

<b>SOPs of Licensed Activities</b>	
<b>Quality Manual</b>	
<b>Version Number V 2.0</b>	<b>Date: 01/05/2018</b>
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- 1) Code of Practice v6
- 2) SOP/HTA/01 - Flow Chart v4
- 3) SOP/HTA/02 – Risk Assessment v4
- 4) SOP/HTA/03 – Consenting Patients v3
- 5) SOP/HTA/04 – Consenting Healthy Patients v3
- 6) SOP/HTA/05 – Transport of Human Tissue v4
- 7) SOP/HTA/06 – Security and Storage v3
- 8) SOP/HTA/07 – Material Transfer v3
- 9) SOP/HTA/07 Appdx. A Material Transfer Agreement standard template for Tissue Transfer involving Human Tissue
- 10) SOP/HTA/07 Appdx. B Instructions for sending Human Tissue to an Institution for Research Purposes
- 11) SOP/HTA/07 Appdx. C Instructions for sending Human Tissue to a Service Provider
- 12) SOP/HTA/07 Appdx. D Instructions for Incoming Human Tissue to Sussex for Research Purposes
- 13) SOP/HTA/07 Appdx. E Declaration of Compliance with the Human Tissue Act 2004 by Provider of Human Tissue Samples for Storage and Use by the University Of Sussex for Non-Commercial Research or Analysis Purposes
- 14) SOP/HTA/08 – Record Keeping v3
- 15) SOP/HTA/09 – Adverse Events v3
- 16) SOP/HTA/09a – Adverse Event Blank Form
- 17) SOP/HTA/10 – Equipment Use and Maintenance v3
- 18) SOP/HTA/11 – Withdrawal of Consent v4
- 19) SOP/HTA/12 – Disposal of Human Tissue v4
- 20) SOP/HTA/13 – Audit v4
- 21) SOP/HTA/14 – Change Control v4
- 22) SOP/HTA/15 – Complaints v3
- 23) SOP/HTA/16 – Stores Document – Receiving and Sending Human Tissue
- 24) SOP/HTA/17- GNOM Biopsies Practical Procedure
- 25) SOP/HTA/18 – Psychology Saliva Sample Collection Procedure (draft)
- 26) RA/HTA/001 - Risk Assessment –Transport of Human Tissue
- 27) RA/HTA/002 – Risk Assessment – Storage of Human Tissue
- 28) RA/HTA/003 – Risk Assessment – Incorrect Procurement of Samples
- 29) RA/HTA/004 – Risk Assessment – Loss of Donor Confidentiality
- 30) RA/HTA/005 – Risk Assessment – Loss of Traceability & Inappropriate Disposal
- 31) RA/HTA/006 – Risk Assessment – Safety of Personnel
- 32) RA/HTA/007 - Risk Assessment – Unauthorised Access to Samples