

1 CALENDAR OF BUSINESS

2025-26		
Semester One	Following items to be received by the University from its partners: • Confirmation of the courses to be delivered during the year*. • List of HE tutors and CVs of any new tutors • Electronic copies of all student handbooks for each validated course. • Calendar of HE-relevant committee dates. • Dates, composition and membership of examination and resit boards. • Confirmation of External Examiner fees. • Copy of complaints and appeals policy and procedure 2024-25	Mon 1 Sept 2025, unless a separate deadline has been agreed with AQP <i>*For partners delivering courses with non-standard start dates: please notify the Partnership Office as soon as these courses are confirmed and send a copy of the relevant student handbook on or before the start date.</i>
	Teaching at University of Sussex begins (autumn term)	Mon 22 Sept 2025
	University Education Committee	Wed 22 Oct 2025
	Indicative deadline for proposals for major curriculum changes and new modules to validated courses for 2025/26.	Fri 31 Oct 2025
	Collaborative Provision Approval Sub-Committee (CPASC)	Thurs 6 Nov 2025
	Partners to submit a list of names of all students on Sussex-validated courses, and the course they are assigned to, as at 1 December 2025.	Mon 1 Dec 2025
	Partners to submit their Annual Monitoring Report to the University.	Fri 5 Dec 2025
	Teaching at University of Sussex ends (autumn term)	Fri 5 Dec 2025
	University of Sussex winter vacation	Sat 13 Dec 2025- Sun 5 Jan 2026
	Per capita fee invoice sent by the University to partner institution.	Fri 19 Dec 2025
	University of Sussex semester one assessment period	Mon 5 – Sat 17 Jan 2026
	Partner Annual Monitoring Review Event (PAMRE)	Thurs 15 Jan 2026 (in person)
University of Sussex intersemester week		Mon 19 – Fri 23 Jan 2026
University of Sussex Winter Graduation		Wed 21 – Fri 23 Jan 2026

	Teaching at University of Sussex begins (spring term)	Mon 26 Jan 2026
	Deadline for new course proposals starting 2026/27 for courses recruited through UCAS*	16 February 2026
	Collaborative Provision Approval Sub-Committee (CPASC)	Thurs 12 Mar 2026
	University of Sussex spring vacation	Sat 11 Apr – Sun 3 May 2026
	Teaching at University of Sussex resumes (summer term)	Tues 5 May 2026
	Following items to be received by the University from its partners: Deadline for External Examiner nominations for 2025/26.	For Undergraduate nominations: Thurs 01 May 2025 for Postgraduate nominations: Mon 01 Aug 2025
	Teaching at University of Sussex ends	Sat 30 May 2026
	Following items to be received by the University from its partners: Deadline for policy changes (inc. examination and assessment regulations) for implementation in 2025/26.	Fri 22 May 2026
University of Sussex semester two assessment period		Tues 5 May – Sat 23 May 2026
Collaborative Provision Approval Sub-Committee (CPASC)		Thurs 28 May 2026
University of Sussex Summer Vacation		Sun 24 May 2026 to Sun 20 Sep
University of Sussex Progression & Award Boards (Finalists)		Wed 10 & Thurs 11 June 2026
University of Sussex Progression & Award Boards (Progression)		Wed 24 & Thurs 25 June 2026
University of Sussex Progression & Award Boards (Postgraduate Taught Courses)		Wed 8 & Thurs 9 July 2026
University of Sussex Summer Graduation		Mon 20 – Fri 25 July 2026
University of Sussex Progression & Award Boards (Resit)		Wed 2 Sept & Thurs 3 Sept 2026

AQP, August 2025

*This excludes postgraduate courses, courses not recruited through UCAS and courses due for re-validation.