Post Title: Lecturer in Social Work
School/department: Education & Social Work
Hours: part time hours considered up to a maximum of 0.6 FTE
Requests for flexible working options will be considered (subject to business need).
Location: Brighton, United Kingdom
Contract: fixed term until 31 August 2023
Reference: 10272
Salary: starting at £38,592 to £42,155 per annum, pro rata
Placed on: 06 December 2022
Closing date: 20 December 2022. Applications must be received by midnight of the closing date.
Expected Interview date: TBC
Expected start date: 30 January 2023

The Department of Social Work & Social Care at the University of Sussex invites applications for a fixed-term Lectureship (Education and Scholarship Pathway) in Social Work. The Department’s strengths are built on its established interdisciplinary teaching and research, and close relationships with service providers and experts by experience in the area. We are part of the flagship South Coast Regional Centre for Education Teaching Partnership, alongside East Sussex County Council, Brighton & Hove City Council and the University of Brighton. We therefore welcome applications from candidates inspired by these ways of working and contexts of partnership:

- We are looking for candidates who can offer demonstrably high-quality teaching, a commitment to inclusive, research-informed education, and make close links between theory and practice.
- You will work with academic, practitioner and expert by experience colleagues on teaching and assessment, selection and recruitment, tutoring, advising and/or placement support of students on qualifying Social Work courses at under-graduate and post-graduate levels.
- You will make an important contribution to the student experience. Area of social work practice specialism is open.

Please contact Dr. David Orr (d.orr@sussex.ac.uk, 01273 678167) for informal enquiries.

For full details and how to apply see our vacancies page

The University of Sussex values the diversity of its staff and students and we welcome applicants from all backgrounds.

Please note: The University requires that work undertaken for the University is performed from the UK.
2. The School / Division

Please find further information regarding the School of Education and Social Work at School of Education and Social Work: University of Sussex.

3. Job Description

Job Description for the post of: Lecturer A (Education-focused) in Social Work

Department: Social Work & Social Care

School: Education & Social Work

Location: Essex House, University of Sussex, Falmer, Brighton

Grade: 7

Responsible to: Head of School

PRINCIPAL ACCOUNTABILITIES

1. To deliver and contribute to the design of high-quality teaching programmes to attract students.

2. To contribute fully to the School and University by participating in meetings, working groups, committees and other School and University activities.

KEY RESPONSIBILITIES

1. Teaching & Student Support

1.1 Contribute to the planning, delivery and assessment of high-quality undergraduate and postgraduate teaching, in liaison with the relevant programme and course convenors.

1.2 Contribute to the development, design and management of courses and new curriculum proposals that are attractive to students.

1.3 Ensure that teaching content, methods of delivery and learning materials will meet the defined learning objectives, including the use of appropriate technology.

1.4 Set, mark, and assess coursework and examinations; select appropriate assessment instruments and assessment criteria; and provide constructive and comprehensive feedback to students.

1.5 Ensure that teaching materials remain up-to-date and relevant, incorporating advances in the subject area into the course of study.
1.6 Develop and maintain an understanding of appropriate pedagogy in the subject area and respond to challenges.

1.7 Supervise the work of undergraduate and taught postgraduate students, providing them with advice on study skills, projects, fieldwork and placements.

1.8 Undertake and complete administrative duties required in the professional delivery of teaching.

1.9 Make a significant contribution to the accreditation of courses and quality-control processes.

1.10 Undertake academic advising duties, and provide first-line support for sensitive issues, referring on as appropriate to services providing further assistance.

1.11 Adopt an approachable and accessible attitude towards students, offering office hours, informal advice etc.

1.12 Transfer knowledge in the form of practical skills, methods and techniques.

1.13 Supervise the work of students, provide advice on study skills and help them with learning problems.

2. Scholarship & Enterprise

2.1 Individually or with colleagues, explore opportunities for enterprise activity, third stream income and/or consultancy.

2.2 Build internal contacts and participate in internal networks and relevant external networks in order to form relationships and collaborations.

2.3 Continually update knowledge and understanding in field or specialism, and engage in continuous professional development.

2.4 Translate knowledge of advances in the subject area into the course of study

2.5 Undertake scholarship to inform education to ensure excellent learning experience for students

3. Contribution to School & University

3.1 Attend and contribute to School meetings.

3.2 Engage in activities beyond day-to-day teaching duties, for example Admissions Days.

3.3 Assist with undergraduate and postgraduate recruitment.

3.4 Participate in School or University working groups or committees, as required.

3.5 Undertake additional administrative duties, as required by the Head of School.
4. **Role-specific duties**

4.1 Support and advise students on placement requirements, working in partnership with practice educators and practice supervisors

This Job Description sets out current duties of the post that may vary from time to time without changing the general character of the post or level of responsibility entailed.

**INDICATIVE PERFORMANCE CRITERIA**

1. High quality teaching performance across a range of teaching activities, at different levels (year 1 undergraduate to postgraduate) appropriate to the discipline; as evidenced by surveys, questionnaires and peer review.

2. Evidence of skill in assessment and feedback techniques, and using a range of methods for evaluating the effectiveness of teaching.

3. Demonstrable contribution to the planning and development of courses.

4. Delivering a teaching load in line with School expectations.

5. Evidence of applying knowledge arising from scholarship to enhance teaching practice.

6. Evidence of active engagement in advising students and proactively responding to problems experience by students.

7. Completion, within a reasonable period of time, of a recognised higher education teaching qualification.

8. Efficient and effective contribution to academic support duties within the School or the University.

9. Initiating, developing or participating in links between the University and external bodies such as business and industry, the professions, community organisations and policy-makers.

10. Efficient and effective contribution to academic support duties within the School or the University.

**PERSON SPECIFICATION**

**ESSENTIAL CRITERIA**

1. Normally educated to doctoral level, or other equivalent qualification, or appropriate level of experience, as appropriate to the discipline (see role-specific criteria below).

2. Excellent interpersonal skills, with the ability to engage with students using a variety of teaching methods.

3. Experience of teaching at undergraduate level.
4. Excellent presentation skills, with the ability to communicate effectively, both orally and in writing, with students, colleagues and external audiences.

5. Ability to work individually on own initiative and without close supervision, and as part of a team.

6. Ability to exercise a degree of innovation and creative problem-solving.

7. Excellent organisational and administrative skills.

8. Ability to prioritise and meet deadlines.

9. A willingness to participate in student support activities beyond required teaching duties.

10. Excellent IT skills, with the ability to produce high-quality, inclusive learning materials.

**ESSENTIAL ROLE-SPECIFIC CRITERIA**

1. Post-graduate qualification in a social work or teaching-related subject.

2. Registration, or eligibility and willingness to register, with a professional body.

3. Experience of teaching and supervising social work students (this may be in a practice placement context).

**DESIRABLE CRITERIA**

1. A recognised higher education teaching qualification.

2. Experience of practice in social work or a related professional field.