

Progression and Award Boards

2024-25

Board purpose

Oversee the implementation of institutional rules and procedures to support the progression of students and award of certificates, diplomas or degrees to those students who have satisfied the assessment requirements for these awards.

Membership

- Chair (Head of School or nominee)
- Deputy Chair (nominated by the Head of School in consultation usually for a minimum of three years)
- Director of Teaching and Learning
- Director of Student Experience
- A representative group of the internal markers of the assessments to be conducted by the board; the External Examiner(s).

School Education Committee recommends the appointment of officers and members to University Education Committee for formal approval.

Markers who are not members of the Board have the right to be in attendance.

Terms of Reference

- To determine, in accordance with the rules and procedures determined by University Education Committee, whether students for certificates, diplomas or degrees have satisfied the rules for progression from one stage of the course to the next.
- To recommend to the University Education Committee the award of certificates, diplomas or degrees to those students who have satisfied the assessment requirements for these awards. Where an External Examiner has exceptionally not been consulted regarding award decisions, the Pro Vice-Chancellor (Education and Students) will review and approve the awards recommended, to ensure that classification is not unduly delayed. All such cases must be reported to University Education Committee and Senate.
- To make academic judgements in relation to the Exceptional Circumstances Claims sub-committee recommendations submitted to the PAB and to grant further resits as sits or a repeat stage to allow students a fair chance to demonstrate academic ability.
- To consider academic performance and award academic credit, in accordance with the regulations set out in the University's Examinations and Assessment Regulations, and to apply the discretionary assessment regulations.
- To confirm the award of academic credit via condoned credit in the final stages of an award.

- f) To determine the resit or repeat requirements, in accordance with the regulations and procedures set out in the University's Academic Framework and Examinations and Assessment Regulations, in the event of failure of a stage or the award.
- g) To report to the School and University Education Committee annually at the beginning of Semester 1, on the conduct and outcomes of previous year's assessments.
- h) To award prizes in accordance with School prize criteria.