

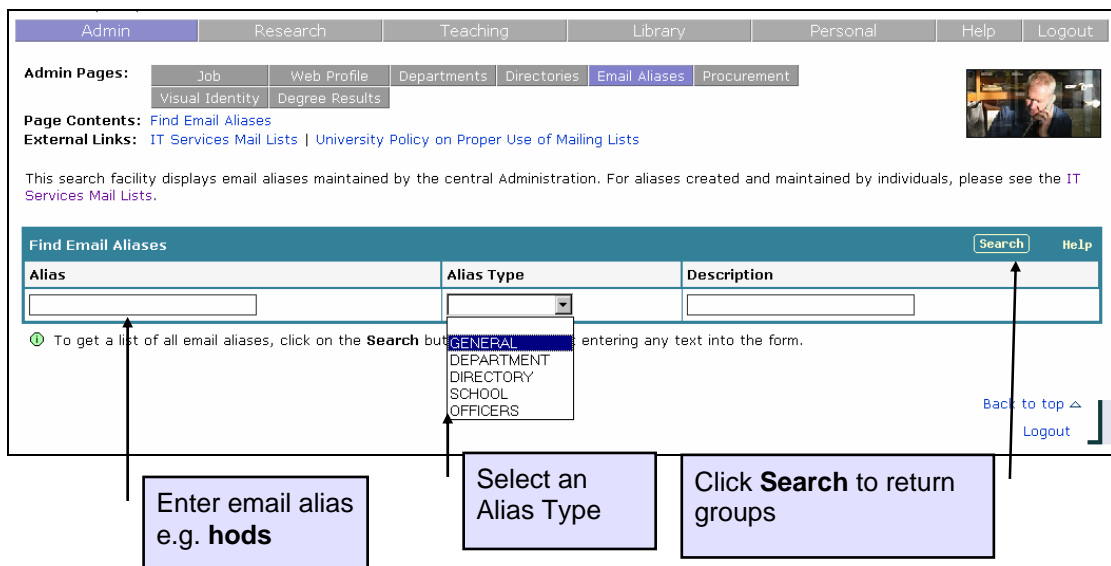
Searching for Groups

To access email aliases maintained by the central Administration, follow the directions below. For aliases created and maintained by individuals, please see the **IT Services Mail Lists** (see <http://mail.sussex.ac.uk/mailman/listinfo>).

1. Logon to Sussex Direct using your username and email password
2. Click the **Admin** tab at the top of the Sussex Direct Page
3. Click on the **Email Aliases** sub-tab.



4. To search for a specific alias, type in the email **Alias**, or the **Description** or select an **Alias Type**, then click the **Search** button
5. To get a complete list of all the email lists, do not enter any details in the **Alias**, **Description** or **Alias Type** fields. Just click on the **Search** button



Using Email Aliases

Admin Research Teaching Library Personal Help Logout

Admin Pages: Job Web Profile Departments Directories **Email Aliases** Procurement
Visual Identity Degree Results



Page Contents: [Find Email Aliases](#)
External Links: [IT Services Mail Lists](#) | [University Policy on Proper Use of Mailing Lists](#)

Find Email Aliases Re-Search Help

To send email to an alias click on the **Alias** name. To see the members of an email alias, click on the **Description**.

Alias	Alias Type	Description
adtuts	General	Admissions Discussion and Communication Group
americandept	Department	Department of American Studies Academic Staff
americanpgr	Department	American Studies (Postgraduate Research Students)
americanpgt	Department	American Studies (Postgraduate Taught Students)
americantutors	Department	Department of American Studies Tutorial Staff
anthropologydept	Department	Department of Anthropology Academic Staff
anthropologypgr	General	Anthropology (Postgraduate Research Students)
anthropologypgt	General	Anthropology (Postgraduate Taught Students)
anthropologytutors	General	Department of Anthropology Tutorial Staff
arthistorydept	Department	Department of Art History Academic Staff
arthistorypgr	Department	Art History (Postgraduate Research Students)
arthistorypgt	Department	Art History (Postgraduate Taught Students)
arthistorytutors	General	Department of Art History Tutorial Staff
artsselectors	General	Arts Admissions Selectors
biochemistrydept	Department	Department of Biochemistry Academic Staff
biochemistrypgr	Department	Biochemistry (Postgraduate Research Students)
biochemistrypgt	Department	Biochemistry (Postgraduate Taught Students)

Show 10 | 15 | 20 | 30 | 50 | 100 records per page Total: 186 records

Click Alias to send email

Click Description to see list of members

Use scroll bar to move through the list of groups