# Section 1

## START HERE

### Guidance

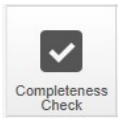
**Before you start**

Note: Below is some helpful guidance completing this form. The form accepts plain text only (no special formatting). You can upload attachments to the form if special formatting is required (e.g. charts, illustrations etc.)


Please note that the session will time out after a period of inactivity. It is advised that you regularly **Save** to ensure no content is lost.


You can use the **Previous** or **Next** buttons to move throughout the form, or use the **Navigate** button to return to the navigation page. Begin from the **START HERE** button, to ensure the correct questions will appear on your form.


To share access to your form, use the roles function, you can also assign roles through **Assign Role** next to any of the contact boxes on the form. Use the **Collaborators** button to see their level of access




Use the **Completeness Check** to ensure that you have answered all of the relevant questions. Please note you will not be able to submit an incomplete form.


All student projects will require a supervisors signature. You can see a list of signatures here and any pending signature requests. You can **Unlock** an application once signed, but this will require a new signature to confirm changes.


You can **Transfer** your project to another researcher. Please note you will lose access to the project once this is complete.


You can **Unlock for Amendment** on any approved project. Please ensure you change your answer to Question 2. Failure to do so will result in delays.

### Screening Tool for Researchers

Dependents: 6

**1.0 Does your project involve any of the following?**

- ☐ Research involving human participants.
- ☐ The collection and/or use of material derived from humans.
- ☐ Access to, collection or use of personal data or property, including mass data collected online (including from social media platforms).

- ☐ Access to, collection of or use of non-personal sensitive or confidential data.
- ☐ Research with the potential to expose any person, whether participating in the research or not, to physical or psychological harm.
- ☐ Research with the potential to cause a significant negative impact or damage to the environment.
- ☐ Research involving genetic material and the local or traditional knowledge relating to the genetic material.
- ☐ Research exploring or involving illegal activities, requiring access to or handling of materials related to illegal activities and/or research that could lead to the disclosure of information that could facilitate illegal activities.

**External approval screening**

- ☐ Research requiring sponsorship and external approval from the Health Research Authority and/or NHS Research Ethics Committee.
- ☐ Research involving His Majesty's Prison and Probation Services.
- ☐ Research requiring external approvals from the Ministry of Defence Research Ethics Committee.
- ☐ Research involving animals, including both research covered by the Animals (Scientific Procedures) Act 1986 (ASPA) and non ASPA research involving animals and when relevant frameworks exist, to include research involving material derived from live or deceased animals.

**Please click the below if none of the above from BOTH checklists apply**

- ☐ None of the above.

Depends on 1.0 Does your project involve any of the following?

**Please refer to the Research Ethics Integrity and Governance team.**

If you require external approval via sponsorship from the University please follow University processes found on our website. If you are conducting research with animals, please select the Animal application form (For non-aspa research).

If your research involves both animal and human participants (or data), please submit your main application form first, and then your animal application form separately (quoting the previous application number)

## New Application or Amendment

Dependents: 7

### 2.0. Initial or Amendment

- ○ New application or revision to initial application
- ○ Amendment to an already approved application

**Please ensure that if your application has been unlocked for an amendment, that this above answer has been changed. This will ensure you are revealing all relevant questions on the form. Failing to do so will cause delays.**

Depends on 2.0. Initial or Amendment

**Amendment Guidance**

F-REC's will decide on whether a re-submission constitutes a substantial amendment and requires full ethical review. PI's should seek guidance from the SREO's or Senior Research Ethics and Integrity Officers if in doubt.

F-REC's must be notified of all changes before they take place, no changes may be implemented without approval.

Note that if you intend to investigate a new research question, this will require a new application submission rather than an amendment.

# Section 2

## Applicant Details

### Applicant Details

**2.1. Project Title**

**Applicant**

Title

First Name

Surname

Email

Job Title

Status — Please Select... — Dependents: 24

Faculty — Please Select... — Dependents: 2

Department — Please Select... — Dependents: 5

**Supervisor**

Title — Depends on Status

First Name — Depends on Status

Surname — Depends on Status

Email — Depends on Status

Dependents: 4 Depends on Faculty 1

**Who is the Principal Investigator for this project?**

If you are a student, this may be your supervisor. Please ask your supervisor to complete this question if you are unsure.

- Applicant
- Supervisor

Another Researcher

**Principal Investigator**

Depends on Who is the Principal Investigator for this project?

Title

Depends on Who is the Principal Investigator for this project?

First Name

Depends on Who is the Principal Investigator for this project?

Surname

Depends on Who is the Principal Investigator for this project?

Email

**Worktribe project ID (if applicable)**

**2.2. Is this project connected to your supervisors existing research or research data?** Yes No Dependents: 3 Depends on Status

Course Title — Depends on Status, 2.2. Is this project connected to your supervisors existing research or research data?

Module Code — Depends on Status, 2.2. Is this project connected to your supervisors existing research or research data?

Application Number — Depends on 2.2. Is this project connected to your supervisors existing research or research data?

**2.3. Are you seeking blanket ethical approval for a module?** Yes No Dependents: 4 Depends on Status

Course Title — Depends on 2.3. Are you seeking blanket ethical approval for a module?

Module Code — Depends on 2.3. Are you seeking blanket ethical approval for a module?

**2.4. Please provide an estimate of the number of students who** Depends on 2.3. Are you seeking blanket ethical approval for a module?

**will be undertaking the project.**

Depends on 2.3. Are you seeking blanket ethical approval for a module?

**2.4.1. Please detail how research ethics will be taught to students as part of the module.**

**2.5. Does the project involve any co-researchers from the University of Sussex?** ○ Yes ○ No Dependents: 5

**Co-researchers**

Title — Depends on 2.5. Does the project involve any co-researchers from the University of Sussex?

First Name — Depends on 2.5. Does the project involve any co-researchers from the University of Sussex?

Surname — Depends on 2.5. Does the project involve any co-researchers from the University of Sussex?

Email — Depends on 2.5. Does the project involve any co-researchers from the University of Sussex?

Add Another

Depends on 2.5. Does the project involve any co-researchers from the University of Sussex?

**Please add all co-researchers under the roles feature if you require them to have access and correspondence related to this application**

**2.7. Does this project involve co-researchers from another institution?** ○ Yes ○ No Dependents: 4 Depends on Status

Depends on 2.7. Does this project involve co-researchers from another institution?

