

Suss-Ex Club: Booking Form

Suss-Ex Club Christmas Party!

Tuesday 5th December

12.00 – 2.30pm



Booking details to be returned by **Friday 24th November 2023**

Please type or print clearly.

Name(s)

Home Address:

Telephone: Email address:

Please book place/s at £8 each **Total** £ (partners/guests welcome)

I have made a bank transfer for the amount of £..... **OR** I enclose a cheque for the sum of:
£..... (complete / delete as appropriate)

I require a parking pass (please tick and a pass will be left for you at Reception in Sussex House):

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1. Payment details:

We recommend making payment by direct bank transfer ("faster payments") which most people did in 2022. If you do this then please also send an email to Steve Pavey with the booking details to the email address at the end of this form. Please put your **Surname** and **SussEx** in the reference box for the bank transfer so we can identify the payment (for example "**PAVEY SussEx**"). We have been able to keep the price at £8 as per last year!

Bank account details for a bank transfer are:

Account name: Stephen Pavey
Bank: Nationwide Building Society
Sort Code: 07-01-16
Account number: 47283055

Please include a payment reference (your
Surname SussEx)

If paying by cheque however, please return your cheque with this booking form and make it payable to: '**University of Sussex**'.

P.T.O....

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2. Dietary requirements:

There will be a variety of food, clearly labelled, to suit most of those with dietary requirements (e.g. vegetarian, vegan). **However, if you require a separately prepared food box to meet any serious dietary needs, please give full details below (e.g. gluten free, nut allergy). You should then collect the box with your name on from serving staff on entering the dining room.**

DIETARY REQUIREMENTS If booking for more than one person, please clarify for whom this is required:

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3. Parking permits:

If you are driving to the University and wish to collect a parking notice to display in your car (so that you do not have to pay via the parking app on the day), please let us know in advance.

Your pass will be put aside for collection from the Reception Desk in [Sussex House](#). The parking pass means that you may park in any general parking space in any of the campus car parks.

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Please either print and return this form to: **Steve Pavey, 24 Spring St, Brighton BN1 3EF** or email the completed form as an attachment or just send a confirming email including all the booking details as on this form to Steve : miniperson2003@yahoo.co.uk

The date is ten days earlier than last year as we have to fit in with the USPAS pension scheme organisers. It might therefore be better to do this all by email if possible rather than via the post. We will also accept cheques and/or cash at the party on the day if necessary. The important thing is to let us know as soon as possible that you are coming!

And finally, if problems or questions then please contact Steve by email miniperson2003@yahoo.co.uk or by phone to landline [01273 822684](tel:01273822684) or mobile [07340 175160](tel:07340175160). You can also contact Jackie Fuller - email: j fuller21@hotmail.com or mobile (for texts): [07487 532432](tel:07487532432)

See you on the 5th December!

The Suss-Ex Club

