

## **Robin Banerjee's Socio-Emotional Profile Questionnaires**

### Pre-Assessment Briefing

Pupils can complete these online surveys in groups, using the school's ICT suite and under the supervision of one or more staff members. Before beginning the surveys, pupils should be told that they are going to be filling in a survey about their feelings and experiences at school (My Feelings), and a survey about their friends and classmates at school (My Class). It is important to clarify that their answers are only going to be used in order to help the school understand more about how pupils are feeling and getting on with each other, and to make the school an even better place for everyone.

Before allowing the pupils to log-in and start the online surveys, please remind pupils that:

- 1) there are no right or wrong answers
- 2) different pupils will often give different answers
- 3) their answers will never be shown to any other pupils
- 4) they should just answer honestly by saying what is true for them
- 5) they can skip over any questions that they do not want to answer
- 6) they can stop doing the surveys if they do not wish to complete them.

The online surveys should be completed individually, without conferring with others. However, pupils may ask the supervising staff member(s) for assistance if they do not understand something or have any other questions.

### Post-Assessment Briefing

Following completion of the surveys, please check to see if pupils have any questions about the surveys. Please remind them that their answers to the survey questions are only going to be used in order to help the school understand how pupils are feeling, and to make sure the school can help anyone who is feeling bad or upset about something.

At this point, please remind all pupils of the normal procedures for seeking help if they are feeling bad or upset. This should include at least one named contact (e.g., a particular staff member, student support office etc.). Also, since it is possible that a small number of vulnerable pupils could be feeling upset yet not be confident enough to approach an adult for help, please also draw pupils' attention to other notification and support strategies available in the school (e.g., anonymous worry box, peer mentors/buddies etc). Finally, please make sure that relevant staff who regularly work with the pupils are aware that the pupils have completed these surveys. Staff can then monitor classes to ensure that support is available for any vulnerable pupils.