

## Capital Programme Committee

**Key Role:** To direct the development, enhancement and maintenance of the University's buildings, environment, physical infrastructure and services, and to oversee other capital investment commitments, including IT.

### (1) *Terms of Reference:*

(a) to consider, develop and review all policy and strategy for the development and management of the University's physical resources, including development of the Estates Strategy, infrastructure aspects of the Information Services Strategy, the Energy and Environment Strategy and the Campus Master Plan;

(b) to approve, within financial limits agreed by Council, capital projects;

(c) to monitor projects against the University Capital Governance Framework;

(d) to receive reports from Project Boards on projects for the development, construction or major adaptation of University buildings, other physical or services resources of the University with reference, in particular, to the Teaching and Learning and Research and Enterprise strategies; to instigate and monitor action, as required. To act in a co-ordinating role for project Boards;

(e) to receive reports from the Information Services Committee concerning the maintenance and upgrading of information services and to approve/recommend as appropriate resources required for information services projects (in association with the Director of IT Services and the Librarian);

(f) to approve the Long-Term Maintenance programme by developing (in association with the Director of Estates and Facilities Management and the Director of Residential, Sport and Trading Services) a co-ordinated programme for the maintenance and planned replacement of the University physical resources, and to oversee its implementation on behalf of Council;

(g) to advise Finance and Investments Committee of financial implications and seek approvals where required by financial regulations;

(h) to make regular reports to Performance Committee.

The Committee may delegate to its Chair or any member of staff, for the purposes of implementing policy, powers and functions which it is itself competent to perform.

### (2) *Composition:*

Vice-Chancellor (Chair); the Pro-Vice-Chancellors; Four members of staff, of which at least two should be Heads of Schools; Registrar & Secretary; Director of Finance (or nominee); Director of Estates and Facilities Management; One Elected Officer (Full-Time) of the Students' Union appointed by the President of the Students' Union (usually the President).

.

*In attendance, when required:* Director of Residential, Sport and Trading Services; Director of IT Services, Librarian, other Officers or Heads of Units.

(3) *Reports to:* Performance Committee and to Finance and Investments Committee where required for Capital approvals.