Staff Eligibility for Parking 2019/20

Are you on University of Sussex Payroll (or IDS)?

YES → Do you have a government or council issued disabled **Blue Badge**?

- **YES** → Use your Blue Badge to park on campus, in any marked car parking bay.
- **NO** → Do you have a **disability or mobility issue**, long term or temporary?
  - **YES** → Apply for a disabled permit via **Occupational Health.**
  - **NO** → Do you have **carer** responsibilities, e.g. a child or other dependent?
    - **YES** → Apply for a **Carer** permit under Exceptional Circumstances via the correct form.
    - **NO** → Could you viably use sustainable transport (train, bus, cycling, etc.) to travel to work?
      - **YES** → We encourage staff to use alternatives to driving wherever they can.
      - **NO** → University staff can apply for or renew a permit via Sussex Direct, under Personal then Transport. Associate Tutors and Zero Hours staff should apply via the appropriate form on our website.

        If applications have closed, you can apply for the Waiting List via the appropriate form on the Transport website.

NO → Do you have a government or council issued disabled **Blue Badge**?

- **YES** → Use your Blue Badge to park on campus, in any marked car parking bay.
- **NO** → Do you have a **disability or mobility issue**, long term or temporary?
  - **YES** → Contact your group's Occupational Health service for help.
  - **NO** → Do you have **carer** responsibilities, e.g. a child or other dependent?
    - **YES** → Apply for a **Carer** permit under Exceptional Circumstances via the correct form.
    - **NO** → Do you work for SEF, Chartwells, the Students' Union, or Co-op Childcare?
      - **YES** → Contact your **Line Manager** who can apply on your behalf.
      - **NO** → Are you a contractor?
        - **YES** → Speak to your Line Manager or contact on-campus regarding contractor parking.
        - **NO** → Other campus groups can apply for a permit by contacting the Transport Office.

          Alternatively, contact your Line Manager for more information.

Quick Links

- Transport Office
- Exceptional Circumstances
- Carer Scheme
- Disabled Parking
- Occupational Health
- Associate Tutors and Zero Hours

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