

# School of Global Studies

## Feedback: A Student's Guide

### Where does feedback come from?

- ❖ Feedback can come in many forms...
- ❖ Individual feedback is given on all submitted work required as part of the course – usually this is returned to you on **Canvas/Turnitin**, on **Sussex Direct** or on a **feedback sheet**.
- ❖ Feedback may also be written directly **on the scripts**. This may be the case for unseen exams or other written assessments.
- ❖ You will also receive **generic feedback** – in a lecture, seminar or posted on Sussex Direct or Canvas.
- ❖ You are getting **verbal feedback** when your tutor (or fellow student) comments on your presentations and contributions in seminars.
- ❖ You can also obtain feedback by speaking to your academic advisor and/or your module tutors during their Advice and Feedback Hours.

### When can I expect feedback?

- ❖ You can expect to receive individual written feedback on assessed work within **fifteen working days** of the submission deadline for work submitted during term time and in Assessment Block 1; and **after the Exam Board** has confirmed marks for assessed work submitted during Assessment Block 2.
- ❖ You can expect to receive feedback on unassessed work **in good time** for you to make use of it for assessed work.
- ❖ Generic feedback may be provided **after the marking** has been completed, via a post-module meeting, a lecture, Canvas or Sussex Direct.
- ❖ Further individual feedback can be obtained by seeing your tutors to discuss the comments and the mark given for your work in more detail – this can be done any time, either during your tutors' Advice and Feedback Hours or by appointment via email.

### What should feedback do?

- ❖ All feedback (including seminar feedback) should **help you to learn**; either by improving your understanding or by helping you to analyse, write, present, etc. more effectively.
- ❖ Individual written feedback should help you to understand **why your work was given the mark that it was and how you can improve your work in future**.

- ❖ Feedback **during a module** (on early coursework or presentations for example) should help you improve your knowledge and understanding of the topic, and prepare for assessed work at the end of the module.
- ❖ Feedback on assessed work **at the end of the module** should improve your understanding and performance in any further assessment on that module ( e.g. unseen exams) and on future modules.
- ❖ BUT feedback should **not** be seen as purely aimed at helping you to pass assessments or to achieve the highest grades.
- ❖ The aim of much feedback is to help you reflect on your own approach to learning, identify your strengths and weaknesses, and develop your ability to learn independently.

### **What should you do in relation to feedback?**

- ❖ Seek it out! Collect your feedback from the School Office or locate it on Sussex Direct or Canvas.
- ❖ Take your feedback (and script) to your tutors for further clarification and discussion, particularly when a particular comment is unclear to you.
- ❖ Read the feedback and reflect on how you might use it to improve your future work. If you've done something well, make a note of it for your next assignment; if there is something you have not done very well, think about how you can avoid it in future.
- ❖ Keep it somewhere safe and read it again later. You may not be able to take it all in straightaway and you may want to return to it at your next assignment.
- ❖ You might find it useful to divide feedback into 'major' and 'minor' points. Minor points might be things such as spelling mistakes or errors with punctuation. Major points might be misunderstanding a theory or referencing incorrectly, things you might need to spend more time on for your next assignment.
- ❖ Compare it to the marking criteria for the assignment – look at where you did and didn't meet the criteria and take that forward to your next assignment.

**There is more information about feedback at Sussex on the S3 website:**

<http://www.sussex.ac.uk/s3/?id=57>