1   Advertisement

Post Title: Research Fellow [Project Manager]
School/department: School of Psychology
Hours: Full time hours , 37.5 hours
Requests for <u>flexible working</u> options will be considered (subject to business need).
Travel is required for this role so fully remote working would not be suitable to the post.
Location: Brighton, United Kingdom
Contract: Maternity cover/ Fixed term until 26 April 2024
Reference: 20880
Salary: starting at £36,333 to £43,155 per annum, pro rata if part time <u>current salary scales can be found here</u>
Placed on: 05 June 2023
Closing date: 23 June 2023. Applications must be received by midnight of the closing date.
Expected Interview date: To be confirmed
Expected start date: 23/10/2023

This is an exciting opportunity to be the site Research Co-ordinator in the *CONNECT* study. This is a multi-site Wellcome Trust funded project which aims to identify relapse signatures in people with psychosis using active and passive digital monitoring and data collection.

Our Wellcome Trust funded *CONNECT* study will recruit individuals with psychosis and use smartphone apps to actively and passively collect data using a prospective observational cohort study. We will use these data to develop and validate a personalised risk prediction algorithm for relapse. We will maximise engagement and information obtained from digital remote monitoring by asking the right questions, at the right frequency and time.

Our long-term vision is to improve the quality of life of people with psychosis while also reducing the impact and financial burden on service providers.

The post holder will manage all aspects of the project in Sussex; liaise with the local and national project leads, researchers, patient and public contributors, and the co-ordinating centre; and manage two research assistants. Candidates with an interest in digital mental health and serious mental health problems would be particularly encouraged.

Candidates should have research management experience, skills in psychological assessment, demonstrable project management skills, excellent interpersonal and communication skills and a good understanding mixed-methodsstudies. The successful applicant will join the School of Psychology and become a member of the Sussex Psychosis Research interest Group. They will have an honorary NHS contract.

There will be opportunities to develop supervision and training skills, to write and publish papers, to contribute to all project publications, impact and dissemination activities and to oversee the project in Sussex.

The postholder will be supervised by Professor Kathryn Greenwood (local Principal Investigator) and will work closely with the local project team in Sussex Partnership NHS Foundation Trust and the broader study team.

The project team are international leaders in their fields. The team as a whole incorporates experts in psychology, psychiatry, digital technologies, qualitative and quantitative analysis, and is led by Professor Sandra Bucci from the University of Manchester.

As an equal opportunities employer, we welcome applicants from all sections of the community regardless of gender, ethnicity, disability, sexual orientation and transgender status The University is committed to equality and valuing diversity, and applications are particularly welcomed from women and black and minority ethnic candidates, who are under-represented in academic posts in Science, Technology, Engineering, Medicine and Mathematics (STEMM) at Sussex.

Please contact: Prof Kathryn Greenwood Tel: 07879 551385 or k.e.greenwood@sussex.ac.uk for informal enquiries.

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For full details and how to apply see our vacancies page

The University of Sussex values the diversity of its staff and students and we welcome applicants from all backgrounds.

Please note: The University requires that work undertaken for the University is performed from the UK.

2. **The School / Division**

Please find further information regarding the school/division at School of Psychology: University of Sussex

3. **Job Description**

Job Description for the post of: Research Fellow in Psychology (Project Manager)

Section/Unit/School: School of Psychology

Location: Pevensey 2, University of Sussex, Falmer

Grade: Research Fellow I, Grade 7

Responsible to: Project Principal Investigator, Professor Kathryn Greenwood, Professor of Clinical Psychology

Responsible for: CONNECT Study Research Assistants

KEY RESPONSIBILITIES
1. Research, Scholarship & Enterprise

1. Develop research objectives and proposals for own or joint research, at acceptable levels, with assistance if required.
2. Conduct research projects individually and in collaboration with others.
3. Analyse and interpret research findings and draw conclusions on the outcomes.
4. Produce high-quality research outputs for publication in monographs or recognised high-quality journals, or performance/exhibition, as appropriate, and contribute to the School's REF submission at acceptable levels of volume and academic excellence.
5. Contribute to the preparation of proposals and applications to external bodies, for example for funding purposes.
6. Individually or with colleagues, explore opportunities for enterprise activity, knowledge exchange income and/or consultancy, where permissible.
7. Build internal contacts and participate in internal networks and relevant external networks in order to form relationships and collaborations.
8. Continually update knowledge and understanding in field or specialism, and engage in continuous professional development.