2.7.1 **Please provide a list of co-researchers and detail their, name, email, institution and role on the project.**

Dependents: 3 Depends on 2.7. Does this project involve co-researchers from another institution?

**2.8. Is University of Sussex the lead institution?** ○ Yes ○ No

**2.9. Do you have comparable ethical approval from the co-institution?** Dependents: 2 Depends on 2.8. Is University of Sussex the lead institution? ○ Yes ○ No

Dependents: 2

Depends on 2.7. Does this project involve co-researchers from another institution?, 2.9. Do you have comparable ethical approval from the co-institution?

**2.10. Are Sussex researchers directly involved in the recruitment and/or data collection for this project?**

- ○ Yes
- ○ No

Depends on 2.10. Are Sussex researchers directly involved in the recruitment and/or data collection for this project?, 2.9. Do you have comparable ethical approval from the co-institution?

**You are not required to complete this form, unless requested by your lead institute or by funder/publishers. Please ensure you keep a record of your existing approval in case it is required for audit purposes.**

Depends on 2.10. Are Sussex researchers directly involved in the recruitment and/or data collection for this project?

**2.11. Name of co-institution**

Depends on 2.8. Is University of Sussex the lead institution?

**2.12. Upload copy of ethics approval for the external institution.**

Upload Document

Depends on 2.8. Is University of Sussex the lead institution?

The University of Sussex does not seek to duplicate ethical review of institutions with comparable ethical review to it's own.

**2.13. Is a data sharing agreement or contract required for your project?** ○ Yes ○ No Dependents: 1

Depends on 2.13. Is a data sharing agreement required?

**2.13.1. Please confirm this will be in place before the research begins.**

- ☐ I Confirm

Depends on Department - applicant

**2.14 Is this an IRP project?**

- ○ Yes
- ○ No

# Section 3

## Project Overview

### Project Overview

**3.0. Proposed start date**

**3.1. Proposed end date**

Dependents: 1

**3.2. What type of project are you undertaking?**

- [ ] Research
- [ ] Service Evaluation
- [ ] Audit
- [ ] Impact

Dependents: 3 Depends on 3.2. What type of project are you undertaking?, Department - applicant

**3.2.1. Is your project audit or service evaluation within the NHS?**

- ○ Yes
- ○ No

Depends on 3.2.1. Is your project audit or service evaluation within the NHS?

3.2.2. Please upload - Is my study research? (hra-decisiontools.org.uk) outcome confirmation.

Upload Document

Depends on 3.2.1. Is your project audit or service evaluation within the NHS?

3.2.3. Please upload confirmation of Trust R&D approval.

Upload Document

Depends on Status, 3.2.1. Is your project audit or service evaluation within the NHS?

**For staff and post graduate researchers, ethical review is not required however, you should consider the consequences of not obtaining ethical approval for example, if you wish to publish your results, your funder has ethical review requirements.**

Dependents: 7 Depends on Status, Department - applicant

**3.3 Are you submitting on behalf of an IRP module?**

- ○ Yes
- ○ No

### 3.3.1 Please upload IRP proposal forms for the term.

Depends on 3.3 Are you submitting on behalf of an IRP module?

### 3.3.1 Please upload IRP proposal forms for the term.

Upload Document

Add Another

Dependents: 5 Depends on Faculty 1

### 3.4. Medical Specific Screening for SEM Faculty

Please tick all that apply, to ensure your application reaches the correct committee for review.

- ☐ Research which requires participants to be under medical supervision
- ☐ Research involving medical interventions, such as the use of imaging techniques/medical devices.
- ☐ Research relating to patient care and/or the way patient care is delivered
- ☐ Research exploring participants experience of health care or experience of health conditions
- ☐ None of the above

Depends on 3.4. Medical Specific Screening for SEM Faculty

**Please upload proof that you do not need HRA approval from the HRA Decision Tool**

Upload Document

Dependents: 6

### 3.5. Is this research project only using secondary data sources, with no primary data collection?

This does not apply to datasets collected from social media, which will require full ethical review.

- ○ Yes
- ○ No

Depends on 3.5. Is this research project only using secondary data sources, with no primary data collection?

### 3.5.1 Please confirm you have read our guidance on Secondary Data use.

- ☐ I Confirm

Dependents: 1 Depends on 3.5. Is this research project only using secondary data sources, with no primary data collection?

### 3.5.2. If you are combining large datasets, is there any risk for re-identification of participants?

○ Yes ○ No

Dependents: 1 Depends on 3.5. Is this research project only using secondary data sources, with no primary data collection?

### 3.5.3. Does this project require ethical review for publishing purposes?

○ Yes ○ No

Dependents: 1 Depends on 3.5. Is this research project only using secondary data sources, with no primary data collection?

### 3.5.4. If you are accessing data from a repository

○ Yes ○ No

**which offers access only to accredited researchers, does that repository have a comparable ethical review [to UoS]?**

Depends on 3.5. Is this research project only using secondary data sources, with no primary data collection?

**3.5.5. Are the datasets you will use, completely anonymised and only pertaining to aggregate information?**

Please note that retrospective ethical review is not possible

- ○ Yes
- ○ No

Depends on 3.5.4. If you are accessing data from a repository which offers access only to accredited researchers, does that repository have a comparable ethical review [to UoS]?, 3.5.3. Does this project require ethical review for publishing purposes?, 3.5.2. If you are combining large datasets, is there any risk for re-identification of participants?

**3.5.6. You will not require ethical approval for your project, but may still require it for publishing purposes, please contact your F-REC if you are unsure.**

- ☐ I Confirm

# Section 4

## Project Details

### Project Details

**4.0. Description of project.**

4.0.1. Please provide a brief background summary and the context of your project.

4.0.2. Please provide the research question and/or hypothesis.

4.0.3. Please provide a rationale for the overall aims of the project and briefly summarise the expected benefits of your research to your participants or the wider community.

Dependents: 1

**4.1. Which research methods do you plan to use?**

Please tick all that apply

- ☐ Interviews
- ☐ Questionnaires
- ☐ Observation
- ☐ Focus Group
- ☐ Ethnographic methods
- ☐ Citizen Science
- ☐ Workshops
- ☐ Experimental
- ☐ Participatory Methods
- ☐ Another Research Method not listed

**4.1.1. Please add details on your method/s here**

**4.2. Is this research going to be funded by a grant?** ○ Yes ○ No Dependents: 1

Depends on 4.2. Is this research going to be funded by a grant?

