

## 1 Advertisement

**Post Title:** Lecturer in English Language & Linguistics

**School/department:** School of Media Arts and Humanities/ English Language and Linguistics

**Hours:** Part-time hours considered up to a maximum of 0.8 FTE / 29.2 hours per week, including teaching and administrative duties and responsibilities. Requests for flexible working options will be considered (subject to business need). Teaching for this position is timetabled for Tuesday, Wednesday and Thursday. All teaching is in-person on our Falmer campus.

**Location:** Brighton, United Kingdom

**Contract:** fixed term until 31 January 2024.

**Reference:** 21347

**Salary:** (Lecturer A) starting at £40,521 to £44,263 per annum, pro rata if part-time.

**Placed on:** 11 August 2023

**Closing date:** 31 August 2023. Applications must be received by midnight of the closing date.

**Expected interview date:** To be confirmed

**Expected start date:** September 2023.

The Department of English Language and Linguistics is seeking to appoint a **Lecturer in English Language and Linguistics (Education and Scholarship)** for fixed-term teaching coverage due to staff absence in Autumn 2023.

General teaching expectations include:

- Teaching and module convening on the elective Language and Power
- Teaching and module convening on core module Great Ideas about Language.
- Contributing to other teaching in English Language and Linguistics as relevant.

Additional responsibilities include:

- Holding student consultation hours twice a week.
- Contributing to marking and academic integrity processes in the department.

You will join a thriving, collegial department. Teaching experience, good communication skills, and an ability to work productively as part of a friendly, team-oriented department are essential qualities for this position. We are seeking someone who holds a doctorate, or who is near to completing a doctorate, in a relevant field.

*The University is committed to equality and valuing diversity, and applications are particularly welcomed from women and black and minority ethnic candidates, who are under-represented in academic posts at Sussex.*

For informal enquiries, please contact Prof M. Lynne Murphy (Head of English Language and Linguistics) on [m.l.murphy@sussex.ac.uk](mailto:m.l.murphy@sussex.ac.uk).

For full details and how to apply see our [vacancies page](#)

*The University of Sussex values the diversity of its staff and students and we welcome*

*applicants from all backgrounds.*

## **2. The School / Division**

The School of Media, Arts and Humanities is home to a broad array of subject areas. The subjects we teach focus on the ability to reason, to analyse, to take critical positions and to research and expound them.

For further information on the school, [click here](#).

## **3. Job Description**

**Job Description for the post of:** Lecturer in English Language and Linguistics (Education and Scholarship), fixed term

<b>Department:</b>	English Language and Linguistics
<b>School:</b>	Media, Arts and Humanities
<b>Location:</b>	Falmer Campus
<b>Grade:</b>	7
<b>Responsible to:</b>	Head of English Language and Linguistics.

### **KEY RESPONSIBILITIES**

#### **Teaching & Student Support**

- i. Contribute to the planning, delivery and assessment of high-quality undergraduate and (potentially) postgraduate teaching, in liaison with the relevant programme and course convenors.
- ii. Ensure that teaching content, methods of delivery and learning materials meet the defined learning objectives, including the use of appropriate technology.
- iii. Set, mark, and assess coursework and examinations; select appropriate assessment instruments and assessment criteria; and provide constructive and comprehensive feedback to students.
- iv. Ensure that teaching materials are up-to-date and relevant.
- v. Undertake and complete administrative duties required in the professional delivery of teaching.
- vi. Provide first-line support for students as required, referring on as appropriate to services providing further assistance.
- vii. Adopt an approachable and accessible attitude towards students, offering office hours, informal advice etc.
- viii. Transfer knowledge in the form of practical skills, methods and techniques.

- ix. Supervise the work of students, provide advice on study skills and help them with learning problems.

### **Contribution to School & University**

- x. Assist with undergraduate and postgraduate recruitment, if needed.
- xi. Participate in departmental working groups or committees, as required.
- xii. Undertake additional administrative duties, as required by the Head of School or Head of Department.

### **Role-specific duties**

- xiii. Prepare and deliver teaching and assessment on the elective module Language and Power.
- xiv. Prepare and deliver teaching and assessment on the core undergraduate module Great Ideas about Language.
- xv. Contribute to the teaching and assessment of other modules, as determined within the department's workload model.
- xvi. Support students through student consultation hours, email communication and the Canvas virtual learning environment.
- xvii. Contribute to the smooth running of the English Language and Linguistics programme.

## **4. Person Specification**

### **ESSENTIAL CRITERIA**

1. A doctorate, completed or near completion, in a relevant field.
2. Excellent interpersonal skills, with the ability to engage with students using a variety of teaching methods.
3. Ability to contribute to the teaching of undergraduate Linguistics.
4. Experience of teaching in Higher Education.
5. Excellent presentation skills, with the ability to communicate effectively, both orally and in writing, with students, colleagues and external audiences.
6. Ability to work individually on own initiative and without close supervision and as part of a team.
7. Ability to exercise a degree of innovation and creative problem-solving.
8. Excellent organisational and administrative skills.

9. Ability to prioritise and meet deadlines.
10. Willingness to participate in student support activities beyond required teaching duties.
11. Excellent IT skills, with the ability to produce high-quality, inclusive learning materials.

### **DESIRABLE CRITERIA**

1. A recognised higher education teaching qualification.
2. Experience teaching at the postgraduate level.
3. A record of research in linguistics and/or pedagogical scholarship.

### **PRINCIPAL ACCOUNTABILITIES**

1. To deliver and contribute to the design of high-quality teaching programmes to attract students.
2. To contribute fully to the department by participating in meetings, working groups, committees and other activities.