

1 CALENDAR OF BUSINESS

2021-22		
Semester One	<p>Following items to be received by the University from its partners:</p> <ul style="list-style-type: none"> • Confirmation of the courses to be delivered during the year*. • List of HE tutors. • Electronic copies of all student handbooks for each validated course. • Calendar of HE-relevant committee dates. • Dates, composition and membership of examination and resit boards. • Confirmation of External Examiner fees. 	<p>Mon 6 Sept 2021, unless a separate deadline has been agreed with ADQE</p> <p><i>*For partners delivering courses with non-standard start dates: please notify the Partnership Office as soon as these courses are confirmed and send a copy of the relevant student handbook on or before the start date.</i></p>
	Teaching at University of Sussex begins (autumn term)	Mon 27 Sept 2021
	Collaborative Provision Approval Committee (CPAC)	Scheduled on ad-hoc basis, contact Partnership Office for information
	Indicative deadline for proposals for major curriculum changes and new modules to validated courses for 2022/23.	Thurs 4 Nov 2021
	Annual Monitoring Report to be received by the University from its partners.	Fri 3 Dec 2021
	Partners to submit a list of names of all students on Sussex-validated courses, and the course they're assigned to, as at 1 December 2021.	Fri 3 Dec 2021
	Teaching at University of Sussex ends (autumn term)	Fri 10 Dec 2021
	University of Sussex winter vacation	Sat 11 Dec 2021 - Sun 2 Jan 2022
	Per capita fee invoice sent by the University to partner institution.	23 Dec 2021
	University of Sussex semester one assessment period	Mon 3 – Sat 15 Jan 2022
University of Sussex intersemester week		Mon 17 – Fri 21 Jan 2022
University of Sussex Winter Graduation		26 th – 28 th January 2022 TBC
Semester two	Teaching at University of Sussex begins (spring term)	Mon 24 Jan 2022
	Partner Annual Monitoring Review Event (PAMRE)	Fri 21 Jan 2022

	Teaching at University of Sussex ends (spring term)	Fri 1 Apr 2022
	University of Sussex spring vacation	Sat 2 Apr – Sun 24 Apr 2022
	Partner Network Events	March – June 2022
	Teaching at University of Sussex begins (summer term)	Mon 25 Apr 2022
	Teaching at University of Sussex ends (summer term)	Fri 29 April 2022
	Following items to be received by the University from its partners: <ul style="list-style-type: none"> Deadline for External Examiner nominations for 2022/23. 	Wed 27 April 2022
	Deadline for new course proposals starting 2023/24 for courses recruited through UCAS*	April 2022 - TBC
	Collaborative Provision Approval Committee (CPAC)	Scheduled on ad-hoc basis, contact Partnership Office for information
	Following items to be received by the University from its partners: <ul style="list-style-type: none"> Deadline for policy changes (inc. examination and assessment regulations) for implementation in 2022/23. 	Fri 27 May 2022
University of Sussex semester two assessment period		Mon 9 May – Sat 28 May 2022
University of Sussex Summer Vacation		Sun 29 May – Sun 18 Sept 2022
University of Sussex Progression Award Boards (Finalists)		Thurs 9 th or Fri 10 th June 2022
University of Sussex Progression Award Boards (Postgraduate Taught Courses)		Wed 6 th or Thu 7 th July 2022
University of Sussex Summer Graduation		18 th – 22 nd July 2022 TBC
University of Sussex Progression Award Boards (Resit)		Wed 31 st Aug or Thurs 1 st Sept 2022

ADQE, September 2021

*This excludes postgraduate courses, courses not recruited through UCAS and courses due for re-validation.