



**STRICTLY PRIVATE AND CONFIDENTIAL
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Animal Welfare and Ethical Review Body (AWERB)

The 71st Meeting of the AWERB will be held on
Wednesday 18 January 2023, 1pm – 3pm
Sussex House Committee Room

DRAFT - MINUTES

PART I – PROCEDURAL MATTERS

1. Welcome and apologies for absence

Present: [REDACTED]

Apologies: [REDACTED] (*unable to attend due to technical issues*)

In Attendance: [REDACTED] (Secretary)

The Chair shared with the group that [REDACTED], our Named Training and Competency Officer will be leaving the University of Sussex, for an exciting new opportunity at the University of Birmingham. The Chair and [REDACTED] thanked [REDACTED] for her excellent work supporting researchers and staff in the BRF.

2. Minutes - (AWERB/70/M)

2.1 The Committee **APPROVED** the Minutes of the meeting held on 14 September 2022.

3. Matters arising from the Minutes - (AWERB/71/01)

3.1 There was one open action, [REDACTED] to update on progress on xxx at the next meeting.

PART II – MATTERS FOR DISCUSSION AND/OR DECISION

4. [REDACTED] - Retrospective Review - 'Neural Mechanisms of Appetitive Learning' - (AWERB/71/02)

4.1 The AWERB welcomed [REDACTED] to the meeting to give his presentation on his Retrospective Review for his previous study 'Neural Mechanisms of Appetitive Learning'. The animal group involved in his study were mice.

- 4.2 The Committee were happy to note that the 3Rs had been carefully considered as part of this study, with a lot of emphasis on enrichment in the mice's cages, as well as stimulation in regards to animal technician and researcher handling of the mice, which is of course is mutually beneficial to both animal and researcher.
- 4.3 The AWERB were satisfied with the presentation and commended [REDACTED] on his application of the 3Rs in his study.
- 5. Named Animal Care and Welfare Officer and Named Training and Competency Officer Report (AWERB/71/03)**
- 5.1 The AWERB **RECEIVED** the updates from the NACWO, introduction of the Animal Management Database is progressing, and there is project meeting scheduled for 31 January 2023.
- 5.2 [REDACTED] also gave a Fish Update Report outlining ongoing issues (since Covid) with the size of fish/breeding performance, and a plan to address this.
- 5.3 One PPL has been approved since the previous meeting and there have been 3 Condition 18 reports submitted to the Home Office.
- 5.4 [REDACTED] role has now been advertised with a closing date of 2nd February 2023, in the meantime [REDACTED] will be the NCTO.

PART III – MATTERS FOR INFORMATION

- 6. Concordat on Openness in Animal Research Action Plan (AWERB/71/04)**
- 6.1 The Committee **NOTED** the COAR Action Plan. [REDACTED] noted that for careers relevant to Biology the work experience offerings can be limited and somewhat uninspiring, and suggested that it may be a possibility to engage some of her students in work experience 'taster days' at the BRF, which would count as engagement with the public under the COAR. **[Action: [REDACTED] to meet with [REDACTED] to discuss this in further detail.]**

PART IV – ANY OTHER BUSINESS

- 7. Dates of future meetings**
- Friday 21 April 2023: 2-4pm, MS Teams
 - Wednesday 14 June 2023: 10am-12pm, MS Teams

AWERB Membership

Ex-officio

- AWERB Chair and Representative of the Biomedical Research Facility User Group: [REDACTED]
- Establishment Licence Holder: [REDACTED]
- Named Veterinary Surgeon: [REDACTED]
- Named Animal Care & Welfare Officer (NACWO) and BRF Manager: [REDACTED]

[REDACTED]

Representative members

- Two lay members, at least one of whom should have no responsibility under the Act:
[REDACTED]
- Project Licence Holders representative: [REDACTED]
- Personal Licence Holders representative: [REDACTED]
- School of Psychology representative: [REDACTED]
- Brighton and Sussex Medical School representative: [REDACTED]
- Member: [REDACTED]

In attendance

- Named Training and Competency Officer (NCTO) and BRF Deputy Manager: [REDACTED]
- Chair of the BRF Management Forum (at the invitation of the Chair as appropriate but to attend at least one meeting per academic year.)
- Research Governance Officer: [REDACTED]
- Secretary to the AWERB: [REDACTED]

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