

## SUMMER ACCOMMODATION 2019 INFORMATION FOR GUESTS (ON CAMPUS RESIDENCES)

### LOCATION AND MAPS

For a map of the campus and detailed information on how to find us, go to:  
[www.sussex.ac.uk/about/campus/map](http://www.sussex.ac.uk/about/campus/map)

### CHECKING IN

When you arrive please go directly to the residence reception to collect your key. Check the table (right) for the opening times. Remember to bring a copy of your booking with you and your ID.

(Stanmer Court bookings: you can access the residence through the pedestrian gate at Falmer Station. Press 'P' on the intercom for the porter to let you in.)

RESIDENCE	RECEPTION Monday–Friday: 8.30am–5pm	RECEPTION Out of hours
<b>Brighthelm</b>	Swanborough 01273 873482	York House 01273 678231
<b>East Slope</b>	East Slope 01273 678866	East Slope 01273 678866
<b>Lewes Court</b>	Lewes Court 01273 606755 (Ext 4834)	York House 01273 678231
<b>Park Houses</b>	York House 01273 678231	York House 01273 678231
<b>Park Village</b>	Park Village 01273 606755 (Ext 4002)	York House 01273 678231
<b>Stanmer Court</b>	Stanmer Court 01273 678938	Stanmer Court 01273 678938

### MAINTENANCE

If you experience any problems with your room please notify the reception in your residence.

If you need to request emergency repair out of hours, or you lock yourself out, please contact the relevant reception.

### CHECKING OUT

Rooms must be vacated by 10am on the day of departure. This allows the housekeeping staff to prepare for incoming guests. Please return your key to reception.

### EMERGENCY NUMBERS

In an emergency you can contact our 24-hour Security Service in York House by dialling **3333** from any internal telephone. From an external phone/ mobile please dial **(01273) 873333**. All Security staff are trained in First Aid. If there is no answer, call **999**.

### RESIDENCES

For full details of our service, and information on residences themselves, please see the campus University accommodation handbook at the bottom of our holiday page: [www.sussex.ac.uk/study/accommodation/holiday](http://www.sussex.ac.uk/study/accommodation/holiday)

### O2 VISITOR WI-FI

During your time here you can get online for free: East Slope residences use the Optify wi-fi network, and all other residences use the O2 wi-fi network. Find out more, at: [www.sussex.ac.uk/its/services/networkandstorage/networkandinternet/visitor](http://www.sussex.ac.uk/its/services/networkandstorage/networkandinternet/visitor)

### FOOD AND DRINK

If your booking includes catering equipment and utensils, these items will be in the cupboards in your kitchen. There are also various cafés and bars around the campus, see: [www.sussex.ac.uk/catering/index](http://www.sussex.ac.uk/catering/index)

### CAMPUS FACILITIES

**Supermarkets:** Co-op (in Bramber House) and USSU Shop (under Falmer House).

**Post Office:** located in the Co-op supermarket.

**Chemist:** in the Medical Centre next to Lancaster House.

**Banking:** Barclays Bank (in Sussex House) has a 24-hour cash point.

### TRANSPORT

There are multiple buses running between campus and Brighton town centre. Falmer train station is located just outside the campus. Find out more at: [www.sussex.ac.uk/sef/services/transport](http://www.sussex.ac.uk/sef/services/transport)

### CAR PARKING

Car parking charges are in place Monday–Friday 9am–5pm. You can pay by phone in some car parks, or purchase a daily scratch card from the Housing Office. Information on car parking options at: [www.sussex.ac.uk/sef/services/transport/campus-parking/parking-for-visitors](http://www.sussex.ac.uk/sef/services/transport/campus-parking/parking-for-visitors)

Information on how to obtain a scratch card at: [www.sussex.ac.uk/study/accommodation/holiday](http://www.sussex.ac.uk/study/accommodation/holiday)

### BOOKING INFORMATION

If you have questions about your booking, please email [shortstay@sussex.ac.uk](mailto:shortstay@sussex.ac.uk) – or contact your school representative if relevant.

### TERMS AND CONDITIONS

Summer bookings Terms and Conditions can be found at: [www.sussex.ac.uk/study/accommodation/holiday](http://www.sussex.ac.uk/study/accommodation/holiday)