

SUMMER ACCOMMODATION 2019 INFORMATION FOR GUESTS (OFF CAMPUS RESIDENCES)

LOCATION AND MAPS

Maps of the city and surrounding areas can be found at: www.visitbrighton.com/plan-your-visit/maps-and-guides

For directions to the University and a map of our campus, go to: www.sussex.ac.uk/about/campus/map

CHECKING IN

When you arrive please go directly to the residence reception to collect your key. Please check the table (right) for opening times. Remember to bring a copy of your booking with you and your ID.

RESIDENCE	RECEPTION Monday–Friday	RECEPTION Out of hours
Kings Road	8am–4pm Kings Road 01273 323549	8pm–8am Kings Road 01273 323549
Other off campus accommodation	8am–4pm Kings Road 01273 323549	8pm–8am Kings Road 01273 323549
Sussex Homes	10am–4pm Housing Office 01273 678866	24-hours York House 01273 678323

MAINTENANCE

Kings Road and Off Campus. If you experience any problems with your room please notify the reception at your residence.

Sussex Homes. Report faults or request maintenance via this link: www.sussex.ac.uk/internal/housing/repairforms/sussexhomesrepairform

Emergency repairs out of hours, or lock outs. Please contact the relevant reception if possible, otherwise contact the **24 hour non-emergency** security office on **01273 678234**.

CHECKING OUT

Rooms must be vacated by 10am on the day of departure. Please return your key to reception.

EMERGENCY NUMBERS

In an emergency you can contact our 24-hour Security Service in York House on **01273 873333**. All Security staff are trained in First Aid. If there is no answer, call **999**.

RESIDENCES

For more information about individual residences, please download our *Off-campus Accommodation Handbook*: www.sussex.ac.uk/study/accommodation/holiday

WI-FI

Kings Road. During your time here, you can get online for free with the O2 wi-fi network. Find out how, at: www.sussex.ac.uk/its/services/networkandstorage/networkandinternet/visitor

Sussex Homes. The username and password is displayed on the router.

FOOD AND DRINK

If your booking includes catering equipment and utensils, these items will be in the cupboards in your kitchen. If you are planning to visit campus there are various cafés and bars available, see: www.sussex.ac.uk/catering/index

CAMPUS FACILITIES

Supermarkets: Co-op (in Bramber House) and USSU Shop (under Falmer House).

Post Office: located in the Co-op supermarket.

Chemist: in the Medical Centre next to Lancaster House.

Banking: Barclays Bank (in Sussex House) has a 24-hour cash point.

OFF CAMPUS FACILITIES

There are hundreds of shops, cafes, restaurants and banks across Brighton. You can use this website to plan your stay in the city: www.visitbrighton.com

TRANSPORT

There are multiple buses running between campus and Brighton town centre. Falmer train station is located just outside the campus. Find out more at: www.sussex.ac.uk/sef/services/transport

CAR PARKING ON CAMPUS

Car parking charges are in place Monday–Friday 9am–5pm. Information on payment options at: www.sussex.ac.uk/sef/services/transport/campus-parking/parking-for-visitors

Information on how to obtain a daily scratch card at: www.sussex.ac.uk/study/accommodation/holiday

CAR PARKING OFF CAMPUS

Please refer to the Council website to find out about parking options in the city. www.brighton-hove.gov.uk/content/parking-and-travel/parking

BOOKING INFORMATION

If you have questions about your booking, please email shortstay@sussex.ac.uk (or contact your School representative if relevant).

TERMS AND CONDITIONS

Summer bookings Terms and Conditions can be found at: www.sussex.ac.uk/study/accommodation/holiday