

1. Advertisement

Post Title: Lecturer in Finance

School/department: Business School / Accounting & Finance Department

Hours: Full-time considered up to a maximum of 1.0 FTE (37.5 hours) per week. Requests for flexible working options will be considered (subject to business need).

Location: Brighton, UK

Contract: Fixed term until 31 August 2024

Reference: 21344

Salary: (Lecturer B) Starting at £45,585 rising to £61,198 per annum, pro rata if part-time.

Placed on: 15 August 2023

Closing date: 31 August 2023. Applications must be received by midnight of the closing date.

Expected interview date: To be confirmed

Expected start date: September 2023

The Department of Accounting and Finance is looking to hire a full-time faculty member at the Lecturer level in the area of Finance. This is a teaching and scholarship position. The successful candidate will be an engaged academic who enjoys working in a dynamic, multidisciplinary environment and shows enthusiasm for collaborating with colleagues within the department and across disciplines. They should have experience in teaching at undergraduate and postgraduate level, as well as a preparedness to teach specialist and core subjects.

For details of the members of the Accounting and Finance Department see:

<https://www.sussex.ac.uk/business-school/accounting-finance/people/list>

Informal enquiries may be made with the Head of Accounting & Finance Prof Radu Tunaru (R.Tunaru@sussex.ac.uk).

“Please note that this position may be subject to [ATAS clearance](#) if you require visa sponsorship.”

The University of Sussex is committed to equality of opportunity.

For full details and how to apply see our [vacancies page](#)

The University of Sussex values the diversity of its staff and students and we welcome applicants from all backgrounds.

2. Senior leadership and management

The Vice-Chancellor is the senior academic officer and, as Chief Executive, is responsible to the University Council for management of the University. He is supported by an executive group, which includes the Deputy Vice-Chancellor, the three Pro-Vice-Chancellors, the Chief Operating Officer, the Director of Finance and the Director of Human Resources. The Heads of the Schools of Studies at Sussex report to the Deputy Vice-Chancellor.

The Chief Operating Officer heads the Professional Services of the University. In addition, under the University Statutes, the Chief Operating Officer is Secretary to the University Council. The Director of Finance reports to the Vice-Chancellor, the Director of ITS and the Librarian report to the Chief Operating Officer.

3. The School / Division

The University of Sussex Business School is a unique research-focused interdisciplinary school, which takes a strong policy-directed view on business practices while also developing the underlying core disciplines. It includes the Department of Accounting and Finance, the Department of Strategy and Marketing, the Department of Management, the Department of Economics and the Science Policy Research Unit (SPRU).

With such excellent foundations the University of Sussex Business School offers something distinctive and special to the future of business and management research and education in the UK and beyond. It is exceptionally well placed to provide leadership in the development and dissemination of sustainable business and management practice, informed by sound economic logic.

4. The Department of Accounting and Finance

The Department of Accounting and Finance, founded in 2018, is composed of two subject groups (Accounting and Finance) and a number of cross-disciplinary research groups (please see details at – <https://www.sussex.ac.uk/business-school/accounting-finance/research>). Successful applicants would be allocated to the appropriate subject group and invited to join (or potentially launch) a research group.

The Department currently hosts undergraduate and postgraduate programmes entirely within the department, and several more degree programmes are offered jointly with other Departments in the School and the University. Successful candidates will be expected to contribute to our teaching portfolio. The Department attracts students from all over the world, enhancing the cultural dimension of the learning experience. We also have many international links, collaborating with universities around the globe. Sussex is an inclusive, welcoming and truly international University.

5. Core Job Description

Job Title:	Lecturer in Accounting & Finance
Grade:	Lecturer B (Education & Scholarship), Grade 8
School:	Business School, Accounting and Finance Department
Location:	Jubilee Building
Responsible to:	Head of School
Direct reports:	Head of Department
Key contacts:	Students, other members of Faculty within the School and University, School Officers, academics in the field in other institutions.
Role description:	Senior Lecturer is a senior career-grade teaching and research position. Post-holders will be expected to show academic leadership in both teaching and research, and to support the management and strategic planning processes of the School and the University.

PRINCIPAL ACCOUNTABILITIES

1. To provide academic leadership in the design and delivery of high-quality teaching programmes.
2. To engage in high-quality scholarship activity resulting in high-quality activities in the department; and to contribute to the School's education and scholarship strategy.
3. To support the management activities of the School and University, and undertake a key role in School or University working groups or committees, as required.

