Welcome from the Head of School

As Head of School, I am delighted to welcome you to the University of Sussex. Sussex is a great place to study and you will find it is a particularly friendly and supportive environment. The School has a long tradition of excellence and takes pride in the high quality of its teaching and research.

As a new student in the School, you will have a lot to absorb. To help you integrate into your new environment and understand the terminology used by the University we have provided you with a range of information. There are several letters, this one, one from your Head of Department, Doctor Ian Mackie, and one from the School's Director of Student Experience. Please spend a little time reading these letters as the authors, and associated staff, will play important roles in your life over the next few years.

These letters, along with your induction programme timetable can be found here:

http://www.sussex.ac.uk/ei/internal/forstudents/informatics/undergraduate/induction

You are starting at Sussex in one of the most challenging periods in our society's recent history – the COVID-19 pandemic. To protect everyone, we are doing things differently than in other years. If we all follow the guidelines, we can all be safe whilst studying, working and enjoying the wonderful experiences that the University has to offer.

The key thing to understand is that the relationship between you and the School is that of a partnership. As part of that partnership the School will ensure you are provided with lectures, tutorial sessions, feedback (comments) about your work, and everything we can to enable you to master the subjects you study. Your role in this partnership is to take advantage of all the School provides. Hence, you are required to attend classes and lectures (whether online or in-person), undertake background work/reading, attempt problem sheets, digest the feedback provided, ask questions and, if you are having problems of *any* sort, talk to us. I include a copy of the School charter overleaf, which should guide everything the School and you do.

Your time at Sussex is a short but very important part of your life; take advantage of all the opportunities Sussex affords you. I am sure you will have an enjoyable and memorable time and that you will be able to say coming to Sussex was the best thing you ever did.

Professor Ian Wakeman
Head of School
School of Engineering and Informatics, comprising the two departments:
Department of Informatics, and the Department of Engineering and Design.

UNIVERSITY OF SUSSEX

Staff and student charter and guiding principles

School of Engineering and Informatics

DignityAndRespect@enginf.sussex.ac.uk

Our School values are at the heart of all that we do: *kindness integrity, inclusion, collaboration and courage.*

We *care* for each other and work to keep our school ecosystem *safe.*

We value *collegiality* and mutual respect across our actions and activities.

We ensure that everyone within our School is treated with dignity, *kindness and respect.*

We value and celebrate the *diversity* of our School community.

We *collaborate* and seek out productive and creative relationships.

We *acknowledge* and celebrate everyone's contribution.

We *speak out* about unacceptable behaviour and face up to difficult challenges.

UNIVERSITY OF SUSSEX

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