**4.2.1. Please detail the grant awarding body and status of grant application.**

Dependents: 2

**4.3. Will your project involve the utilisation of non-human genetic resources (including any associated traditional knowledge) sourced from outside the UK?**

○ Yes
○ No

Depends on 4.3. Will your project involve the utilisation of non-human genetic resources (including any associated traditional knowledge) sourced from outside the UK?

**It is the researcher's legal responsibility to ensure compliance with the Nagoya Protocol.**

Depends on 4.3. Will your project involve the utilisation of non-human genetic resources (including any associated traditional knowledge) sourced from outside the UK?

**4.3.1. Please familiarise yourself with our Nagoya Protocol webpage and contact Sam Kuhn in the Research Ethics, Integrity, and Governance Office.**

# Section 5

## Risk Checklist

### Does your project involve any of the following?

Dependents: 7

**5.0. A physical risk to participants and/or the researcher**

e.g. collection of human materials, administration of food, drugs, placebos or other substances, the use, production, storage, waste, transportation and/or release of chemicals and hazardous (biological agents, flammable/dangerous/explosive substances, biological agents etc.) or equipment, the use of physical agents (excessive noise exposure, ionizing radiation, electromagnetic fields) or use of invasive or potentially harmful procedures.

- ○ Yes
- ○ No

Depends on 5.0. A physical risk to participants and/or the researcher

**5.0.1. Please describe any physical risk to participants and explain how they will be mitigated.**

Depends on 5.0. A physical risk to participants and/or the researcher

**5.0.2. Please include the Risk Assessment for your lab or project.**

Upload Document

Dependents: 7

**5.1. Potential to induce psychological stress, distress or anxiety, or produce humiliation or cause harm or other negative consequences**

- ○ Yes
- ○ No

Depends on 5.1. Potential to induce psychological stress, distress or anxiety, or produce humiliation or cause harm or other negative consequences to either the participant or researcher beyond the risks likely to be encountered in the everyday life of the participants.

**5.1.1. Please detail any topics which have the potential for causing participants stress, distress, anxiety, humiliation or other negative emotions and explain how this will be managed.**

Depends on 5.1. Potential to induce psychological stress, distress or anxiety, or produce humiliation or cause harm or other negative consequences to either the participant or researcher beyond the risks likely to be encountered in the everyday life of the participants.

**5.1.2. Please outline any previous training and experience you and/or your supervisor have in the field of your project and any other relevant trainings/ experience e.g. safeguarding which may be relevant.**

Dependents: 2

**5.2. Studies that may lead to disclosures from the participant that raise ethical or moral dilemmas, involvement in illegal actions or risk of harm to themselves or others**

- Yes
- No

Dependents: 8

**5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part.**

e.g. people who are unable to give informed consent or in a dependent position, people under 18 years of age, people with learning disabilities, over-researched groups or people in care facilities

- Yes
- No

Depends on 5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part.

**5.3.1. Please explain why you consider the participants to be vulnerable and why it is necessary to recruit this vulnerable group.**

Please note that the University is unable to approve research involving the recruitment of adult participants that lack capacity to consent for themselves and this will instead require a Sponsorship application. If this is the case, please instead follow the University sponsorship processes

**University ethics committees are not recognised as Appropriate Bodies under the Mental Capacity Act, to give an opinion on studies involving people that lack capacity.**

Depends on 5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part.

**5.3.2. Please outline any previous training or experience you have working with the target group. If you are UG/PGT, please also outline the experience of your supervisor.**

Depends on 8.10 Patient and Public Involvement (PPI) should be sought from those with lived experience who can contribute their expertise, feedback and insights into writing and designing participant facing literature. Has this occurred?

**Please ensure that this takes place before submitting for ethical approval.**

Depends on 5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part.

**5.3.4. Please include your safeguarding route and note any safeguarding training and/or experience your research team have undertaken.**

Dependents: 6

**5.4. Deception and/or participation without consent (incl covert observation of people in non-public places). Please refer to the British Psychological Society Code of Ethics and Conduct (or similar guidelines) for further information.**

- ○ Yes
- ○ No

Depends on 5.4. Deception and/or participation without consent (incl covert observation of people in non-public places).

**5.4.1. Please justify why it is necessary to deceive participants and/or involve participants without first receiving consent.**

Dependents: 6

**5.5. Potential to identify research participants in publications or outputs.**

This does not include taking email details for participant prize draws or identifying participants from signed consent forms or holding identity encryption spreadsheets that are stored securely separate from the research data.

- ○ Yes
- ○ No

Depends on 5.5. Potential to identify research participants in publications or outputs.

- ☐ I can confirm this will be clearly explained to participants within the Participant Information Sheet and and a media release form will be provided if relevant.

Dependents: 6

**5.6. Research exploring or involving illegal activities, requiring access to or handling of materials related to illegal activities and/or could lead to the disclosure of information that could facilitate illegal activities.**

- ○ Yes
- ○ No

Depends on 5.6. Research exploring or involving illegal activities, requiring access to or handling of materials related to illegal activities and/or could lead to the disclosure of information that could facilitate illegal activities.

**5.6.1. Please describe the type of disclosure that may be made, and include your safeguarding route and note any safeguarding training and/or experience your research team have undertaken.**

Dependents: 6

**5.7. The collection of personal, special categories of personal data***

identifiers relating to racial, or ethnic origin, political opinions, trade union membership, religious or philosophical beliefs, genetics data, biometrics data, health, data concerning sex life or sexual orientation.

- Yes
- No

Depends on 5.7. The collection of personal, special categories of personal data*

**5.7.1. Please explain why the collection of any special categories of personal data is necessary for your project and why the project aims cannot be achieved without collection of this data.**

**A Data Protection Impact Assessment may also be required, so please contact a Data Protection Officer for advice**

**5.8. Please outline any other ethical issues that you think are relevant to your project and not covered elsewhere, including potential conflicts of interest.**

Depends on 5.0. A physical risk to participants and/or the researcher, 5.1. Potential to induce psychological stress, distress or anxiety, or produce humiliation or cause harm or other negative consequences to either the participant or researcher beyond the risks likely to be encountered in the everyday life of the participants. , 5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part. , 5.4. Deception and/or participation without consent (incl covert observation of people in non-public places). , 5.5. Potential to identify research participants in publications or outputs. , 5.6. Research exploring or involving illegal activities, requiring access to or handling of materials related to illegal activities and/or could lead to the disclosure of information that could facilitate illegal activities., 5.7. The collection of personal, special categories of personal data*

Based upon your answers to the above questions your application may be considered **HIGH** risk.

