## Template for electronic marking rubric on Grademark

<table>
<thead>
<tr>
<th>1 Poor</th>
<th>2 Weak</th>
<th>3 Satisfactory</th>
<th>4 Good to Very Good</th>
<th>5 Excellent to Outstanding</th>
</tr>
</thead>
</table>

### Relevance to question and module/course
- Does the submission provide a direct answer to the set question?
- Does the submission engage directly and in-depth with relevant themes from the module/course?
- Does the submission identify and incorporate relevant required reading material?
- Are the readings and/or examples used in the submission relevant to the question and the module/course?

### Structure
- Does the introduction directly answer the question, set out the argument, and lay out the steps that the submission will follow?
- Are the steps of the argument clearly signposted through the submission?
- Do the different parts of the submission fit well together? Is the submission coherent?
- Are ideas and/or examples laid out in a logical order, where one point builds toward the next – both at overall level and at paragraph level?
- Does the conclusion reflect on what was achieved successfully, on any limitations, and/or on ways forward?

*If you would like more information on how to improve your essay structure for next time, please visit:*  
- [http://www.sussex.ac.uk/skillshub/?id=355](http://www.sussex.ac.uk/skillshub/?id=355)

### Argumentation, reasoning and analysis
- Does the submission build a clear and convincing argument that responds directly to the question?
- Does the submission evaluate the strengths and weaknesses of the material that it uses (rather than simply summarising or describing it)?
- Are claims well substantiated with reasons and/or evidence?
- Does the submission consider and respond well to counter-arguments?

*If you would like more information on how to improve your argumentation, reasoning and analysis for next time, please visit:*  
1. [http://www.sussex.ac.uk/skillshub/?id=357](http://www.sussex.ac.uk/skillshub/?id=357)  
2. [http://www.sussex.ac.uk/skillshub/?id=395](http://www.sussex.ac.uk/skillshub/?id=395)  
3. [https://www2.le.ac.uk/offices/ld/resources/writing/writing-resources/critical-writing](https://www2.le.ac.uk/offices/ld/resources/writing/writing-resources/critical-writing)
### Use of sources and referencing

- Does the submission identify and incorporate an appropriate range of high-quality scholarly sources relevant to the question?
- If appropriate, does the submission identify and incorporate relevant examples based on readings and/or research?
- Are all sources properly referenced?
- Are citations/footnotes and the bibliography presented in an error-free way, in an accepted referencing style?

*If you would like more information on how to improve your use of sources and referencing, please visit:*
- [http://www.sussex.ac.uk/skillshub/?id=251](http://www.sussex.ac.uk/skillshub/?id=251)
- [http://www.sussex.ac.uk/skillshub/?id=249](http://www.sussex.ac.uk/skillshub/?id=249)

### Presentation and writing

- Does the submission meet all presentation guidelines offered by the instructor and/or Department and/or School? For example: standard 12-point font such as Times New Roman or Calibri; 1.5-spaced or double-spaced; page numbers included; candidate number included; student name excluded; standard margins; consistent formatting throughout the submission.
- Is the submission clearly, comprehensibly and fluidly written?
- Is the submission free of spelling, grammatical and other stylistic errors?

*If you would like more information on how to improve your presentation and writing, please refer to:*
- [http://www.sussex.ac.uk/skillshub/?id=284](http://www.sussex.ac.uk/skillshub/?id=284)

### Read:


*If English is your second language and writing has been identified as an area for improvement in your work, then you are strongly advised to register for the In-sessional Academic Development programme:*
- [http://www.sussex.ac.uk/languages/english/acadev](http://www.sussex.ac.uk/languages/english/acadev)