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| **Sussex Research****ROF bid no:**  |
| **APPLICATION TO THE RESEARCH OPPORTUNITIES FUND** |
| Please refer to the **Programme Specification** for this initiative before completing this application form. If in doubt about the suitability of this initiative for your activity, please contact Debbie Foy D.Foy@sussex.ac.uk  |
| **PART 1 COVER SHEET** |
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| **PRINCIPAL APPLICANT** |
| **Name** | **Title**  | **Department** | **School**  |
|  |  |  |  |
|  |
| **CO-APPLICANT/S** |
| **Name/s** | **Title/s** | **Department/s** | **School/s** |
|  |  |  |  |
|  |
| **START DATE** |  | **END DATE** All project activities and expenses must be completed and claimed for by **31 July 2022.** |  |
|  |  |
| **PROJECT TITLE** |  |
|  |
| **PROJECT ABSTRACT** |  |
| *(Maximum 4 lines. If funded*  |  |
| *this will be used as a*  |  |
| *descriptor on our website)* |  |
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| **Part 2 PROPOSED ACTIVITIES (MAXIMUM 2 pages, Arial, 11 pt)**  |
|  |
| *This section must address the five bullet points in the review criteria and should include a timetable for the proposed activity.*  |
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| **Part 3 ANTICIPATED OUTCOMES (MAXIMUM 1 page, Arial, 11 pt)** |
|  |
| *Include plans for submitting external funding bids.*  |

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| **PART 4a BUDGET** |
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| * *Provide a* ***detailed breakdown*** *of the funds requested e.g. travel and subsistence, room hire, catering, staff costs.*
* *If you need helping costing your proposal please contact Taryn Collins* *research.initiatives@sussex.ac.uk*
* ***Please note that unspent funds cannot be rolled forward into a new financial year therefore unspent funds will be lost.***
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|  |
| **BUDGET DETAIL** ***e.g. catering costs for x people @ £X per head***  | **FY 2021-22**(1 Aug 2021 – 31 Jul 2022) |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
| **Total funds requested from the ROF:** | **£** |
|  |
| **PART 4b: JUSTIFICATION OF RESOURCES** |
|  |
| *This section should be used to justify the resources required to undertake the research activity. It should not be simply a list of the resources required as this is already given in the table above.* |
|  |
| **Please submit this form electronically to Debbie Foy** **D.Foy@sussex.ac.uk** |