

IT Services

# Use of IT Regulations

## Simplified code

The following is a very brief summary of the main points of the IT regulations. You are expected to be familiar with the full regulations, which are available at <a href="http://www.sussex.ac.uk/infosec/documents/itregulations.pdf">http://www.sussex.ac.uk/infosec/documents/itregulations.pdf</a>.

## Governance

Don't break the law, do abide by the University of Sussex's regulations and policies, and do observe the regulations of any third parties whose facilities you access.

## Identity

Don't allow anyone else to use your IT credentials, don't disguise your online identity and don't attempt to obtain or use anyone else's.

#### Infrastructure

Don't put the institution's IT facilities at risk by introducing malware, interfering with hardware or loading unauthorised software.

#### Information

Safeguard personal data, respect other people's information and don't abuse copyright material. Remember that mobile devices may not be a secure way to handle information.

#### **Behaviour**

Don't waste IT resources, interfere with others' legitimate use or behave towards others in a way that would not be acceptable in the physical world.



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#### Ownership:

Owner	Department/Team
Director ITS	ITS

#### Authors:

Author(s)	Department/Team	
Jerry Niman	Consultant	

#### **Contributors and Reviewers:**

Contributor/Reviewer	Department/Team
Matthew Trump	IT Director

## **Revision History:**

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 $<sup>^{1}</sup>$  D = Draft; R= Ready for approval; A = Approved for issue; I = Issued