



## 1 Advertisement

**Post Title: Lecturer in Finance x2**

**School/department:** University of Sussex Business School

**Hours:** Part time or full time hours considered up to a maximum of 1.0 FTE

Requests for flexible working options will be considered (subject to business need).

**Contract:** Permanent

**Reference:** 10228

**Salary:** starting at £43,414 to £51,805 per annum, pro rata if part time

**Placed on:** 06 December 2022

**Closing date:** 10 February 2023. Applications must be received by midnight of the closing date.

**Expected Interview date:** March 2023.

**Expected start date:** no later than 1 September 2023

The department of finance and accounting at the University of Sussex Business School is seeking to recruit two Lecturers in Finance that will, as part of their duties, contribute to the BSc Fintech and Digital Assets programme with SouthWest University of China in Chongqing. They will be expected to show relevant experience of academic leadership and demonstrate expertise in Fintech and Digital Assets through a track record of teaching and research excellence. As part of their duties, they will also be expected to travel to the partner institution to ensure the smooth running of the course and deliver at least one of the flying faculty modules on the course. These positions are on the regular Education and Research track.

Please contact Radu Tunaru [r.tunaru@sussex.ac.uk](mailto:r.tunaru@sussex.ac.uk) for informal enquiries.

For full details and how to apply see our [vacancies page](#)

*The University of Sussex values the diversity of its staff and students and we welcome applicants from all backgrounds.*

## 2. Senior Leadership and Management

The Vice-Chancellor is the senior academic officer and, as Chief Executive, is responsible to the University Council for management of the University. He is supported by an executive group, which includes the Deputy Vice-Chancellor, the three Pro-Vice-Chancellors, the Chief Operating Officer, the Director of Finance and the Director of Human Resources. The Heads of the Schools of Studies at Sussex report to the Deputy Vice-Chancellor. The Chief Operating Officer heads the Professional Services of the University. In addition, under the University Statutes, the Chief Operating Officer is Secretary to the University Council. The Director of Finance reports to the Vice-Chancellor, the Director of ITS and the Librarian report to the Chief Operating Officer.

3 The School / Division The University of Sussex Business School is a unique research-focused interdisciplinary school, which takes a strong policy-directed view on business practices while also developing the underlying core disciplines. It includes the Department of Accounting and Finance, the Department of Strategy and Marketing, the Department of Management, the Department of Economics and the Science Policy Research Unit (SPRU). With such excellent foundations the University of Sussex Business School offers something distinctive and special to the future of business and management research and education in the UK and beyond. It is exceptionally well placed to provide leadership in the development and dissemination of sustainable business and management practice, informed by sound economic logic.

### 4 The Department of Accounting and Finance

The Department of Accounting and Finance, founded in 2018, currently encompasses over 25 research-active faculty members, plus several other education and scholarship and teaching fellows. The Department is composed of two subject groups (Accounting and Finance) and a number of cross-disciplinary research groups (please see details at – <https://www.sussex.ac.uk/business-school/accounting-finance/research>). Successful applicants would be allocated to the appropriate subject group and invited to join (or potentially launch) a research group. The Department currently hosts three undergraduate and three postgraduate programmes entirely within the department, and several more degree programmes are offered jointly with other Departments in the School and the University. This includes BScs in Accounting and Finance; Banking & Digital Finance; Finance and Business; Finance & Technology; and MScs in Accounting & Finance; Banking & Finance; FinTech, Risk & Investment Analysis; Management & Finance; Sustainable Finance & Accounting. Successful candidates will be expected to contribute to our teaching portfolio. The Department attracts students from all over the world, enhancing the cultural dimension of the learning experience. We also have many international links, collaborating with universities around the globe. Sussex is an inclusive, welcoming and truly international University.

## 3. Job Description

**School:** University of Sussex Business School

**Location:** Jubilee Building

**Grade:** 8

**Responsible to:** Head of School

**Responsible for:** Teaching, Research and part of the BSc Fintech and Digital Assets (Sussex-China) teaching team.

Lecturer is a career-grade teaching and research position. Post-holders will be expected to show academic leadership in both teaching and research, and to support the management and strategic planning processes of the School and the University.

In addition, the appointment will include responsibility for the implementation and delivery of the University's Transnational Education degree programme and include travel to the partner institution and block delivery of teaching in-country.

### **Primary Duties and Responsibilities:**

## **PRINCIPAL ACCOUNTABILITIES**

### **GENERAL**

1. To provide academic leadership in the design and delivery of high-quality teaching programmes.
2. To engage in high-quality research activity resulting in high-quality publications to be submitted to the REF at acceptable levels of volume and academic excellence;
3. To lead research projects or research initiatives in the School; to secure research funding and third-stream income.
4. To support the management activities of the School and University.

## **KEY RESPONSIBILITIES**

### **1. Teaching & Student Support**

- 1.1 Deliver teaching in a range of programmes of study.
- 1.2 Ensure that course design and delivery comply with the University quality standard and regulations, and take responsibility for the quality of programme units.
- 1.3 Regularly review and update module content and teaching materials, ensuring that they remain up-to-date and relevant, incorporating advances in the subject area and utilising appropriate technology.
- 1.4 Set, mark, and assess coursework and examinations; select appropriate assessment instruments and assessment criteria; and provide constructive and comprehensive feedback to students.
- 1.5 Actively maintain an understanding of appropriate pedagogy in the subject area.
- 1.6 Supervise taught students, providing advice on study skills.
- 1.7 Undertake and complete administrative duties required in the professional delivery of teaching.
- 1.8 Undertake academic advising duties, and provide first-line support for sensitive issues, referring on as appropriate to services providing further assistance.
- 1.9 Adopt an approachable and accessible attitude towards students, offering office hours, informal advice etc.