If, however you wish to make a case that your application should be considered as **LOW** risk please enter the reasons here. Researchers should note that SREOs or F-RECs may decide NOT to agree with the case that you have made.

Dependents: 7

Depends on 5.0. A physical risk to participants and/or the researcher, 5.1. Potential to induce psychological stress, distress or anxiety, or produce humiliation or cause harm or other negative consequences to either the participant or researcher beyond the risks likely to be encountered in the everyday life of the participants. , 5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part. , 5.4. Deception and/or participation without consent (incl covert observation of people in non-public places). , 5.5. Potential to identify research participants in publications or outputs. , 5.6. Research exploring or involving illegal activities, requiring access to or handling of materials related to illegal activities and/or could lead to the disclosure of information that could facilitate illegal activities., 5.7. The collection of personal, special categories of personal data*, 5.2. Studies that may lead to disclosures from the participant that raise ethical or moral dilemmas, involvement in illegal actions or risk of harm to themselves or others

**5.9. Would you like your application to be considered as LOW risk?**

- Yes
- No

Depends on 5.9. Would you like your application to be considered as LOW risk?

**5.9.1. Please summarise why:**

# Section 6

## Recruitment

### Recruitment

**6.0. How many participants do you plan to recruit? Please provide an estimate if unknown at this point.**

**6.0.1. Please detail the justification for your sample size.**

**6.1. Please explain how participants will be selected including any inclusion and exclusion criteria.**

Dependents: 1

**6.2. Will you require cooperation of a gatekeeper in order to access participants?**

- Yes
- No

Dependents: 2 Depends on 6.2. Will you require cooperation of a gatekeeper in order to access participants?

**6.2.1. Do you have a copy of your gatekeeper approval?**

- Yes
- No

Depends on 6.2.1. Do you have a copy of your gatekeeper approval?

**6.2.2. Please upload a letter or email of support from the gatekeeper.**

Upload Document

Depends on 6.2.1. Do you have a copy of your gatekeeper approval?

6.2.3.

- [ ] I can confirm gatekeeper approval will be in place before research begins.

**6.3. How will initial contact be made with participants?**

Please note that if you are recruiting participants via social media, a separate profile should be created (using a university e-mail address or a dedicated study webpage, etc.). Please also review the University's guidance on social media.

Please explain how you will have appropriate access to your participant cohort(s) that is compliant with data protection laws.

## Data Collection

### Data Collection

Dependents: 1

**6.4. Will you be using your University of Sussex email address for email correspondence.**

- ☐ Yes
- ☐ No

Depends on 6.4. Will you be using your University of Sussex email address for email correspondence.

**6.4.1. Please detail how you will be communicating with your participants and note that your University email address should be used unless this is not possible with your cohort.**

**6.5. Please upload copies of the invitation text such as poster, email and web advertisements.**

**6.5. Please upload copies of the invitation text such as poster, email and web advertisements.**

Upload Document

Add Another

Dependents: 1

**6.6 Will you be using any of the following: questionnaires, topic guides, interview structure, debriefs).**

- ○ Yes
- ○ No

6.6.1 Please upload any participant facing documents. i.e. questionnaires, topic guides, interview structure, debrief.

Depends on 6.6 Will you be using any of the following: questionnaires, topic guides, interview structure, debriefs)

**6.6.1 Please upload any participant facing documents. i.e. questionnaires, topic guides, interview structure, debrief.**

Upload Document

Add Another

**6.7 Will you be showing participants any photo's/pictures/audio/visual**

○ Yes ○ No Dependents: 2

**recordings/clips?**

Depends on 6.7 Will you be showing participants any photo's/pictures/audio/visual recordings/clips?

**6.7.1. Please upload any materials which will be shown to participants.**

Upload Document

Add Another

**If your research intervention and materials are likely to develop once the research has begun, please include as much information as possible about the planned research intervention and materials you will use.**

Dependents: 1

**6.8 Will participants be provided with a Participant Information Sheet?**

- Yes
- No

Depends on 6.8 Will participants be provided with a Participant Information Sheet?

**6.8.1 Please upload a copy of your Participant Information Sheet.**

You are encouraged to utilise the template and guidance notes for research studies:

www.sussex.ac.uk/staff/research/documents/partictipant-information-sheet-template.doc

www.sussex.ac.uk/staff/research/documents/pis-cf-why-do-i.pdf

Upload Document

Add Another

Dependents: 3

**6.9. Are you accessing participants or data containing personal data via an online environment or internet setting?**

Please note that when researching over researched or potentially vulnerable groups, it is not appropriate to scrape from online groups which explicitly state that gatekeeper approval is required, or disallow data collection in their group T&Cs.

e.g. chat rooms, social media, instant messaging, online forums.

- Yes
- No

Depends on 6.9. Are you accessing participants or data containing personal data via an online environment or internet setting?

**6.9.1. I confirm I have read the University's guidance on using Social Media in Research.**

- [ ] I Confirm

Depends on 6.9. Are you accessing participants or data containing personal data via an online environment or internet setting?

**6.9.2. I have read the social media websites Terms and Conditions/User Agreement and will**

**comply with them.**

☐ I Understand

Dependents: 1 Depends on 6.9. Are you accessing participants or data containing personal data via an online environment or internet setting?

**6.10. Will you be collecting data through the websites provided API?**

○ Yes
○ No

Depends on 6.10. Will you be collecting data through the websites provided API?

**6.10.1. Please detail your collection methods and note that data scraping may be prohibited by some websites.**

Dependents: 2

**6.11. Do you intend to collect a large dataset to use for modelling in a machine learning project?**

○ Yes
○ No

Depends on 6.11. Do you intend to collect a large dataset to use for modelling in a machine learning project?

**Please provide further details in your data management plan in pages 9 and 10.**

Dependents: 2

**6.12. Does this project involve the use and/or storage of human tissue?**

○ Yes
○ No

Depends on 6.12. Does this project involve the use and/or storage of human tissue?

