

Advertisement

Post Title: Research Assistant, Women in Refugee Law (WiRL)

School: School of Law, University of Sussex

Hours: part time 1 day/7.5 hours per week for 8 months – February-September 2023

Contract: fixed term 8 months

Salary: £16.55 per hour

Location: remote or University of Sussex (applicants must have the right to work in the UK)

Closing date for applications: 5pm, Tuesday 10 January 2023

Interviews: Wed 18 January (on Zoom or Teams)

Expected start date: Wed 1 February

Applications are invited for a Research Assistant to develop the Women in Refugee Law (WiRL) network.

Moira Dustin and Christel Querton launched [Women in Refugee Law \(WiRL\)](#) in May 2021 to identify and address contemporary obstacles to the protection of women in refugee law, policy and practice through a new collaborative platform for researchers, refugee women and practitioners. WiRL's coordinators are now looking for support to further develop the network. This includes expanding WiRL's membership, fundraising, coordinating social media communications, supporting WiRL's Steering Group, managing members' engagement through Teams, and organising regular and one-off events. WiRL currently operates on an online basis.

Key responsibilities

- Expanding the membership, in particular to members in the Global South and 'stakeholders' in civil society including legal practitioners, policy makers, activists and refugee and asylum-seeking women.
- Fundraising: identifying potential sources of funding and drafting applications with WiRL's convenors.
- Social media engagement on WiRL's Linked-In and Twitter feeds.
- Steering Group support: organising WiRL's biannual Steering Group meetings and supporting Steering Group members' network activities.
- Oversight of WiRL's Teams platform for membership engagement and joint projects.
- Organising regular and one-off on-line events, including WiRL's quarterly 'Kitchen Tables'.

Person specification

- First degree in a relevant subject, such as law, politics, gender or global studies
- Knowledge of and interest in refugee issues and women's protection
- A commitment to refugee women's rights
- Familiarity with using social media and online platforms for research communication
- Ability to work individually on one's own initiative and without close supervision
- Excellent inter-personal, organisational and administrative skills
- Excellent oral and written skills
- Strong IT skills
- Fundraising experience, or an interest in developing this

To apply, please email your CV (two-pages maximum) with a covering letter explaining why you are interested in the job (also two-age maximum) to m.dustin@sussex.ac.uk and Christel.Querton@uwe.ac.uk before 5pm on 10 January 2023.

Please contact Dr Moira Dustin m.dustin@sussex.ac.uk or Dr Christel Querton Christel.Querton@uwe.ac.uk to discuss the role.

The University of Sussex values diversity and welcome applicants from all backgrounds.