

Strategic Recruitment and Admissions Committee

Key Role: Student numbers are a core resource to the University. This Committee will provide strategic management of matters associated with student recruitment and admissions policy, including oversight of student targets, tuition fee setting and entry tariff scores.

(1) Terms of Reference:

(a) to advise the Vice-Chancellor's Executive Group on the formulation and implementation of the University's strategy for student recruitment (including the virement of numbers between different parts of the University in line with strategic priorities);

(b) to advise the Vice-Chancellor's Executive Group on the setting of, and to monitor, student recruitment targets at all levels and types, including visiting and exchange students and programmes incorporating a year in industry;

(c) to advise the Vice-Chancellor's Executive Group on policy matters relating to the setting of tuition fees, including monitoring the number of premium-fee programmes and recommending full-fee paying student fees to the Finance Sub-Committee of Strategy and Performance Committee;

(d) to monitor, and advise the Vice-Chancellor's Executive Group on, the University's position on the HEFCE tolerance band in line with recruitment strategy and delivery of the planned numbers;

(e) to keep under review the University's widening participation strategy with reference to student recruitment and monitor compliance with the Access Agreement with the Office for Fair Access;

(f) to review and agree entry tariff scores for Schools and Departments on an annual basis in line with institutional strategy and recruitment strengths;

(g) to monitor recruitment on undergraduate and taught postgraduate programmes annually and make appropriate recommendations with reference to the strategic use of student numbers;

(h) to identify and disseminate best recruitment and admissions practice across the institution.

(2) Composition:

Pro-Vice-Chancellor (Teaching and Learning) (Chair); Heads of Schools; Academic Director of the Doctoral School; Academic Registrar; Academic Secretary; Director of Student Recruitment; Head of Admissions; Head of Management Accounts; Senior Planning Officer.

In attendance: Head of Academic Registry.

(3) Reports to: Teaching and Learning Committee