Academic Misconduct (AM) team organise Misconduct Panel Meeting. See Flowchart 3 for exam misconduct cases where the student has not previously been considered by the Panel.

Misconduct Panel Meeting scheduled

Misconduct Panel to include:
- Chair plus two Misconduct Panel members (may, but not required, include one from the designated officers of the Students’ Union)
- Student + Member of Faculty/Student’s Union Advice and Representation Team
- Presenter: Module Convenor (or appropriate nominee)
- Secretary: AR/AQP Representative

AM invites student and Module Convenor (or appropriate nominee)

AM informs Academic Advisor (UG) / Course Convenor (PG), Marker and PAB

Misconduct Panel held, the Chair confirms whether the case is upheld and any penalty.

AR/AQP provides AM with Misconduct Panel Report

AM

Formal notification of outcome sent to student, student representative, Academic Advisor (UG) / Course Convenor (PG), Module Convenor, Marker and Investigating Officer.

Misconduct Panel Report sent to relevant PAB

Penalty applied to student record, where confirmed

Updated December 2023