

Health and Social Care Sponsorship Sub-Committee

2024-25

Committee purpose

The Sub-Committee oversees institutional compliance with UK Policy Framework for Health and Social Care Research and ensures all research sponsored by the University in line with this framework is appropriately conducted. All academic committees operate in accordance with the University's governing documents – Charter, Statutes and Regulations – and the Public Interest Governance Principles.

Membership

- Chair (appointed by PVC Research and Innovation for a term 3 years, renewable for 2 upon mutual agreement). The Chair should have significant experience and practical understanding of the conduct of sponsored research and associated regulation
- Chair of Faculty Research Ethics and Integrity Committees for the Faculty of Media, Arts and Humanities
- Chairs of Faculty Research Ethics and Integrity Committees for the Faculty of Science, Engineering and Medicine (2)
- Chair of Faculty Research Ethics and Integrity Committees for the Faculty of Social Sciences
- Chair of Faculty Research Ethics and Integrity Committees for the Faculty of University of Sussex Business School
- A senior representative of the Joint Clinical Research Office
- The Director of Research and Innovation Services
- A senior representative of Health and Safety
- A representative of the General Counsel's Office
- The Insurance Manager
- A representative of the Sussex and Brighton Clinical Trials Unit
- Head of Research Ethics, Integrity and Governance
- Research Ethics, Integrity and Governance Senior Manager.

In attendance:

- The Director of Research and Innovation Services
- The Head of Research Ethics, Integrity and Governance
- The Head of Health and Safety
- The University Insurance Manager
- Head of Information Management and Compliance
- A representative of the General Council Office.

Terms of Reference

- a) To review requests for University of Sussex research sponsorship. To include:
 - i. Research that falls under the UK Policy Framework for Health and Social Care Research.

- ii. Prison Research.
- iii. Ministry of Defence Research.
- b) To monitor non-substantial amendment requests and review substantive amendment requests.
- c) To receive study reports, review and advise on study monitoring as undertaken by the sponsor and required by the Medicines and Healthcare products Regulatory Agency and the Health Research Authority, and any other applicable regulatory body.
- d) To review and advise on safety reports received by the sponsor and offer advice on corrective and preventative actions when needed.
- e) To review and consider sector updates and identify a route for implementation.
- f) To offer advice and recommendations, including to the Research Governance and Quality Assurance Committee (RGQAC), on University policy relating to sponsored research.
- g) To disseminate information about sponsored projects to the University's Human Tissue Authority Licence(s) personnel when applicable.