**University of Sussex**

Global Engagement Office

**Application to the Sussex-Ghana Strategic Fund**

Please refer to the **Programme Specification** for this initiative before completing this application form. If in doubt about the suitability of this initiative for your activity, or if you have questions about eligible costs, the application form or the selection process, please contact Louise Duthie, Global Partnerships Administrator at [l.a.duthie@sussex.ac.uk](mailto:l.a.duthie@sussex.ac.uk).

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| 1.0 Application summary | |
| Name and title of applicant |  |
| School |  |
| Proposal relates to  *(Tick one or more)* | Research  International teaching programme development  Student mobility  Professional services |
| Sentence summarising proposal |  |
| Start date (approx.) |  |
| End date (approx.)  *(Duration no more than 7 days)* | Activity and related accounting must be completed within the same financial year (1 Aug – 31 July) |

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| 2.0 Description of activity |
| *Please provide a brief overview of the activity proposed to be undertaken during and as a result of this visit.*  *Please specify:*   * *who would be involved;* * *timeframes;* * *background, including any previous visits / communication; and* * *how the proposal supports the strategic priorities of the School, University or research grouping.* |
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| 3.0 Supporting statement |
| *Please outline the rationale for the activity, completing ONE OR MORE of the relevant sections below, addressing the review criteria listed.* |
| 3.1 For applications with a research component:   * *appropriateness of proposed participants;* * *potential for enhancing research quality;* * *potential for generating high quality research outputs, e.g. collaborative research bids and joint publications;* * *potential for generating research income; and* * *scope for further development of this partnership / network once the initial funding period has ended.* |
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| 3.2 For applications with an international teaching programme component:   * *quality and rationale: how the initiative represents a flagship international programme;* * *the student experience / the attractiveness of the initiative for students;* * *viability and logistics; and* * *the affordability and sustainability of the initiative – this may include reference to sponsors or external sources of funding for students.* |
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| 3.3 For applications with a student mobility component:   * *viability, including the affordability and sustainability of the initiative;* * *how the initiative fits into University objectives for study abroad;* * *quality of the programme, including how the initiative will provide an exceptional experience for Sussex students; and* * *the student experience / the attractiveness of the initiative for students.* |
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| 3.4 For applications with a professional services exchange component:   * *value in terms of professional development;* * *the opportunity to build capacity at either or at both institutions;* * *the capacity for the initiative to strengthen the institutional partnership; and* * *if appropriate, the value of support for research, teaching or mobility initiatives.* |
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| 4.0 Anticipated outcomes |
| *Please describe the anticipated outcomes from the activity. Please be as specific as possible – information in this section will be used to measure the success of the activity if the application is successful.* |
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| 5.0 Funds requested | | |
| *Please refer to the Programme Specification for this initiative which lists which costs can be funded by Sussex.*  *Note that all funds must be spent by the end of the financial year (31 July) in which the activity takes place and cannot be rolled forward into a new financial year.* | | |
| Approx. date | **Description** | **Amount** |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  | Total funds requested | £ |

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| 6.0 Support from Head of School / Divisional Director |
| *Please provide a short statement of support from the Head of School, or in the case of Professional Services staff, Divisional Director.*  *Applicants should discuss the timing of the proposed visit and any cover for normal working duties with their line manager in advance of an application.* |
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| **Please submit this form to**  Louise Duthie, Global Partnerships Administrator, [l.a.duthie@sussex.ac.uk](mailto:l.a.duthie@sussex.ac.uk) |