



1 Advertisement

Post Title: University Chaplain and Lead Faith Advisor

School/Division: Student Experience

Hours: Full time or part time hours considered up to 1FTE. Requests for flexible working options will be considered (subject to business need).

Contract: permanent

Reference: 9013

Salary: starting at £43,414 to £51,805 per annum, pro rata if part time

Placed on: 23 August 2022

Closing date: 03 October 2022. Applications must be received by midnight of the closing date.

Expected interview date: To be confirmed

Expected start date: ASAP

A unique opportunity has arisen at the University of Sussex where we are seeking to appoint a University Chaplain/Lead Faith Advisor with excellent communications skills, emotional intellect and pastoral skills with knowledge of wellbeing provision within a University setting. The individual will act as the Lead Faith Advisor and University Chaplain, and will have demonstrable experience working successfully with individuals of diverse cultural and faith backgrounds to include nationality, race and ethnicity, gender and sexual orientation. Compassion and understanding, collaboration and the desire to be part of a unique and diverse community, you will be motivated by the opportunity to bring people together in safe spaces to explore questions and nurture curiosity.

Key Working relationships: Academic staff; University of Sussex Students' Union (USSU) and other Professional Services including Housing services, Finance, External agencies, including: the Health Centre, local health and social care providers, and national charities.

Please contact Amanda Griffiths at: a.griffiths@sussex.ac.uk for informal enquiries about the role.

For full details and how to apply see our [vacancies page](#)

2. The School / Division

Please find further information regarding the school/division at:

<http://www.sussex.ac.uk/schoolsandservices/professionalservices/student-experience>

3. Job Description

UNIVERSITY OF SUSSEX

Job Description for the post of University Chaplain and Lead Faith Advisor

Division:	Student Experience
Service Area;	Wellbeing, Therapeutic and Residential Life Services
Location	Meeting House
Grade	8
Responsible to	Head of Wellbeing, Therapeutic and Residential Life Services
Responsible for	A team of Chaplains working a variety of hours and drawn from a range of faith groups

Purpose of the post:

- To lead the Chaplaincy Team in providing a credible faith perspective relating to life and values without imposing particular beliefs on others.
- To provide a focus for the spiritual life of the University community.
- To work closely with faith groups and individuals of faith to help to foster mutual understanding and respect.
- To contribute to the Student Services Management Team.
- To provide opportunity for worship, reflection and prayer.

Key Responsibilities:

- 1 To lead and co-ordinate a team of Chaplains/Faith Advisors drawn from a range of faiths, working with them to develop a model of successful shared ministry
- 2 To develop an initiative, to be agreed with the, Head of Wellbeing, Therapeutic and Residential Life Services, to model inter-faith partnership within the University based on the ethos of social justice
- 3 To engage with established faith groups and societies within the University to

promote mutual understanding, tolerance and respect

- 4 To create opportunities to develop people's understanding of faith
- 5 To form part of the team to be called on to provide 'out of hours' support in the event of a major incident and to work with the team of staff, as required, following the death of a student or member of staff, liaising over any memorial held in the University
- 6 To make contact with students and staff, as appropriate, who are in hospital; recovering from illness; or following a bereavement
7. To establish and deliver supportive groups in line with the needs of the service identifying gaps and mechanisms that can be appropriately be addressed using group workshops
8. Work closely with colleagues across the division to understand the key pressures, and student concerns throughout the academic year examining ways in which faith and activities of the meeting house can serve to support students at different times
- 9 To ensure policies and procedures are in place for the effective operation of the Meeting House , including policies relating to lone working and use of the Meeting House by other groups.
- 10 To be responsible for the effective management of the Chaplaincy budget, allocating funds and ensuring all expenditure is compliant with University regulation and ensuring there is no overspend
- 11 Attending University events and social activities
- 12 Undertaking any other reasonable duties and responsibilities, commensurate with the post and grads as requested by the Head of Wellbeing, Therapeutic and Residential Life Services or member of the DSE Leadership Tam

This Job Description sets out current duties of the post that may vary from time to time without changing the general character of the post or the level of responsibility entailed.

Some occasional evening and weekend work will be required of the role holder

5. Person Specification

UNIVERSITY OF SUSSEX

Person Specification for the post of University Chaplain and Lead Faith Advisor

SKILLS / ABILITIES

	Essential	Desirable
Ability to communicate with staff at all levels within the University and to engage with students	X	
Excellent communication and interpersonal skills - written and spoken.	X	
Excellent organisational skills and the ability to lead a team of part time Chaplains	X	
Ability to initiate, plan and work independently as well as in a small team	X	

KNOWLEDGE

	Essential	Desirable
Knowledge and understanding of world faiths	X	
An understanding of Equality and Diversity and Widening Participation agendas in HE	X	
An understanding of the challenges that students at University may experience		X
Knowledge of issues relating to confidentiality, and a good understanding of the management of confidential material and information	X	

EXPERIENCE

	Essential	Desirable
Experience of working a multi faith environment	X	
Experience of working in post 16 education		X
Experience of providing pastoral support to students		X

QUALIFICATIONS

	Essential	Desirable
Educated to degree level or equivalent or to have extensive relevant experience of working in, or leading a multi-faith team	X	
Relevant professional qualification: Ordained Minister, Priest, Rabbi, Imam etc and/or member in good standing with your faith community	X	

PERSONAL ATTRIBUTES AND CIRCUMSTANCES

	Essential	Desirable
A pluralist who demonstrates through their interactions the belief that distinct ethnic or cultural or religious groups can exist together in society	X	
Ability to provide a credible faith perspective about human life and values without imposing particular beliefs on others	X	
Commitment to collaborative working across professional boundaries.	X	
Ability to empathise with others.	X	