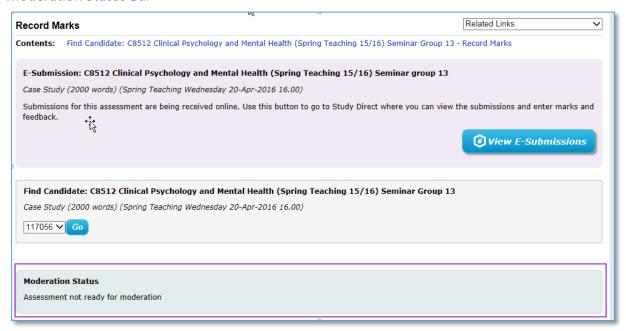
Moderation in Sussex Direct

Sussex Direct will be changed to allow the moderation process to take place without having to wait for late submissions.

What are the Changes?

Moderation Status Bar

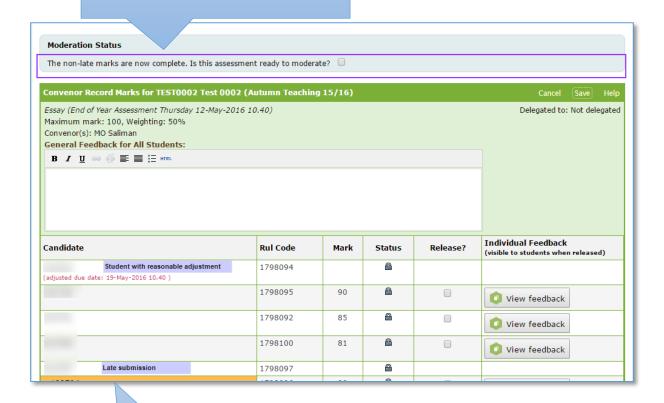


The **Moderation Status** bar will appear whenever an assessment needs moderation on both the tutor and convenor screens. This will show the status of moderation and whether the sample set is ready to go to the moderator, or not.

Moderation Ready Flag (New)

- This appears to both **tutors** and **convenors** to say that they have finished marking and are ready for the marks to be moderated.
- The flag will only appear when marks are present for all students who submitted on time. This means that it will be possible to moderate without having to wait for late submissions or students with reasonable adjustments.

The 'ready to moderate' flag will appear when all marks have been entered for students who submitted on time



It will be possible to set 'ready to moderate' flag even if 'late' students or those with reasonable adjustments haven't submitted yet

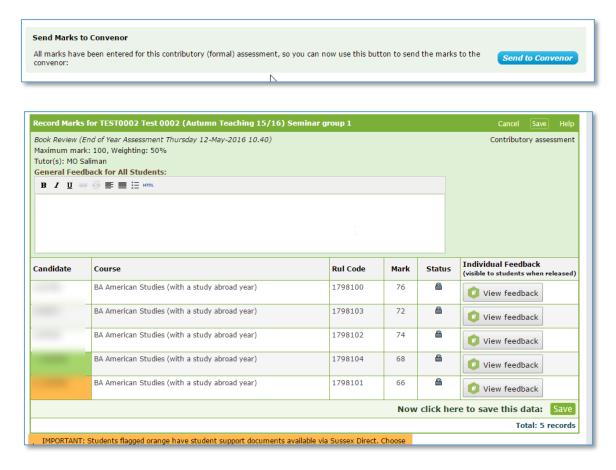
Tutors

- Tutors will be able to review and amend their marks before ticking the 'ready to moderate flag'.
- Once the flag has been ticked then these marks will be available for moderation even though it may not be possible to send all the marks back to the convenor as late submissions still need to come in.

 After ticking the flag, the 'Moderation Status' bar will indicate that the marks are ready for moderation:



• Alternatively, if the full set of marks are present and complete (i.e. there are no late or reasonably adjusted submissions) then the tutor will be able to click the 'Send to Convenor' button to send the marks to the convenor – as they do now. At this point the marks will also be available for moderation.

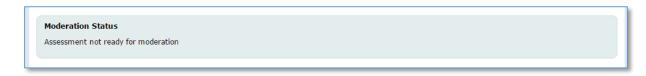


Convenors: Delegated Marking

If a convenor has delegated marking then they will be able to send marks for moderation when **all the teaching groups** have either:

- Sent marks back to convenor or
- Ticked the 'ready for moderation' flag

Until that point the 'Moderation Status' bar will indicate that the assessment is not yet ready for moderation.

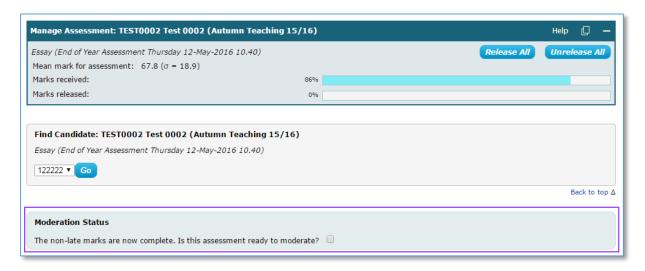


Once the teaching groups have indicated that their marks are ready for moderation or have sent the marks back to the convenor, then the convenor will be able to send the sample to moderator 1:



Convenors: Where Marking Is Not Delegated

Where convenors haven't delegated their marking to tutors, they will also see the 'Ready to Moderate' flag. This enables multiple markers to update and review the marks until a consensus is reached that the marks can be sent to the moderator.



Once the 'Ready to Moderate' flag has been ticked, then the convenor will be able to send the sample to moderator 1, as above.