2. Teaching & Student Support

1. Undertake teaching duties, if required.
2. Assist in the assessment of student knowledge and supervision of student projects if required.
3. Assist in the development of student research skills, for example as part of a postgraduate supervision team.

3. Contribution to School & University

1. Attend and contribute to relevant School and project meetings.
2. Undertake additional duties, as required by the Principal Investigator and/or Head of School.

4. Role-specific duties

1. Be responsible for co-ordinating and managing all aspects of the Sussex study site, under direct supervision of the Sussex principal investigator, Professor Kathryn Greenwood
2. Ability to work independently
3. Work closely with the Manchester-based Project Manager, the other study site research

    co-ordinators, and supervise two full-time equivalent research workers

4. Manage the research project with the responsibility for ensuring effective processes are in place for governance, ethics, recruitment, assessments and procedures, data entry and data management for the site
5. Oversee the day-to-day supervision, training and management of site research workers and ensure they achieve the target recruitment and follow-up assessment
6. Promote and co-ordinate recruitment of participants for the study site from partner NHS Trusts

7. Undertake protocol-based assessments, including self-report measures, rating scales, semi-structured interviews with service users and healthcare professionals, and extraction of relevant data from medical records
8. Monitor data quality including reliability checks and ensure data are recorded and stored in accordance with study procedures and following Good Clinical Practice standards and ethical procedures
9. Prepare reports and other documents for project meetings
10. Actively participate in multi-disciplinary meetings, steering groups, Involvement and other forums as appropriate

11. Work alongside the project team across all sites in a collegiate manner
12. Support and promote patient and public involvement across the whole project
13. Work flexibly for the benefit of the project and as required
14. Travel to different sites where appropriate
15. Comply with departmental policies concerning security, safety and patient confidentiality and to ensure that procedures are carried out with the safe systems work

Other Duties

• To undertake administration tasks, necessary training and/or development
• Any other duties commensurate with the grade of the post as directed by the line manager

This Job Description sets out current duties of the post that may vary from time to time without changing the general character of the post or level of responsibility entailed.

INDICATIVE PERFORMANCE CRITERIA

- A PhD or equivalent scholarly or relevant professional activity
- Pursuing a line of independent research within a research group.
- Publishing research (either from a recently completed PhD or new original research).
- Other forms of externally recognised professional practice of creative output of a standing equivalent to regular publication of original research.
- Initiating, developing or participating in links between the University and external bodies such as business and industry, the professions, community organisations and policy- makers.
- Evidence of successful engagement in teaching or supervision.

4.   Person Specification

PERSON SPECIFICATION ESSENTIAL CRITERIA

1. Normally educated to doctoral level, or other equivalent qualification, or appropriate level of experience, as appropriate to the discipline (see role-specific criteria below).
2. Evidence of engagement in high-quality research activity.
3. Excellent presentation skills, with the ability to communicate effectively, both orally and in writing, with students, colleagues and external audiences.
4. Ability to work individually on own initiative and without close supervision, and as part of a team.

5. Ability to exercise a degree of innovation and creative problem-solving.
6. Excellent organisational and administrative skills.
7. Ability to prioritise and meet deadlines.
8. Excellent IT skills.

ESSENTIAL ROLE-SPECIFIC CRITERIA

1. A good degree (2:1 or above) in a relevant field
2. Postgraduate research experience including a post-graduate degree in the Psychology field (preferably a PhD or equivalent, or about to obtain a PhD) and/or extensive clinical research management experience
3. Experience with mixed-methods studies in a mental health setting
4. IT skills (SPSS or equivalent statistical package, Nvivo qualitative data software)
5. Skills in psychological assessment, administration and scoring
6. Excellent interpersonal and communication skills and ability to work with colleagues at all levels
7. Understanding of confidentiality and protocols for ethics and data protection
8. Demonstrable project management skills
9. Flexible approach to dealing with research problems as they arise
10. Ability to use initiative to efficiently plan, optimise and progress projects
11. Excellent organisation skills and demonstrable initiative
12. Proven ability to work effectively as a team member
13. Proven time management skills including the ability to adhere to agreed timelines
14. A DBS will be required for this role

DESIRABLE CRITERIA

1. Emerging track record of high-quality publications in reputable journals and other appropriate media of similar standing.
2. Experience of generating research or knowledge exchange income.
3. Experience with, and commitment to, patient and public engagement and non-academic dissemination of research study findings