KEY RESPONSIBILITIES

1. Teaching & Student Support

- 1.1 Lead the development and delivery of a range of programmes of study at various levels.
- 1.2 Ensure that course design and delivery comply with the University quality standard and regulations, and take responsibility for the quality of programme units.
- 1.3 Regularly review and update course content and teaching materials, ensuring that they remain up-to-date and relevant, incorporating advances in the subject area and utilising appropriate technology.
- 1.4 Set, mark, and assess coursework and examinations; select appropriate assessment instruments and assessment criteria; and provide constructive and comprehensive feedback to students.
- 1.5 Actively maintain an understanding of appropriate pedagogy in the subject area.
- 1.6 Supervise taught postgraduate students, providing advice on study skills.
- 1.7 Undertake and complete administrative duties required in the professional delivery of teaching.
- 1.8 Undertake academic advising duties, and provide first-line support for sensitive issues, referring on as appropriate to services providing further assistance.
- 1.9 Adopt an approachable and accessible attitude towards students, offering office hours, informal advice etc.

2. Education & Scholarship

- 2.1 Contribute to the development of School scholarship strategies and themes.
- 2.2 Identify and develop education and scholarship objectives, and proposals for own or joint research.
- 2.3 Make presentations at national or international conferences or exhibit work in other appropriate events of a similar standing, and identify ways to disseminate research outputs informally via the internet, the media and other forms of public engagement.
- 2.4 Develop and maintain an independent education and scholarship reputation by, for example, serving on peer review committees.
- 2.5 Provide academic leadership to those working within relevant research areas.
- 2.6 Actively build internal and external contacts, and play a key role in internal networks and relevant external networks in order to, for example, identify sources of funding, secure student placements, and build relationships for future activities.

- 2.7 Develop links with external contacts such as other educational bodies, businesses, the public sector, and professional bodies to foster collaboration and potentially generate a source of income.
- 2.8 Play a role in a relevant national professional body or recognised events.
- 2.9 Continually update knowledge and understanding in field or specialism, and engage in continuous professional development.
- 2.10 Conduct risk assessments and take responsibility for the health and safety of others, if required.

3. Contribution to School & University

- 3.1 Attend and contribute to School meetings.
- 3.2 Contribute to the overall management of the School in areas such as budget management and business planning, as required.
- 3.3 Contribute to School-level strategic planning, and University-level strategic planning processes if required.
- 3.4 Engage in activities beyond day-to-day teaching duties, for example Admissions Days.
- 3.5 Assist with undergraduate and postgraduate recruitment.
- 3.6 Chair and/or play a key role in School or University working groups or committees, as required.
- 3.7 Undertake an administrative or organisational role within the School e.g. Library Representative, Year Tutor, Exam Board Chair, or personal/academic tutoring.
- 3.8 Advise and provide support to less experienced colleagues, and conduct Performance and Development Reviews, as required.
- 3.9 Undertake additional administrative duties, as required by the Head of School.

4. Role-specific duties

- 4.1 Lead the development of new courses/programs relating to Accounting/Finance while ensuring that existing courses/programs are relevant and delivered to high quality standards.
- 4.2 Pursue scholarship activities and external engagements on Accounting/Finance topics
- 4.3 Deliver excellent teaching to our students at both UG and PG level
- 4.4 Promote scholarship in Finance at the University of Sussex Business School through mass-media outlets

This Job Description sets out current duties of the post that may vary from time to time without changing the general character of the post or level of responsibility entailed.

INDICATIVE PERFORMANCE CRITERIA

- Evidence of novel or innovative approaches to teaching supervision or assessment, including appropriate uses of technology.
- Sustained high-quality teaching across both undergraduate and postgraduate portfolios, as evidenced by surveys, questionnaires and peer review.
- Evidence of the integration of scholarship and professional practice with teaching activities.
- Evidence of external profile, such as membership of professional body, external examiner or similar.
- Successful prosecution of a major task which facilitates School or some organizational unit performance or business.
- Evidence of a capacity to contribute creatively and constructively to the management of School business.
- Evidence of successful management of more junior and/or support staff where such opportunities exist.
- Responsible and effective involvement in the broader arena of the School and/or University including, where appropriate, a role providing support, pastoral care and guidance to students or colleagues.

PERSON SPECIFICATION

ESSENTIAL CRITERIA

1. Educated to doctoral level as appropriate to the discipline (see role-specific criteria below).
2. Excellent interpersonal skills, with the proven ability to engage with students using a variety of different methods.
3. Experience of high-quality teaching at undergraduate and postgraduate level.
4. Ability to lead and manage independently the delivery of teaching modules in relevant area.
5. Significant experience of supervising postgraduate students.
6. Evidence of proactive contribution to School and/or University.
7. Excellent presentation skills, with the proven ability to communicate effectively, both orally and in writing, with students, colleagues and external audiences.
8. Leadership and people management skills.
9. Ability to exercise a high degree of innovation and creative problem-solving.
10. Excellent organisational and administrative skills.
11. Ability to prioritise and meet deadlines.
12. A willingness to participate in support activities beyond normal teaching duties.
13. Excellent IT skills, with the ability to produce high-quality learning support materials.

ESSENTIAL ROLE-SPECIFIC CRITERIA

1. Evidence of excellent teaching track record.
2. A willingness to teach Finance modules in both terms and at UG and PG level.
3. Ability to provide online teaching materials.
4. A willingness to teach both on campus and on-line, depending on University wide conditions.