**6.12.1 Please explain who will collect the samples and how samples will be collected.**

Dependents: 2 Depends on 6.12. Does this project involve the use and/or storage of human tissue?

**6.12.2. Do you intend to store samples under one of the University's HTA licences?**

○ Yes
○ No

Depends on 6.12.2. Do you intend to store samples under one of the University's HTA licences?

**6.12.3. You must contact the relevant HTA Designated Individual before commencement of your project. Prof Chris Pepper BSMS Research Licence, Dr Leandro Castellano, Life Sciences Research Licence.**

Depends on 6.12.2. Do you intend to store samples under one of the University's HTA licences?

**6.12.4. Which HTA Research Licence do you intend to store material under?**

☐ BSMS – Ref to HTA DI (Chris Pepper)
☐ Life Sciences – Ref to HTA (Leandro Castellano)

# Section 7

## Informed Consent and Withdrawal

### Informed Consent and Withdrawal

Dependents: 3

**7.0. Will participants give consent to take part prior to their participation?**

- ○ Yes
- ○ No

Depends on 7.0. Will participants give consent to take part prior to their participation?

**7.0.1. Please explain why consent will not be sought for participation in the project.**

Dependents: 2 Depends on 7.0. Will participants give consent to take part prior to their participation?

**7.0.2. How will your participants give consent?**

- ☐ In Writing/online form
- ☐ Verbally

7.0.3 **Verbally**

Depends on 7.0.2. How will your participants give consent?

7.0.3 **Verbally**

Upload Document

Consent form templates can be found on our central website

Please find BSMS specific templates on the central BSMS website

Add Another

7.0.4 **In Writing/online form**

Depends on 7.0.2. How will your participants give consent?

7.0.4 **In Writing/online form**

Upload Document

Consent form templates can be found on our central website

Please find BSMS specific templates on the central BSMS website

Add Another

Dependents: 1 Depends on 4.1. Which research methods do you plan to use?

**7.1. Will questionnaires be completed anonymously and returned indirectly?**

- Yes
- No

Depends on 7.1. Will questionnaires be completed anonymously and returned indirectly?

7.1.1. Please detail.

**7.2. How will you ensure that the participant information is provided in a suitable format for your target group? i.e, do they require language translation, child specific documents, written forms or oral consent?**

Depends on 7.0. Will participants give consent to take part prior to their participation?

**7.3. How long will participants have to consider participation in your study?**

Dependents: 1

**7.4. Will participants be able to leave at any time during the study without giving a reason?**

- Yes
- No

Depends on 7.4. Will participants be able to leave at any time during the study without giving a reason?

**7.4.1. Please explain why participants are unable to leave during the study.**

Dependents: 2

**7.5. Will participants be able to withdraw their research data?**

- Yes
- No

Depends on 7.5. Will participants be able to withdraw their research data?

**7.5.1.**

- [ ] I can confirm there will be a clearly defined cut off date to withdraw research data included in the participant information sheet.

Depends on 7.5. Will participants be able to withdraw their research data?

**7.5.2. Please explain why participants are unable to withdraw their research data.**

This will need to be clearly stated in the participation information sheet or justified if conducting research without consent

Dependents: 1

### 7.6. Will participants be reimbursed or paid for their expenses and/or time?

- Yes
- No

Depends on 7.6. Will participants be reimbursed or paid for their expenses and/or time?

### 7.6.1. What re-imbursement/payment will participants receive and who is funding this?

Dependents: 1

### 7.7 Will researchers be publishing direct quotes from research outputs?

- Yes
- No
- Not Applicable

Dependents: 1 Depends on 7.7 Will researchers be publishing direct quotes from research outputs?

### 7.7.1. Will you gain consent for the publication/write up of direct quotes?

- Yes
- No

Depends on 7.7.1. Will you gain consent for the publication/write up of direct quotes?

### 7.7.2. Please argue why your publication of direct quotes is in the public interest and note the ethics board may disagree with your reasoning.

Dependents: 1 Depends on 3.4. Medical Specific Screening for SEM Faculty

### 7.8. Will you be accessing genetic, biometric or other biological information which concerns identifiable individuals?

- Yes
- No

Depends on 7.8. Will you be accessing genetic, biometric or other biological information which concerns identifiable individuals?

### 7.8.1. Please detail how participants will consent to this process

# Section 8

## Researcher/Participant Safety and Wellbeing

### Researcher/Participant Safety and Wellbeing

Dependents: 1

**8.0. Is DBS (Disclosure and Barring Service) clearance necessary for this project?**

- ○ Yes
- ○ No

Depends on 8.0. Is DBS (Disclosure and Barring Service) clearance necessary for this project?

**8.0.1.**

- ☐ I confirm that this will be in place before the research begins.

Dependents: 5

**8.1. Will the research be conducted outside the UK? (not including research online)**

- ○ Yes
- ○ No

Depends on 8.1. Will the research be conducted outside the UK? (not including research online)

**8.1.1. You must attach an OTSSRA form.**

In the event that the Foreign and Commonwealth Office has specific travel warnings in place for the country (ies) to be visited you will also need to provide a detailed risk assessment. www.gov.uk/foreign-travel-advice refer to Overseas travel and OTSSRA form and guidance.

Upload Document

Depends on 8.1. Will the research be conducted outside the UK? (not including research online)

**8.1.2. Research being conducted outside of the UK could present risks to the researcher, depending on the political landscape and your knowledge of local customs and practices. Please outline any risks you anticipate and how they would be mitigated, including any relevant training you plan to undertake.**

Depends on Department - applicant, 8.1. Will the research be conducted outside the UK? (not including research online)

**8.1.3. All BSMS researchers must also submit an Applicant Checklist Form for Research Conducted Overseas**

Upload Document

Dependents: 2

**8.2. Will any local (overseas) ethics or governance approvals or permissions be required in order to conduct the research?**

- Yes
- No

Depends on 8.2. Will any local (overseas) ethics or governance approvals or permissions be required in order to conduct the research?

**8.2.1. Please indicate what approvals will be required and how these will be obtained.**

**8.2.2 Please upload approvals if you have them available and have not done so earlier in the application.**

Depends on 8.2. Will any local (overseas) ethics or governance approvals or permissions be required in order to conduct the research?

