**Junior Research Associate Scheme (2018) - Student Application Form**

Before completing this form, please ensure you have read and understood the Conditions of Award and Further Information for the Junior Research Associate Scheme 2018 (JRA).

When completed, this form should be sent to Dean Brooks at [undergraduate-research@sussex.ac.uk](file:///\\ad.susx.ac.uk\ITS\Group\res\R&E%20Teams\Doctoral%20School\Doctoral%20School\JRA\JRA%202018\undergraduate-research@sussex.ac.uk) along with the following documents:

1. **CV** - this should focus on your academic experience and be no more than 2 sides of A4
2. **Academic Reference**
3. **Proposed Research Supervisor Statement**.

Both the Academic Reference form and the Proposed Research Supervisor Statement form can be downloaded from the ‘*JRA Application Pack*’ page on SURO’s internal webpages.

If your referee or supervisor does not want to disclose their letters, they can be sent separately to Dean Brooks at [undergraduate-research@sussex.ac.uk](mailto:undergraduate-research@sussex.ac.uk).

The submission deadline is **4:00 pm** on **Monday 16 April 2018**. Incomplete applications will not be accepted. Late applications will not be accepted.

If you need further information, or have any queries, e-mail Dean Brooks on [undergraduate-research@sussex.ac.uk](mailto:undergraduate-research@sussex.ac.uk)

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| 1. **About you** | | | |
| **Are you a First Generation Scholar (please delete as appropriate)** *NOTE: This is not a selection criteria* | | Yes | No |
| **Name:** |  | **Student registration number:** |  |
| **Year of study:** |  | **School of Study:** |  |
| **Department/Subject Area:** |  |  |  |
|  | | | |
| **Email:** |  | **Phone:** |  |
| **Address:** |  | | |

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| 1. **About your research** | | | |
| **Name of your Supervisor:** |  | **Name of your Mentor, if known:**  *Your mentor is usually a PhD student or Post Doc who offers additional support. If not*  *known now, their details can be added later.* |  |
| **Full Title of your research:** |  | | |
| **Research Summary:** *must be short and non-technical; max 1000 characters incl. spaces.* |  | | |
| **Full Research Proposal/Statement:**  *Max. 8000 characters incl.spaces.* |  | | |
| **Ethical approval.**  *Does this research require ethical approval? If you are unsure, please refer to Sussex’s* [*self-assessment checklist*](http://www.sussex.ac.uk/staff/research/governance/checklist)*. If your project does require ethical approval, it will be your responsibility to ensure such approval is attained before the JRA project commences.* |  | | |
| ***Fieldwork***  *Does your research involve fieldwork away from the university campus?*  *Any students wishing to undertake off-campus fieldwork must ensure that they attain ethical approval for the proposed fieldwork and must subsequently complete the necessary risk and insurance applications. If your fieldwork takes you outside of the UK, you will need to apply for insurance cover. For more information on the University’s insurance policy, please read consult the University’s* [*Travel Risk Assessment webpages*](http://www.sussex.ac.uk/hso/specialist/riskass/travelriskassessment)*. (Note: this does not involve trips to museums and archives).* |  | | |

If you have any questions regarding this form, email Dean Brooks on [undergraduate-research@sussex.ac.uk](mailto:undergraduate-research@sussex.ac.uk).