

## REGULATION 7: OFFICERS OF THE UNIVERSITY

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### 1. The Chancellor

- a. The Chancellor shall be appointed by Council, on the recommendation of a specially constituted Appointments Committee comprising the Chairs' Committee and two members elected by and from Council.
- b. The Chancellor shall hold office for five years in the first instance, and may be re-appointed on one further occasion, as set out in Paragraph 1(b) up to a maximum of ten years.
- c. The Chancellor may resign by writing, addressed to the University Secretary.
- d. The Chancellor shall confer degrees at a Congregation held for that purpose. The Chancellor may also confer degrees in absentia.

### 2. The Pro-Chancellor

The Chair of the Council for the time being shall be ex officio the Pro-Chancellor during his or her tenure of office as Chair of the Council. In the absence of the Chancellor, or during a vacancy in that office, all the functions of the Chancellor (except the conferring of Degrees), shall be performed by the Pro-Chancellor.

### 3. The Vice-Chancellor and President

- a. The Vice-Chancellor and President shall be the Chief Academic and Administrative Officer of the University which includes discharging the role of Accountable Officer, as required by the Office for Students. The Vice-Chancellor and President shall preside over meetings of Senate and shall, in the absence of the Chancellor or during a vacancy in that office, confer degrees.
- b. The Vice-Chancellor and President shall be appointed by Council at a meeting specially called for the purpose, and shall hold office for such period, and on such conditions, as may be determined by Council. The appointment process will involve meaningful engagement by a representative group from Senate.
- c. During a vacancy in the office of Vice-Chancellor and President, Council will appoint an Acting Vice-Chancellor and President (normally the Deputy Vice-Chancellor and Provost), who shall exercise and perform such of the functions of the Vice-Chancellor and President, and shall have such of their powers, privileges and duties as Council may specify.
- d. The Vice-Chancellor and President shall, subject to such policy and other rules as may be framed by Council, exercise strategic leadership and day to day management of the University, and shall be generally responsible for maintaining and promoting the efficiency and good order of the University.

#### **4 The Deputy Vice-Chancellor and Provost**

- a. The Deputy Vice-Chancellor and Provost shall be an academic member of staff and shall be appointed by Council on the recommendation of the Vice-Chancellor and President and shall hold office for a period to be determined by Council, on the recommendation of the Vice-Chancellor and President, not exceeding five years in the first instance and shall be eligible for re-appointment. The appointment process will involve meaningful engagement by a representative group from Senate.
- b. The Deputy Vice-Chancellor and Provost shall deputise for the Vice-Chancellor and President as necessary, and act as the Vice-Chancellor and President in their absence (noting pt. 3 above).
- c. The Deputy Vice-Chancellor and Provost may resign in writing, addressed to the Vice-Chancellor and President.

#### **5. The Pro-Vice-Chancellors**

- a. There shall be such number of Pro-Vice-Chancellors with such responsibilities as shall be determined by Council on the recommendation of the Vice-Chancellor and President.
- b. The Pro-Vice-Chancellors, who shall be members of the academic staff, shall be appointed by Council on the recommendation of the Vice-Chancellor and President, and shall hold office for a period to be determined by Council on the recommendation of the Vice-Chancellor and President, not exceeding five years in the first instance, and shall be eligible for re-appointment. The appointment process will involve meaningful engagement by a representative group from Senate.
- c. A Pro-Vice-Chancellor may resign in writing, addressed to the Vice-Chancellor and President.

#### **6. Chief Operating Officer and University Secretary**

Council shall appoint a Chief Operating Officer and University Secretary who shall:

- i. be the Secretary of the Court, Council, Senate and of any committees of these bodies and shall keep minutes of their proceedings; and
- ii. under the direction of the Vice-Chancellor and President, be responsible to Council and, where appropriate, to Senate, for whatever matters may be assigned by Regulation.
- iii. for the purposes of these Regulations be known throughout as Chief Operating Officer, which should be taken to include the role of the University Secretary as set out above.

#### **7. Removal of certain Officers**

- a. The Chancellor may be removed from office for good cause by the Council
- b. For the purposes of this Regulation “good cause” means:
  - i. conviction for an offence which may be deemed by the Council to be such as to render the person convicted unfit for the execution of the duties of the office; or
  - ii. conduct of incompatible with the duties of the office; or
  - iii. conduct constituting failure or persistent refusal, or neglect, or inability to perform the duties, or comply with the conditions of office, whether such failure results from physical or mental incapacity, or otherwise.