**8.2.2 Please upload approvals if you have them available and have not done so earlier in the application.**

Upload Document

Add Another

**8.3. Please detail all the locations for your research (computer, field work, lab work).**

Dependents: 1

**8.4. Will participants be provided offered the option of a chaperone?**

- Yes
- No

Depends on 8.4. Will participants be provided offered the option of a chaperone?

**8.4.1. Please describe the chaperone arrangements.**

Dependents: 4

**8.5. Will any researchers be in a lone working situation?**

- Yes
- No

Depends on 8.5. Will any researchers be in a lone working situation?

**8.5.1. Briefly describe the location, time of day and duration of lone working.**

Depends on 8.5. Will any researchers be in a lone working situation?

**8.5.2. What precautionary measures will be taken to ensure the safety of the researchers? Please detail your risk assessment.**

Dependents: 1 Depends on 8.5. Will any researchers be in a lone working situation?

**8.5.4 Will any of the research take place in participants homes, public spaces or uncontrolled environments?**

- Yes
- No

Depends on 8.5.4 Will any of the research take place in participants homes, public spaces or uncontrolled environments?

**8.5.5 Please detail and consider any environmental risks within the home setting, such as unexpected third parties, uncontrolled dogs etc.**

Dependents: 2

**8.6. Will the study involve engaging participants in the discussion of potentially distressing or sensitive topics? (e.g. sexual activity, drug use, ethnicity, political behaviour, potentially illegal activities).**

- Yes
- No

Depends on 8.6. Will the study involve engaging participants in the discussion of potentially distressing or sensitive topics?

**8.6.1. Please set out how you will manage the wellbeing of participants and where relevant include details of what support will be provided and/or signposted to.**

Depends on 8.6. Will the study involve engaging participants in the discussion of potentially distressing or sensitive topics?

**8.6.2. Please set out how you will manage the wellbeing of your research group, including yourself.**

Dependents: 1

**8.7. Can you think of anything else that might be potentially harmful to the research group?**

- Yes
- No

Depends on 8.7. Can you think of anything else that might be potentially harmful to the research group?

**8.7.1. Please Specify:**

**8.8. How will the findings of the study be fed back to participants in an accessible way?**

Dependents: 1 Depends on 3.4. Medical Specific Screening for SEM Faculty

**8.9. Is there a possibility that your investigations might uncover unexpected and possibly clinically relevant findings?**

- Yes
- No

Depends on 8.9. Is there a possibility that your investigations might uncover unexpected and possibly clinically relevant findings?

**8.9.1. How will this be managed?**

Dependents: 1 Depends on 3.4. Medical Specific Screening for SEM Faculty

**8.10 Patient and Public Involvement (PPI) should be sought from those with lived experience who can contribute their expertise, feedback and insights into writing and designing participant facing literature. Has this occurred?**

- Yes
- No

# Section 9

## Data Storage/Management

### Data Storage/Management

Dependents: 1 Depends on 6.11. Do you intend to collect a large dataset to use for modelling in a machine learning project?

**9.0. Do you already have a Data Management Plan for this project? Please refer to the University's Research Data Management Policy.**

- Yes
- No

Dependents: 2

Depends on 9.0. Do you already have a Data Management Plan for this project? Please refer to the University's Research Data Management Policy.

**9.0.1. Would you like to submit your Data Management Plan as a document or in text via the form?**

- Document Upload
- Text Box

Depends on 9.0.1. Would you like to submit your Data Management Plan as a document or in text via the form?

**9.0.2. Please provide details of your Data Management Plan.**

Depends on 9.0.1. Would you like to submit your Data Management Plan as a document or in text via the form?

**9.0.3. If you have already written a comprehensive Data Management Plan on another form or document, or there is additional information which is relevant to a DMP to present, please upload it here.**

Upload Document

Dependents: 1

**9.1. Will data be transferred outside of the University of Sussex?**

- Yes
- No

Depends on 9.1. Will data be transferred outside of the University of Sussex?

**9.1.1. If anyone outside of University has access to the dataset, you may require data-sharing or contractual agreements. Please confirm you have checked with the Contracts and IP team and this will be in place before the project begins.**

- I confirm

Dependents: 1

**9.2. Will you be transferring or receiving any personal data from outside of the UK?**

- Yes

○ No

Depends on 9.2. Will you be transferring or receiving any personal data from outside of the UK?

**9.2.1. If you will be transferring or receiving any personal data outside of the UK, you must explain how you will comply with data protections legislation.**

Dependents: 1

**9.3. Will the Principal Investigator take full responsibility during the study, for ensuring the lawful collection of, appropriate storage of and security of information (including research data, consent forms and administrative records)?**

○ Yes
○ No

Depends on 9.3. Will the Principal Investigator take full responsibility during the study, for ensuring the lawful collection of, appropriate storage of and security of information (including research data, consent forms and administrative records)?

**9.3.1. Please list who else will be responsible for data management.**

**9.4. Where will data be stored for the duration of the project?**

Dependents: 1

Please Select...

Depends on 9.4. Where will data be stored for the duration of the project?

**9.4.1. Where will the data be stored.**

## Data Analysis / Management

### Data Analysis / Management

**9.5. Who will have access to personal information and data relating to this study and how will the results be analysed?**

Dependents: 1

**9.6. Will you require the use of transcription software?**

- Yes
- No

Dependents: 1 Depends on 9.6. Will you require the use of transcription software?

**9.6.1. Please tick below**

- UoS Zoom Account
- UoS Teams Account
- Another Transcription Provider

Depends on 9.6.1. Please tick below

**9.6.1. Please provide the name of the transcription provider. AI transcription services may need to be vetted by the information management team.**

Dependents: 1

**9.7. Is your research data already anonymous?**

- Yes
- No

Dependents: 2 Depends on 9.7. Is your research data already anonymous?

**9.7.1. Will you anonymise or pseudonymise the research data?**

- Yes
- No

Depends on 9.7.1. Will you anonymise or pseudonymise the research data?

**9.7.2. Please detail your methods.**

Depends on 9.7.1. Will you anonymise or pseudonymise the research data?

**9.7.3. If you plan to publish identifiable data, please provide your rationale and include this in the participant information sheet and consent form.**

**9.8. Please detail how long will raw data be retained, and how and when personal data will be deleted?**

This includes audio/video files recorded for transcription purposes or media artifacts. Please state if these will be deleted upon transcription, or retained for future research and research outputs (this should be clearly identified in the PIS, consent and media release forms).