### **2. Research, Scholarship & Enterprise**

- 2.1 Identify and develop research objectives, and proposals for own or joint research.
- 2.2 Carry out independent research and act as a Principal Investigator or project leader on major research projects.
- 2.3 Define research objectives and questions, review and synthesize the outcomes of research studies, and develop ideas for application of research outcomes.
- 2.4 Develop proposals for major research projects which will make a significant impact, and lead to an increase in knowledge or understanding or the development of new explanations, insights, concepts or processes.
- 2.5 Produce high-quality research outputs that have significant impact in the field, for publication in monographs or recognised high-quality journals, and make a significant contribution to the School's REF submission at acceptable levels of volume and academic excellence.
- 2.7 Make presentations at national or international conferences or exhibit work in other

appropriate events of a similar standing, and identify ways to disseminate research outputs informally via the internet, the media and other forms of public engagement.

2.8 Develop and maintain an independent research reputation by, for example, serving on peer review committees, and acting as a referee for journal articles and research grant applications.

2.9 Play an influential role in identifying sources of funding and secure and/or contribute to the process of securing bids.

2.10 Play a leading role in identifying and securing opportunities for enterprise activity, knowledge exchange income and/or consultancy.

2.11 Actively build internal and external contacts, and play a key role in internal networks and relevant external networks in order to, for example, identify sources of funding, secure student placements, and build relationships for future activities.

2.12 Develop links with external contacts such as other educational bodies, businesses, the public sector, and professional bodies to foster collaboration and potentially generate a source of income.

2.13 Play a role in a relevant national professional body or recognised events.

2.14 Continually update knowledge and understanding in field or specialism, and engage in continuous professional development.

2.15 Conduct risk assessments and take responsibility for the health and safety of others, if required.

### **3. Contribution to School & University**

3.1 Attend and contribute to School meetings.

3.2 Assist with recruitment activity as necessary

3.3 Undertake an administrative or organisational role within the School e.g. Library Representative, Year Tutor, Exam Board Chair, or personal/academic tutoring.

3.4 Undertake additional administrative duties, as required by the Head of School.

### **4. Role-specific duties**

4.1 Contribute to the delivery of the Transnational Education (TNE) Dual Degree BSc Fintech and Digital Assets Programme with SouthWest University of China in Chongqing and ensure that the programme is delivered to high quality standards.

4.2 Publish in top journals in Finance and adjacent areas such as Accounting or Economics.

4.3 Pursue research grant applications and external engagements on Finance topics.

4.4 Participate actively in the department internal seminar series.

4.5 Deliver excellent teaching, mentoring and/or supervising to our campus students.

This Job Description sets out current duties of the post that may vary from time to time without changing the general character of the post or level of responsibility entailed.

### **INDICATIVE PERFORMANCE CRITERIA**

- Evidence of novel or innovative approaches to teaching supervision or assessment, including appropriate uses of technology.
- Sustained high-quality teaching across both undergraduate and postgraduate portfolios, as evidenced by surveys, questionnaires and peer review.
- Evidence of the integration of research, scholarship and professional practice with teaching activities.
- Regular published output of original research, with a significant proportion at international level (referred journal papers, monographs).
- Sustained success in obtaining competitively awarded research and knowledge exchange grants and contracts, with evidence of leadership in securing such awards (for example, as Principal Investigator).
- Significant involvement in knowledge creation and transfer in conjunction with partner organisations in industry, commerce, government or NGOs. This could be in the form of externally funded research, knowledge exchange and/or consultancy.

- Evidence of external profile, such as membership of professional body, editorial board or similar.
- Responsible and effective involvement in the broader arena of the School and/or University including, where appropriate, a role providing support, pastoral care and guidance to students or colleagues.

#### **PERSON SPECIFICATION ESSENTIAL CRITERIA**

1. Educated to doctoral level as appropriate to the discipline (see role-specific criteria).
2. Excellent interpersonal skills, with the proven ability to engage with students using a variety of different methods.
3. Experience of high-quality teaching at undergraduate and/or postgraduate level.
4. Track record of significant and high-quality publications in top journals in Finance with at least one publication or a paper in the revise and resubmit stage in a journal rated 3 or higher on the ABS list. We consider FT50 list and ABS journal rankings list as indicators of the quality of journals. Our school values quality over quantity.
6. Successful track record of generating research and knowledge exchange income, and the translation of research results into practice.
7. Knowledge of both UK and Chinese higher education systems.
8. An emerging international reputation in the field of study.
9. Willingness to travel to China for delivery of block teaching.

#### **4. Person Specification**

	<b>Essential or Desirable</b>	<b>Assessment method (application/interview)</b>
<b>Qualifications, experience, and knowledge</b>		
Educated to doctoral level as appropriate to the discipline (see role-specific criteria).	E	A
Good understanding of both UK and China Higher Education System	E	A/I
Excellent interpersonal skills, with the proven ability to engage with students using a variety of different methods.	E	A/I
Experience of high-quality teaching at undergraduate and/or postgraduate level in Finance subjects.	E	A/I
High potential of significant and high-quality publications in top journals in Finance.	E	A
Significant experience of supervising postgraduate students.	E	A/I
An emerging international reputation in the field of study.	D	A/I
Evidence of proactive contribution to School and/or University.	E	A/I
Chinese language skills	D	A