

Change of Research Supervision Request

[Regulation 23](#) requires that a main and additional supervisor be appointed for each postgraduate researcher (PGR) at the point of admission. To request a change of a main or additional supervisor, please complete this form and send it to the Associate Dean (Research and Innovation; ADRI), or nominee to be considered.

Where the programme of study is subject to Academic Technology Approval Scheme (ATAS) requirements, the PGR will need to apply for a new Academic Technology Approval Scheme (ATAS) certificate if their main supervisor changes. PGRs should consult the UKVI Compliance team (PGR-visas@sussex.ac.uk) for advice before proceeding.

Where a supervisor is not employed by the University of Sussex, a separate external supervision appointment form must also be completed. For the purposes of supervision, retired (including Emeritus) and Honorary colleagues are considered external supervisors. Please contact Student Records for a copy of the appointment form (PGR-StudentRecords@sussex.ac.uk).

SECTION A – To be completed by the PGR

Name	:	Reg. no.	:
Faculty/School	:	Mode of attendance	:
Research degree title	:		
Date of change	:		

Current supervisors	:	:	%
	:	:	%
	:	:	%
Proposed supervisors	:	:	%
	:	:	%
	:	:	%
Reason for proposed change(s)	:		

SECTION B – To be completed by the proposed supervisors

We have discussed the above change(s) and agree with the proposed new supervisory structure:

Signed	:	Date	:
Signed	:	Date	:
Signed	:	Date	:

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(Supervisors)

SECTION C – To be completed by the Associate Dean (Research and Innovation; ADRI), or nominee

I approve the change of supervision as detailed above:

Signed	:		Date	:	
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(Associate Dean (Research and Innovation; ADRI), or nominee)

Once completed, please return to Student Records (PGR-StudentRecords@sussex.ac.uk).