Dependents: 1

**9.9. Will lists of identifiable numbers or pseudonyms linked to names and/or other personal information be stored securely and separately from the research data?**

- ○ Yes
- ○ No

Depends on 9.9. Will lists of identifiable numbers or pseudonyms linked to names and/or other personal information be stored securely and separately from the research data?

**9.9.1. Please explain why not.**

Dependents: 1

**9.10. Do you intend to use the research data for any purpose other than that for which consent is explicitly given?**

- ○ Yes
- ○ No

Depends on 9.10. Do you intend to use the research data for any purpose other than that for which consent is explicitly given?

**9.10.1. Please explain below and ensure that participants are informed of this within the PIS.**

Dependents: 1

**9.11. Do you intend to present your research externally? (This might include publication, results in a conference).**

- ○ Yes
- ○ No

Depends on 9.11. Do you intend to present your research externally?

**9.11.1. Please specify where:**

Dependents: 2

**9.12. What will happen to anonymised data from the study after completion of the project? (Please tick all that apply).**

- ☐ Data will be transferred to supervisor for future use
- ☐ Data will be used in future research projects
- ☐ Data will be published on an open access repository
- ☐ Data will be destroyed once award is conferred or project is complete
- ☐ Another use

Depends on 9.12. What will happen to anonymised data from the study after completion of the project?

Please describe:

Depends on 9.12. What will happen to anonymised data from the study after completion of the project?

9.13. **How will you obtain consent to publish or use the data from this project in future research?**

**9.14. Please indicate what safeguards will be in place to ensure that data will be secure and compliant with data protection laws.**

**If you have had a change requested through track changes, and you want to discuss this with the F-REC or query this– please use this box to detail your argument**

**If you have any other documents to upload which are not specifically related to a question on the form, please attach these here.**

**If you have any other documents to upload which are not specifically related to a question on the form, please attach these here.**

Upload Document

Add Another

# Amendment Section

## Amendment Details

### Amendment Details

Depends on 2.0. Initial or Amendment

**Amendment Guidance**

F-REC's will decide on whether a re-submission constitutes a substantial amendment and requires full ethical review. PI's should seek guidance from the SREO's or Senior Research Ethics and Integrity Officers if in doubt.

F-REC's must be notified of all changes before they take place, no changes may be implemented without approval.

Note that if you intend to investigate a new research question, this will require a new application submission rather than an amendment.

Depends on 2.0. Initial or Amendment

**A1.0. Please summarise the changes you are making to this application.**

Dependents: 1 Depends on 2.0. Initial or Amendment

**A1.1. Does your amendment change the risk profile of the study or risks/benefits of the study?**

- ○ Yes
- ○ No

Depends on A1.1. Does your amendment change the risk profile of the study or risks/benefits of the study?

**A1.1.1. Please justify and also detail changes in the risk assessment section.**

Dependents: 1 Depends on 2.0. Initial or Amendment

**A1.2. Please indicate from the below, any documents that have been amended.**

You will be required to re-upload these as part of your re-submission.

- ☐ Participant Information Sheet
- ☐ Consent Form
- ☐ Questionnaires
- ☐ Debrief
- ☐ Any other uploads
- ☐ None of the above have been amended

Depends on A1.2. Please indicate from the below, any documents that have been amended. You will be required to re-upload these as part of your re-submission.

### A1.2.1. Please describe

# Declarations and Signatures

## Declarations and Signatures - Applicant

### Applicant

**The declarations are to be completed by the applicant, please ensure that you read and sign at the end so your application will be submitted. Failure to do so will result in delays.**

Depends on Status, 5.9. Would you like your application to be considered as LOW risk?, 3.3 Are you submitting on behalf of an IRP module?

**1. By submitting your own application, you are agreeing to the following declarations**

☐ I confirm that I have read UoS Code of Practice for Research

UoS Code of Practice for Research

Research Governance Standard Operating Procedures (including ethical review)

☐ The information in this form is accurate to the best of my knowledge and belief, and I take full responsibility for it.

☐ I understand that I am responsible for monitoring the research at all times and recording any unexpected events.

☐ If any serious adverse events arise in relation to the research, I understand that I am responsible for immediately stopping the research and alerting the F-REC Chair within 24 hours of the occurrence.

☐ I am aware of my responsibility to comply with the current requirements of the law and relevant guidelines relating to security and confidentiality of personal data.

☐ I understand that research records / data may be subject to inspection for audit purposes if required in future.

☐ I understand that I may not commence this research until I have been notified that the project has ethical approval.

☐ If there is a substantial change in topic/methodology or risk categorisation I confirm that I will submit an amendment to outline the changes.

☐ Research records will be held in accordance with the Data Protection Act 2018 as detailed by University Guidance

Data Protection Act 2018

University Guidance

Depends on Status, 5.9. Would you like your application to be considered as LOW risk?, 3.3 Are you submitting on behalf of an IRP module?

**2. By submitting your own application, you are agreeing to the following declarations**

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Research Governance Standard Operating Procedures (including ethical review)

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☐ I understand that research records / data may be subject to inspection for audit purposes if required in future.

☐ I understand that I may not commence this research until I have been notified that the project has ethical approval.

☐ If there is a substantial change in topic/methodology or risk categorisation I confirm that I will submit an amendment to outline the changes.

☐ Research records will be held in accordance with the Data Protection Act 2018 as detailed by University Guidance

Data Protection Act 2018

University Guidance

Depends on Status, 5.0. A physical risk to participants and/or the researcher, 5.1. Potential to induce psychological stress, distress or anxiety, or produce humiliation or cause harm or other negative consequences to either the participant or researcher beyond the risks likely to be encountered in the everyday life of the participants. , 5.2. Studies that may lead to disclosures from the participant that raise ethical or moral dilemmas, involvement in illegal actions or risk of harm to themselves or others, 5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part. , 5.4. Deception and/or participation without consent (incl covert observation of people in non-public places). , 5.5. Potential to identify research participants in publications or outputs. , 5.6. Research exploring or involving illegal activities, requiring access to or handling of materials related to illegal activities and/or could lead to the disclosure of information that could facilitate illegal activities., 5.7. The collection of personal, special categories of personal data*, 3.3 Are you submitting on behalf of an IRP module?

