1   Advertisement

Post Title: Senior Teaching Technician - Electrical
School/department: School of Engineering & Informatics
Hours: Part time (term time only) 36.5 hours per week
This post is term time only but requires 36.5 hours per week during that period to meet business needs. Staff asked to arrange their day with their teams to provide cover between the hours of 08.00-18.00 each working day (Monday to Friday) activity dependent.
Contract: Permanent
Reference: 8799
Salary: Starting at £26,341 to £30,497 per annum, pro rata
Placed on: 31 May 2022
Closing date: 11 July 2022
Expected Interview date: To be confirmed
Expected start date: 01 August 2022

The School of Engineering & Informatics is looking for a motivated and committed person to provide effective term time support within the electrical engineering facility and for teaching and research laboratories. The post requires a proactive approach, initiative and the ability to work independently as well as within the broader academic and technical teams.

The post holder will be highly organised, adaptable, flexible, have excellent interpersonal skills and able to deal with a broad range of requests and tasks that arise in the diverse teaching and research areas of the school. Experience within the electrical and robotics industry will be advantageous.

The University is committed to equality and valuing diversity, and applications are particularly welcomed from women and black and minority ethnic candidates, who are under-represented in academic posts in Science, Technology, Engineering, Medicine and Mathematics (STEMM) at Sussex.

Please note that this position may be subject to [ATAS clearance](#) if you require visa sponsorship.

For full details and how to apply see our [vacancies page](#)

The University of Sussex values the diversity of its staff and students and we welcome applicants from all backgrounds.

2. **The School/Division**

Please find further information regarding the school/division at http://www.sussex.ac.uk/ei/

3.   Job Description

Job Description for the post of: Teaching Technician - Electrical

Department: School of Engineering & Informatics

Section/Unit/School: Engineering

Location: Variable facilities within Engineering & Informatics

Grade: 5

Responsible to: Senior Technical Manager / Senior Electrical Technician

Responsible for: Quality support of electrical engineering labs

4.   Person Specification

1.   Usually educated to Level 3 - NVQ Level 3, BTEC award, certificate and diploma level 3, GCE AS and A Level, Advanced Diplomas (England)

2.   The ability to lead and motivate a small team.

3.   Effective planning and organisational skills to organise own workload and priorities.

4.   Effective oral and written communications skills to work with colleagues and customers providing information and responding to questions and queries.

5.   Ability to work flexibly within a small team and also on own initiative.

6.   Competent IT skills to effectively manage own workload – MS Suite. Or other IT software relevant to role.

7.   Technical work experience relating to the area/department, acquired in relevant roles and job-related training

8.   Able to develop understanding of long-standing and complex problems and to apply professional knowledge and experience to solve them.

9.   Knowledge of health and safety procedures and practices relating to relevant area

DESIRABLE CRITERIA

1.   Desirably educated to Level 4 - BTEC Professional award, certificate and diploma level 4, Higher National Certificates (HNC), Certificates of Higher Education (CertHE)

2.   Supervision of trainees/students/contractors undertaking practical's/work tasks.

3.   Sufficient experience to advise and assist on the development, construction, assembly and application of equipment and techniques