APPENDIX 16: PASS LIST TEMPLATE

Example of a pass list

(NAME OF COLLEGE / INSTITUTION)

Title of Course..........................................................

Date of Examination Board ....................................

<table>
<thead>
<tr>
<th>Candidate number</th>
<th>Forename(s)</th>
<th>Student Surname</th>
<th>Classification</th>
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</thead>
<tbody>
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</tbody>
</table>

Subject to ratification by the University of Sussex, I approve, on behalf of the (title of course) Examination Board, the award of the named course to the candidate(s) listed above:

Signed: ............................................ ………………….

(Chair of Examination Board)

Date:……………………………………… ………………

I approve, on behalf of the University’s Teaching and Learning Committee, the award of the named course to the candidate(s) listed above:

Signed ……………………………………………………

(Chair of the University’s Teaching and Learning Committee)

Date ………………………………………………………

[The following sentence should only be included for Bachelors and Masters degrees; for other awards, please remove it]

I confer upon the above named student(s) the degree of (title of award and course).

Signed ……………………………………………………

(Nominee of the Vice-Chancellor)

Date ………………………………………………………