### 3. By submitting your own application, you are agreeing to the following declarations

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University Guidance

Depends on Status, 5.9. Would you like your application to be considered as LOW risk?, 3.3 Are you submitting on behalf of an IRP module?, 5.9. Would you like your application to be considered as LOW risk?

### 4. By submitting your own application, you are agreeing to the following declarations

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UoS Code of Practice for Research

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☐ I am aware of my responsibility to comply with the current requirements of the law and relevant guidelines relating to

security and confidentiality of personal data.

☐ I understand that research records / data may be subject to inspection for audit purposes if required in future.

☐ I understand that I may not commence this research until I have been notified that the project has ethical approval.

☐ If there is a substantial change in topic/methodology or risk categorisation I confirm that I will submit an amendment to outline the changes.

☐ Research records will be held in accordance with the Data Protection Act 2018 as detailed by University Guidance

Data Protection Act 2018

University Guidance

Depends on Status, 5.9. Would you like your application to be considered as LOW risk?, 3.3 Are you submitting on behalf of an IRP module?, 5.9. Would you like your application to be considered as LOW risk?

## 5. By submitting your own application, you are agreeing to the following declarations

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UoS Code of Practice for Research

Research Governance Standard Operating Procedures (including ethical review)

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☐ I understand that I am responsible for monitoring the research at all times and recording any unexpected events.

☐ If any serious adverse events arise in relation to the research, I understand that I am responsible for immediately stopping the research and alerting the F-REC Chair within 24 hours of the occurrence.

☐ I am aware of my responsibility to comply with the current requirements of the law and relevant guidelines relating to security and confidentiality of personal data.

☐ I understand that research records / data may be subject to inspection for audit purposes if required in future.

☐ I understand that I may not commence this research until I have been notified that the project has ethical approval.

☐ If there is a substantial change in topic/methodology or risk categorisation I confirm that I will submit an amendment to outline the changes.

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University Guidance

Depends on Status, 5.0. A physical risk to participants and/or the researcher, 5.1. Potential to induce psychological stress, distress or anxiety, or produce humiliation or cause harm or other negative consequences to either the participant or researcher beyond the risks likely to be encountered in the everyday life of the participants. , 5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part. , 5.4. Deception and/or participation without consent (incl covert observation of people in non-public places). , 5.5. Potential to identify research participants in publications or outputs. , 5.6. Research exploring or involving illegal activities, requiring access to or handling of materials related to illegal activities and/or could lead to the disclosure of information that could facilitate illegal activities., 5.7. The collection of personal, special categories of personal data*, 3.3 Are you submitting on behalf of an IRP module?, 5.0. A physical risk to participants and/or the researcher, 5.1. Potential to induce psychological stress, distress or anxiety, or produce humiliation or cause harm or other negative consequences to either the participant or researcher beyond the risks likely to be encountered in the everyday life of the participants. , 5.3. Involvement of participants who could be considered vulnerable or could feel coerced or obliged to take part, or disadvantaged by not taking part. , 5.4. Deception and/or participation without consent (incl covert observation of people in non-public places). , 5.5. Potential to identify research participants in publications or outputs. , 5.6. Research exploring or involving illegal activities, requiring access to or handling of materials related to illegal activities and/or could lead to the disclosure of information that could facilitate illegal activities., 5.7. The collection of personal, special categories of personal data*

## 6. By submitting your own application, you are agreeing to the following declarations

☐ I confirm that I have read UoS Code of Practice for Research

UoS Code of Practice for Research

Research Governance Standard Operating Procedures (including ethical review)

- [ ] The information in this form is accurate to the best of my knowledge and belief, and I take full responsibility for it.
- [ ] I understand that I am responsible for monitoring the research at all times and recording any unexpected events.
- [ ] If any serious adverse events arise in relation to the research, I understand that I am responsible for immediately stopping the research and alerting the F-REC Chair within 24 hours of the occurrence.
- [ ] I am aware of my responsibility to comply with the current requirements of the law and relevant guidelines relating to security and confidentiality of personal data.
- [ ] I understand that research records / data may be subject to inspection for audit purposes if required in future.
- [ ] I understand that I may not commence this research until I have been notified that the project has ethical approval.
- [ ] If there is a substantial change in topic/methodology or risk categorisation I confirm that I will submit an amendment to outline the changes.
- [ ] Research records will be held in accordance with the Data Protection Act 2018 as detailed by University Guidance

Data Protection Act 2018

University Guidance

Depends on 3.5. Is this research project only using secondary data sources, with no primary data collection?

- [ ] I can confirm that I have read the guidance of the use of secondary data in research.

Depends on 2.0. Initial or Amendment

- [ ] I declare that I have reported all changes for this project throughout the application form
- [ ] I will not undertake any of these changes prior to approval

Depends on Department - applicant, 3.4. Medical Specific Screening for SEM Faculty

- [ ] I understand that this application will be processed by the Brighton and Sussex Medical School committee

Depends on Status

**Give Supervisor Access to Your Application**

If you have not already done so, you must give your supervisor access to your application using the 'Roles' button. Your supervisor will then select an SREO for your application from the drop-down on the next page.

You supervisor will review your application and then sign the form on the next page. Once your supervisor has completed all their parts, you must log back into this application and sign the form below and click submit.

Depends on 2.0. Initial or Amendment

**Signature**

Sign

## Declaration and Signatures - Supervisor

### Supervisor

Depends on Status

**This Page Is for Your Supervisor To Complete**

### Information for Supervisor

Please select the SREO who should be reviewing this application before signing. The list below is a full list of SREO's for each Faculty. If you are unsure, please discuss within your school, and this is not decided by the ethics committee.

Depends on Status

### Select SREO

Please Select...

Depends on Status

### Supervisor Signature Information

Please ensure that you have read the application in full and discussed any potential changes with the applicant before signing this off for review. Failure to do so will result in delay.

In reviewing and authorising a student's ethics application, you are confirming that all reasonable steps have been taken to ensure that the project is conducted ethically, provided the student follows what has been agreed. You are also confirming that you will be monitoring the student's project, as it proceeds.

***You must click 'Save' before you submit the application.***

Depends on Status

### Supervisor Signature

Sign

Depends on Status

### Supervisor Signature

Request