|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sussex Research**  **ROF bid no:** | | | | | | |
| **APPLICATION TO THE RESEARCH OPPORTUNITIES FUND** | | | | | | |
| Please refer to the **Programme Specification** for this initiative before completing this application form. If in doubt about the suitability of this initiative for your activity, please contact Debbie Foy [D.Foy@sussex.ac.uk](mailto:D.Foy@sussex.ac.uk) | | | | | | |
| **PART 1 COVER SHEET** | | | | | | |
|  | | | | | | |
| **PRINCIPAL APPLICANT** | | | | | | |
| **Name** | | **Title** | | **Department** | | **School** |
|  | |  | |  | |  |
|  | | | | | | |
| **CO-APPLICANT/S** | | | | | | |
| **Name/s** | | **Title/s** | | **Department/s** | | **School/s** |
|  | |  | |  | |  |
|  | | | | | | |
| **START DATE** |  | | **END DATE**  All project activities and expenses must be completed and claimed for by **31 July 2022.** | |  | |
|  |  | | | | | |
| **PROJECT TITLE** |  | | | | | |
|  | | | | | | |
| **PROJECT ABSTRACT** |  | | | | | |
| *(Maximum 4 lines. If funded* |  | | | | | |
| *this will be used as a* |  | | | | | |
| *descriptor on our website)* |  | | | | | |
|  | | | | | | |
| **Part 2 PROPOSED ACTIVITIES (MAXIMUM 2 pages, Arial, 11 pt)** | | | | | | |
|  | | | | | | |
| *This section must address the five bullet points in the review criteria and should include a timetable for the proposed activity.* | | | | | | |
|  | | | | | | |
| **Part 3 ANTICIPATED OUTCOMES (MAXIMUM 1 page, Arial, 11 pt)** | | | | | | |
|  | | | | | | |
| *Include plans for submitting external funding bids.* | | | | | | |

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| --- | --- |
| **PART 4a BUDGET** | |
|  | |
| * *Provide a* ***detailed breakdown*** *of the funds requested e.g. travel and subsistence, room hire, catering, staff costs.* * *If you need helping costing your proposal please contact Taryn Collins* [*research.initiatives@sussex.ac.uk*](mailto:research.initiatives@sussex.ac.uk) * ***Please note that unspent funds cannot be rolled forward into a new financial year therefore unspent funds will be lost.*** | |
|  | |
| **BUDGET DETAIL**  ***e.g. catering costs for x people @ £X per head*** | **FY 2021-22**  (1 Aug 2021 – 31 Jul 2022) |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
| **Total funds requested from the ROF:** | **£** |
|  | |
| **PART 4b: JUSTIFICATION OF RESOURCES** | |
|  | |
| *This section should be used to justify the resources required to undertake the research activity. It should not be simply a list of the resources required as this is already given in the table above.* | |
|  | |
| **Please submit this form electronically to Debbie Foy** [**D.Foy@sussex.ac.uk**](mailto:D.Foy@sussex.ac.uk) | |