

## UNIVERSITY OF SUSSEX

### 1. Advertisement

**Post Title: Lecturer/Senior Lecturer/Professor in Pharmacy (Clinical Pharmacy or Pharmaceutical Sciences)**

**School/department:** School of Life Sciences

**Hours:** full time or part time hours considered up to a maximum of 1 FTE. Requests for [flexible working](#) options will be considered (subject to business need).

**Contract:** Fixed term till 31 July 2022

**Ref:** 2260

**Salary:** Grades 7 starting at £33,797 to £40,322, Grade 8 starting at £41,526 to £49,553, Grade 9 starting at £51,035 to £59,135, Grade 10 £60,905+

**Placed on:** 18 September 2019

**Closing date:** 17 October 2019. Applications must be received by midnight of the closing date.

**Expected start date:** ASAP

The University of Sussex is seeking applications from pharmacists and pharmaceutical scientists who would like to join the Pharmacy teaching team to support the delivery of its MPharm degree for its current students. Sussex Pharmacy is committed to delivering excellent research-informed teaching. We aim to produce skilled pharmacists who display a high level of professional practice as well as optimising patient and public safety.

Although the MPharm degree is now closed to new entrants, the team is delivering the full MPharm curriculum to our student population of approximately 80 students across years 2, 3 and 4 of the degree. The existing pharmacy teaching team is committed to continuing to provide a rich and engaging student experience in these next three years.

Our MPharm degree integrates students' knowledge of pharmaceuticals, chemistry, pharmacology and behavioural and social sciences, legal and ethical aspects of medicines as well as professionalism. Our teaching is innovative and interdisciplinary. The MPharm team is also supported by colleagues from a range of disciplines in the School of Life Sciences.

There are potential opportunities for academics and professionals across a number of pharmacy-related disciplines, with full and part-time roles (and flexible working opportunities) available. Posts are likely to be offered on the teaching and scholarship pathway, but we will consider approaches from those seeking a teaching and research role. Grades will range from 7 to 9 (£33,199 - £58,089 pa full-time) on the university's single pay spine, dependent on contribution and experience. We may consider appointing above Grade 9 in exceptional circumstances for the right candidate. The roles will be fixed term, finishing at the end of July 2022.

Applications are welcome from pharmacists (membership of the GPhC or PSNI) and pharmaceutical scientists who are able to demonstrate the ability to design and deliver innovative, research-informed, pharmacy teaching and assessment

We are currently looking for up to three specialists across a range of subjects: clinical pharmacology and applied therapeutics, particularly in oncology, clinical pharmacokinetics, pharmaceuticals, pharmaceutical chemistry and pharmacy practice.

Applications are particularly welcome from women and black and minority ethnic candidates, who are under-represented in academic posts in Science, Technology, Engineering, Medicine and Mathematics (STEMM) at Sussex.

Applications should take the form of a short statement of areas of potential contribution in a letter format and a full CV. Enquiries can be addressed to Professor Jane Portlock, Director of Pharmacy : [j.c.portlock@sussex.ac.uk](mailto:j.c.portlock@sussex.ac.uk)

## **2. The School/Division**

The School of Life Sciences is the largest School in the University in terms of research activity with an annual research income of over £13m, and one of the largest in terms of student and staff population. The School has a teaching and research faculty of nearly 80, over 150 research fellows and technicians, and a small professional services team. Life Sciences have played a major role in the research and teaching of the University of Sussex since 1961. The original School of Biological Sciences (BIOLS), founded by John Maynard Smith FRS, trained some of the world's leading biologists and biomedical scientists, and was a beacon of innovation and creativity in its integrated approach to research and teaching.

The current School of Life Sciences was formed in 2009 when Professor Laurence Pearl FRS was appointed as founding Head of the new School. Under his leadership the School adopted a unified structure with no formal departments. Instead there are six research Subject Groups – Neuroscience; Evolution, Behaviour and Environment; Genome Damage and Stability; Biochemistry and Biomedicine; Chemistry and the Sussex Drug Discovery Centre. Each research subject group is chaired by a prominent scientist, who is responsible for research leadership in their subject. The School currently has six Fellows of the Royal Society (FRS) and seven Fellows of the Academy of Medical Sciences (FMedSci) on its Faculty.

Professor Sarah Guthrie was appointed Head of School in September 2017, and the School continues to develop under her leadership.

