission**

Students will usually be asked to submit assessments electronically where assessments are text-based, for example, an Essay or Take-Away paper. Your Sussex Direct webpages and Canvas site for you module handbook will give all assessment details. Feedback for all e-submission assessments is also provided electronically.

Please refer to the Frequently Asked Questions for further information.

**Turnitin**

All electronic submissions are filtered through internet-based text-matching service, Turnitin. This may help you identify problems with your referencing.

Turnitin is also used during the marking process as a means of checking the originality of submitted work. All assessments submitted electronically via e-submission will be uploaded to the Turnitin database and an Originality Report will be made available to the marker. Please refer to the Frequently Asked Questions for further information.

**Late Submission**

Should you miss an assessment submission deadline (for whatever reason) you may still submit the assessment after the published deadline. However, this will incur a penalty, as follows:

- Work submitted up to 24 hours late shall incur a penalty deduction of 5 percentage points (not 5% of the actual mark).
- Work submitted after 24 hours and up to 7 days late shall incur a penalty deduction of 10 percentage points (not 10% of the actual mark).
- No work shall be accepted after the 7 day penalty period has elapsed.

**Exceptional Circumstances**

If you believe that your ability to perform at your best on any assessment has been affected by circumstances beyond your control, then you should consider submitting an Exceptional Circumstances claim. If accepted, this will be taken into account when your marks are finalised at the Exam Board stage. For further details on why and how to make a claim, see the Student Life website.
The Student Life Centre

The Student Life Centre offers information and advice to all Sussex Students. Our aim is to help you to gain the best university experience you can, whatever your circumstances, by ensuring if you run into problems you get appropriate guidance and support.

The Student Life Centre is based in the heart of the campus: on the ground floor at the side of Bramber House. There are lots of ways to access our service. We are open from 9.00 am – 5.00 pm every weekday, you can drop in to see us, call 01273 876767, email studentlifecentre@sussex.ac.uk or make an appointment – just go onto your Sussex Direct site, click on your ‘Study’ tab and then on Student Life Centre. You can select the advisor you wish to see at a time that suits you.

Amongst the many issues we can help you with are:

- Personal concerns affecting study progress or well-being.
- Funding and finance including scholarships, bursaries and hardship funds.
- Sources of help to improve academic performance – identifying obstacles to learning.
- Understanding university systems and regulations in relation to assessment, services, complaints, conduct, and discipline.
- Progression, intermission and withdrawal processes - discussion and support.
- Referrals to other professional services on campus.
- Exceptional circumstances claims help.
- If you don’t know who to talk to or who to ask – start at the Student Life Centre.

Because we are also a proactive service you may be contacted directly by the SLC while you are a student here as we may wish to offer you particular support. This may be, for example, in response to concern from your School about your attendance, participation or engagement with your course.

Good academic practice

The University takes academic misconduct very seriously, as do both your departments. Academic misconduct includes plagiarism, collusion, and personation (getting someone else to write work for you). It is your responsibility to find out what constitutes plagiarism, collusion, and personation, and to avoid them. If in doubt, please ask your tutors or academic advisor. Here are some useful links:

Sussex Student Union information on academic misconduct

Sussex Skills Hub material on Plagiarism

Sussex Skills Hub Referencing and Plagiarism quiz

History Department Referencing Guide
English Literature Student Handbook

University regulations on Academic Misconduct

English language resources and support

Your Academic Advisor

When you arrive at Sussex you will be allocated an Academic Advisor from the School of English, someone on the teaching faculty who normally will remain your advisor for the length of your degree, including any term or year abroad. Please check Sussex Direct to check who your advisor is. Their main role is to meet with you regularly, on a friendly and supportive basis, to discuss your progress and identify any areas for which you might need support. They should email you each term to invite you to a meeting, but please feel free to drop in to their office hours in between, should any issues or problems arise.

Your feedback to us

We like to hear from you how we are doing and how we might improve things. There are several ways you can get in touch:

- Informal feedback half way through the module, normally taken in class by your module tutor (if this doesn’t happen, please ask your tutor, or failing that, alert the relevant School Director of Teaching and Learning).
- Electronic Module Evaluation Questionnaires (MEQs) after the module is over (you will be sent an email with a link).
- A chat with your tutor, or your academic advisor, passing on any concerns you have.
- A chat with your Student Rep: Information about the Student Rep system, and to find your Rep.
- If you have a major concern that you cannot resolve with your tutor, please contact either the relevant Director of Student Experience or the relevant Director of Teaching and Learning.

What do to if you decide to change course

We recognise that sometimes students can feel after some reflection that a course is not for them, and wish to change to some other more suitable course. If this describes your situation, please discuss the matter with your Academic Advisor, and/or see the Curriculum and Assessment Officer for one of your Schools, who will guide you through the process of applying to make a change.

Placements and Study Abroad

Details on opportunities to do an optional professional placement in your third year

Information about Study Abroad opportunities whilst at Sussex

The University Student Handbook

For other more general material, please also see the University Student Handbook.