

## **Teaching and Learning Committee**

### **Quality Enhancement Sub-Committee**

#### **Terms of Reference**

To:

1. Consider and approve, as appropriate, major changes to the curriculum recommended by School Teaching and Learning Committees.
2. Keep the academic framework under review.
3. Receive a report from course validations and PSB events and to monitor that conditions have been met.
4. Approve and review annually portfolio development and the Course Approval Handbook.
5. Receive outcomes from annual monitoring relevant to informing curriculum enhancement across the institution.
6. Have oversight of the QAA Quality Code, referring items on as appropriate.
7. Any other business as appropriate.

To meet twice a term for 2-3 hours at each meeting.

#### **Membership:**

Chair: Prof Mackie

Members: Sharon Jones, Samantha Bromfield, Carmel Oxley-King, 3 DTLs, USSU Education Officer, USSU Welfare Officer, TLC Student Reps (to be sent papers and invited to attend or report through USSU Officers)