The School admits nearly 600 undergraduates each year on to a range of BSc and MSci degrees, with around 75 students on post-graduate taught degrees in Genetic Manipulation and Cell Biology, Cancer Cell Biology and Neuroscience. Taught programmes are firmly based on our research excellence, and offer students substantial opportunities for personal research experience along with conventional lecture, seminar and tutorial teaching. We offer 3-year BSc and 4-year integrated Masters degrees (MSci) in Biochemistry, Biomedical Science, Biology, Ecology, Genetics, Neurosciences, and Zoology, and Royal Society of Chemistry accredited BSc and MChem degrees in Chemistry and Chemistry and Drug Design. We also offer a Foundation Year in Biological Sciences which is ideally suited for students whose A-level (or equivalent) qualifications don't meet the requirements for direct entry on to our BSc/Masters degrees.

We have a large and vigorous postgraduate research community with over 170 PhD students undertaking cutting-edge research across all our areas of interest. As well as standard PhD programmes in all the Subject Groups, we also offer a highly interdisciplinary 4-year Neurosciences PhD incorporating a first year with laboratory rotations, run in partnership with the Schools of Psychology and Engineering and Informatics, and the Brighton and Sussex Medical School.

In the REF2014 more than 96% of the School's research was rated as 'world leading', 'internationally excellent', or 'internationally recognised'. Our Biological Sciences research in particular was ranked 10th in the UK overall, and 8th on quality of our research outputs – putting us comfortably above the majority of Russell Group institutions.

The University of Sussex is a medium sized research intensive University based on a single campus in Falmer, just outside Brighton in East Sussex. The University has ambitious plans to develop its teaching and research; for example, to move from a taught student population of c13,000 to one of more than 18,000 by 2019.

## **JOB DESCRIPTION**

<b>Job Title:</b>	Lecturer/Senior Lecturer/Professor in Pharmacy (Clinical Pharmacy or Pharmaceutical Sciences)
<b>Grade:</b>	Grades 7 – 9 (in an exceptional case Grade 10)
<b>School:</b>	School of Life Sciences
<b>Location:</b>	John Maynard Smith Building ('JMS')
<b>Responsible to:</b>	Head of School
<b>Direct reports:</b>	n/a
<b>Key contacts:</b>	Students, other members of Faculty within the School and University, School Officers, academics in the field in other institutions.
<b>Role description:</b>	Post-holders will be expected to show academic leadership in both teaching and research, and to support the management and strategic planning processes of the School and the University.

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## **PRINCIPAL ACCOUNTABILITIES**

1. To provide academic leadership in the design and delivery of high-quality teaching programmes.
2. To support the management activities of the School and University, and undertake a key role in School or University working groups or committees, as required.

## **KEY RESPONSIBILITIES**

1. **Teaching & Student Support**

- 1.1 Lead the innovative design, development and delivery of the MPharm for the remainder of the teach out period (31<sup>st</sup> July 2022).
- 1.2 Ensure that course design and delivery comply with the University quality standard and regulations, and take responsibility for the quality of programme units.
- 1.3 Regularly review and update course content and teaching materials, ensuring that they remain up-to-date and relevant, incorporating advances in the subject area and utilising appropriate technology.
- 1.4 Set, mark, and assess coursework and examinations; select appropriate assessment instruments and assessment criteria; and provide constructive and comprehensive feedback to students.
- 1.5 Actively maintain an understanding of appropriate pedagogy in the subject area.
- 1.6 Provide academic leadership to those working within programme areas, e.g. as a module leader.
- 1.7 Undertake and complete administrative duties required in the professional delivery of teaching.
- 1.8 Undertake academic advising duties, and provide first-line support for sensitive issues, referring on as appropriate to services providing further assistance.
- 1.9 Adopt an approachable and accessible attitude towards students, offering office hours, informal advice etc.

## **2. Research, Scholarship & Enterprise**

- 2.1 Contribute to the development of School research strategies and themes.
- 2.2 Identify and develop research objectives, and proposals for own or joint research.
- 2.3 Produce high-quality research outputs that have significant impact in the field, for publication in monographs or recognised high-quality journals, or exhibition, as appropriate.
- 2.4 Make presentations at national or international conferences or exhibit work in other appropriate events of a similar standing, and identify ways to disseminate research outputs informally via the internet, the media and other forms of public engagement.
- 2.5 Develop and maintain an independent research reputation by, for example, serving on peer review committees, and acting as a referee for journal articles and research grant applications.
- 2.6 Play a leading role in identifying and securing opportunities for enterprise activity, knowledge exchange income and/or consultancy.
- 2.7 Actively build internal and external contacts, and play a key role in internal networks and relevant external networks in order to, for example, identify sources of funding, secure student placements, and build relationships for future activities.

