

**UNIVERSITY OF SUSSEX**  
**FORMER STAFF ASSOCIATION**

**Steering Group Meeting no 2**

Friday 30 June 2006 at 4.00pm

Development & Alumni Office, Bramber House

1. Feedback from 6 April reception: progress in listing potential members.
2. Initial events and activities
3. Next newsletter and its content
4. Roles for next stage
5. Subscription.
6. Club name.
7. A O B

## Former staff meeting, June 30: some items to mention

### 1. Feedback etc

Have subject chairs/administrators been approached for names? what about the old SCR? Kenny's list?

An appropriate handout can be circulated with invitations to the pre-retirement course; that will need to be provided very soon.

List of facilities available for retired staff; circulate?

### 2. Initial events and activities

Oral history, we have a blurb for newsletter

Alan Bennett: should we go ahead?

Gym: report on not very clear situation - is this worth pursuing?

Dinner: report on progress; potential date?

Walk, possibly led by suitable colleague if willing

Visit to stately home (?Chartwell)

Pub quiz (who could set it up?)

Brighton races or greyhounds?

### 3. Newsletter contents

report on activity so far

slip to sign up for paying membership [payment to whom?]

list of potential activities with interest to be indicated

blurb re oral history

List of facilities available for retired staff, alumni list

### 4. Roles for next stage - interim committee

What might Alumni office do?

Tasks:

newsletter?

minutes, organisation of committee meetings?

prime movers for particular activities

treasurer?

drafting of potential constitution?

Representation: should we aim, additionally or through filling of other roles, to have representation of particular groups - e.g. faculty/non-faculty, men/women, still on campus/off campus, arts/science...?

### 5. Subscriptions

how much?

what about spouses/partners?

### 6. Club name

### 7. AOB

### 8. Next meeting, committee and general [to get beyond 'interim' stage].