Job 1

The School of Mathematical and Physical Sciences is looking for people to support the development and refinement of their REF Impact Case Studies through the collection of additional evidence and re-drafting of existing text.

The role would suit somebody organised and diligent with an interest in how academic research supports real world impact in industry, policy and wider society.

Example tasks include:
- Reading, watching and listening to source material (e.g. policy documents, meeting transcripts and committee minutes) to identify key recommendations made by University of Sussex academics.
- Matching research outputs and advice given by University of Sussex academics with noteworthy outcomes for industry, policy or wider society.
- Gathering testimonials from individuals and organisations who have benefited from research undertaken in the school.
- Collating evidence from a range of sources and summarising the key messages associated with it.
- Re-drafting existing case studies to take account for any new evidence collected.

The successful candidates will support the academic impact leads and work closely with the innovations partnership fellow.

The work is required until July 2020 on an ad-hoc basis (up to 8-16h per week). It is expected that there will be periods of low activity. You will be paid on an hourly basis at grade 6.1 – 6.5 dependent on experience. (£15.83 - £17.81 per hour plus holiday pay which will accrue at 12.1%)

Person specification:
- Experience of organising large amounts of evidence into clear messages (essential)
- Excellent attention to detail (essential)
- Excellent writing skills including the ability to concisely express an argument (essential)
- Experience in analysing and pulling out key points from written texts (essential)
- Prior experience in engaging with public policy (desirable)
- Fluent or excellent German language skills (desirable)
- Interest or background working in the physical sciences (desirable)

To apply, please send a statement of no more than 500 words about how you address each of the person specifications to Ian Sillett (I.M.Sillett@sussex.ac.uk) as soon as possible but no later than 14 February 2020.

<u>Job 2</u>
The School of Mathematical and Physical Sciences is looking for someone to support the development and refinement of their REF Impact Case Studies through the collection of additional evidence from German language sources.

The required task is to listen, read and watch source material from German parliament committees and meetings to identify the key contributions made by University of Sussex academic staff and any citations or mentions of University of Sussex staff made by others. These should then be compared with German language policy documents and reports to identify which recommendations were taken further and the impact these had.

The work is required to be completed by 31 March and can be carried out on a casual basis (approximately 4h-8h per week).

You will be paid on an hourly basis at grade 6.1 – 6.5 dependent on experience. (£15.83 - £17.81 per hour plus holiday pay which will accrue at 12.1%)

Person specification:
- Fluent or excellent German language skills (essential)
- Excellent attention to detail (essential)
- Excellent writing skills including the ability to concisely express an argument (essential)
- Experience in analysing and pulling out key points from written texts (essential)
- Prior experience in engaging with public policy (desirable)
- Interest or background working in the physical sciences (desirable)

To apply, please send a statement of no more than 500 words about how you address each of the person specifications to Ian Sillett (I.M.Sillett@sussex.ac.uk) as soon as possible but no later than 14. February 2020.