- 2.8 Develop links with external contacts such as other educational bodies, businesses, the public sector, and professional bodies to foster collaboration and potentially generate a source of income.
- 2.9 Play a role in a relevant national professional body or recognised events.
- 2.10 Continually update knowledge and understanding in field or specialism, and engage in continuous professional development.
- 2.11 Conduct risk assessments and take responsibility for the health and safety of others, if required.

### **3. Contribution to School & University**

- 3.1 Attend and contribute to School meetings.
- 3.2 Contribute to the overall management of the School in areas such as budget management and business planning, as required.
- 3.3 Contribute to School-level strategic planning, and University-level strategic planning processes if required.
- 3.4 Engage in activities beyond day-to-day teaching duties, for example Admissions Days.
- 3.5 Chair and/or play a key role in School or University working groups or committees, as required.
- 3.6 Undertake an administrative or organisational role within the School e.g. Library Representative, Year Tutor, Exam Board Chair, or personal/academic tutoring.
- 3.7 Advise and provide support to less experienced colleagues, and conduct Performance and Development Reviews, as required.
- 3.8 Undertake additional administrative duties, as required by the Head of School.

### **4. Role-specific duties**

- 4.1 Help deliver staff and student number targets against an agreed business plan for the delivery of the MPharm degree at the University of Sussex.
- 4.2 Support the development of a curriculum for the MPharm that combines the requirements of the General Pharmaceutical Council with the research strengths of the School of Life Sciences to provide a high-quality clinical pharmacy syllabus that is distinct from relevant competitors
- 4.3 Establish a network of professional contacts that facilitate the provision of appropriate professional placements for MPharm students at all stages of their degree.
- 4.4 Ensure that course design and delivery comply with the requirements of the General Pharmaceutical Council, and of the relevant University quality standards and regulations

This Job Description sets out current duties of the post that may vary from time to time without changing the general character of the post or level of responsibility entailed.

#### **INDICATIVE PERFORMANCE CRITERIA**

- Evidence of novel or innovative approaches to teaching supervision or assessment, including appropriate uses of technology.
- Sustained high-quality teaching across both undergraduate and postgraduate portfolios, as evidenced by surveys, questionnaires and peer review.
- Evidence of the integration of research, scholarship and professional practice with teaching activities.
- Regular published output of original research, with a significant proportion at international level (referred journal papers, monographs, book chapters, text books).
- Significant involvement in knowledge creation and transfer in conjunction with partner organisations in industry, commerce, government or NGOs. This could be in the form of externally funded research, knowledge exchange and/or consultancy.
- Evidence of external profile, such as membership of professional body, editorial board or similar.
- Successful prosecution of a major task which facilitates School or organisational unit performance or business.
- Evidence of a capacity to contribute creatively and constructively to the management of School business.
- Evidence of successful management of more junior and/or support staff where such opportunities exist.
- Responsible and effective involvement in the broader arena of the School and/or University including, where appropriate, a role providing support, pastoral care and guidance to students or colleagues.

## **PERSON SPECIFICATION**

### **ESSENTIAL CRITERIA**

1. Normally educated to doctoral level, or other equivalent qualification, or appropriate level of experience, as appropriate to the discipline (see role-specific criteria below).
2. Excellent interpersonal skills, with the proven ability to engage with students using a variety of different methods.
3. Significant experience of high-quality teaching at undergraduate and postgraduate level.
4. Experience of successful curriculum design or re-design.
5. Track record of significant and high-quality publications in reputable journals and other appropriate media of similar standing.
6. Evidence of proactive contribution to School and/or University.
7. Excellent presentation skills, with the proven ability to communicate effectively, both orally and in writing, with students, colleagues and external audiences.
8. Leadership and people management skills.
9. Ability to exercise a high degree of innovation and creative problem-solving.
10. Excellent organisational and administrative skills.
11. Ability to prioritise and meet deadlines.
12. A willingness to participate in support activities beyond normal teaching duties.
13. Excellent IT skills, with the ability to produce high-quality learning support materials.

### **ESSENTIAL ROLE-SPECIFIC CRITERIA**

1. Capable of designing and delivering innovative research-led high quality pharmacy teaching, which contributes to well-trained pharmacy students capable of operating at the highest levels of pharmacy research, development and clinical practice.
2. Membership of the GPHC or, for Pharmaceutical Scientists, the Royal Pharmaceutical Society.
3. A commitment to training and development

### **DESIRABLE ROLE-SPECIFIC CRITERIA**

1. Experience of senior level pharmacy management
2. Experience of successful curriculum design or re-design
3. A recognised higher education teaching qualification
4. A track record of generating research or knowledge exchange income