

**Executive Summary of Business  
for Teaching and Learning Committee**



Title	<b>Chair's Action</b>
Author	Carmel Oxley-King, Assistant Registrar
Type	
Date	November 2012
Strategic context	
Summary	Summary of Chair's Action taken since previous meeting:
Essential reading	None
Risk analysis	Low
Resource implications	None
Effective date of introduction	n/a
Recommendation	The Committee is asked to <b>note</b> the paper

The following actions have been taken by the Chair, on behalf of the Committee, since the previous formal meeting in May 2012.

### **1. Validation of BA Philosophy, Politics and Economics**

The conditions for approval of the BA in Philosophy, Politics and Economics for 2013 entry were signed off by the Chair.

### **2. Academic Framework**

The University's Academic Framework was formally approved at Senate on 18<sup>th</sup> September subject to the following amendment which had also been approved by the chair on behalf of Teaching and Learning Committee since the last meeting.

- (i) BA Philosophy, Politics and Economics is a degree comprising three subject areas. It includes 360 credits with at least 60 credits in each discipline overall. There shall be 120 credits in the final stage, including 90 credits at Level 6 including 30 credits at Level 6 in two of the three subjects."
- (ii) Max period of registration amended to read - The maximum period of registration for an award is the minimum period plus 3 years for undergraduate and plus 1 year for postgraduate irrespective of f/t or p/t mode of study. This includes any time spent on temporary withdrawal.' To note that the maximum period of registration for PGR students had been referred to the Doctoral School Committee for consultation and would be included in the Academic Framework at a future time.
- (iii) Free Standing Electives (FSE) amended to read – 'These are individual modules positioned at NQF level 3, 4 or level 5 in the University's Academic Framework. They are designed to enable students to broaden their learning beyond the core subjects of Single Honours. They may be taught in each teaching block, depending upon demand, and must be approved by the University Teaching and Learning Committee and timetabled to be delivered within the University's Elective Timetable. Stage 1 students shall study NQF level 3/4 electives and Stage 2 students shall study NQF level 4/5 electives.'
- (iv) Approved Elective Pathway (APE) amended to read - Approved Pathway Electives is the generic name given to an electives pathway consisting of 60 credits (4x15). The Pathway consists of a cohesive course of study that provides academic progression with at least 30 credits at level 4 or 5. The aim of the Pathway is to provide students with a focused programme of study to broaden their learning and shall consist of sufficient academic credit to warrant specific recognition on the degree certificate but does not constitute an entry pathway. The APEs shall be made available to Single Honours programmes which opt into the Elective Scheme and shall be delivered within the University's Elective Timetable. Exceptionally, language electives forming part of an APE may be delivered in Stage 3 where this complements a particular pattern of delivery, for example where a student is away from campus during a placement period or to enable entry to study a language at the ab initio level. The award certificate shall record the achievement of the Pathway as a designated aspect of the award. In relation to languages the award certificate shall be recorded as "x with proficiency in 'language' (intermediate)" where the language has been taken at levels 3 and 4 and "x with proficiency in 'language' (advanced)" where the language has been taken at levels 4 and 5.
- (v) Inclusion of MSci as a named integrated masters degree variant.

### **3. Early introduction of entitlement to repeat stage 1 for students failing in September 2012 and approval and pilot of Learning Agreement**

- (i) September resit exam boards were advised to implement the new regulation to offer all students who had failed stage 1 a repeat of the stage, in order to not be unduly punitive, subject to them agreeing to abide by the University of Sussex Learning Agreement for Stage 1 Repeat Year Students.
- (ii) Approval of the University of Sussex Learning Agreement for Stage 1 Repeat Year Students following consultation with Schools, USSU sabbatical officer and relevant professional services colleagues and implementation of this in 2012/13 in order to pilot the procedures.

#### **4. BA Working with Children and Young People**

Course title change from BA Working with Children and Young People to BA Childhood and Youth: Theory and Practice from 2013.

#### **5. Withdrawals and Suspensions**

- (i) PGCE – KS2/3 Science was withdrawn, effective 2012/13 (last entry cohort 2011/12).
- (ii) MA Writing History has been suspended for 2012/13.
- (iii) Formal withdrawal of the following with effect from 2012/13, all previously offered within CCE and suspended for a minimum of two academic sessions:
  - UG Certificate in Managing Voluntary and Community Organisations
  - UG Certificate in Life History Work
  - UG Certificate in Practical Archaeology
  - UG Certificate in Archaeology
  - UG Certificate in Arts and Cultural Management
  - UG Certificate in Creative Writing
  - MA Life History Research: Oral History and Life Story Documents

#### **6. Revised Assessment regulations for 2011/12**

The award criteria for BMEc were revised to exclude an additional threshold requirement regarding the dissertation/final project/business analysis report for the award of the Distinction and Merit classifications. The SPRU award criteria were revised to include Distinction and Merit thresholds in relation to the dissertation and the Technology Management Report on the MSc TIM.

## 7. Curriculum Variation

The following curriculum variations were approved:

<b>Curriculum Variation Requests from BMEc</b>			
<b>Student</b>	<b>Year of Study</b>	<b>Course</b>	<b>Revised Credit Total</b>
ASHMAWI, Hannah	3	BSc Economics	120@Level 6
BUZZING, Jonathan	3	BA Economics	120:45@Level 5 and 75@Level 6.  Overall: 123 L 5 credits; 105 L 6 credits.
HU. Mian	3	BSc Economics	120: 105 @ Level 6 and 15@ Level 5
BELLAMY, Peter	3	BA Economics	120: 105 @ Level 6 and 15@ Level 5

## 8. Validation Panel Membership: BA Philosophy, Politics and Economics, 10<sup>th</sup> September 2012

Panel Chair	Dr David Robinson	Reader in Physical Geography (Geography)
Cognate Academic	Dr Justin Rosenberg	Head of Department (International Relations)
External Academic	Prof. James Lenman	Professor in the Department of Philosophy at the University of Sheffield
Student Representative	Ms Maria Da Silva	Education Officer (Student Union)
Professional Services	Ms Jane Harvell	Head of Library Academic Services (Library)
Secretary	Ms Samantha Bromfield	Assistant Registrar

## 9. Misconduct Panel Chairs

The following Misconduct Panel chairs were approved:

Ian Wakeman (EngInf) - temporarily for July 2012 only in first instance

James Hampshire (LPS)

## 10. School Investigating Officers

The following School Investigating Officers were approved:

Dr Arghir Zarnescu	MPS
Dr Richard Adelman	English
Dr Thomas Austin	MFM (autumn term 2012)
Dr Dolores Tierney	MFM (spring term 2013 onwards)