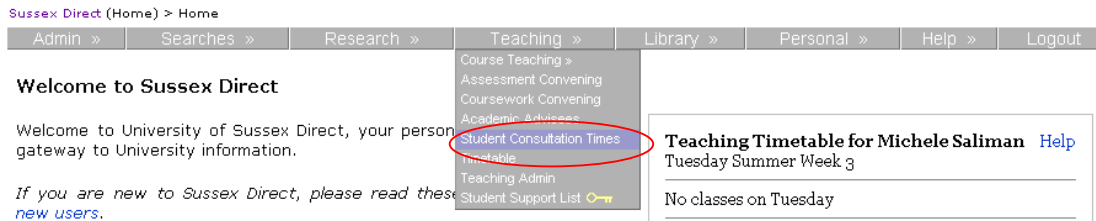


Sussex Direct - Student Consultation Times

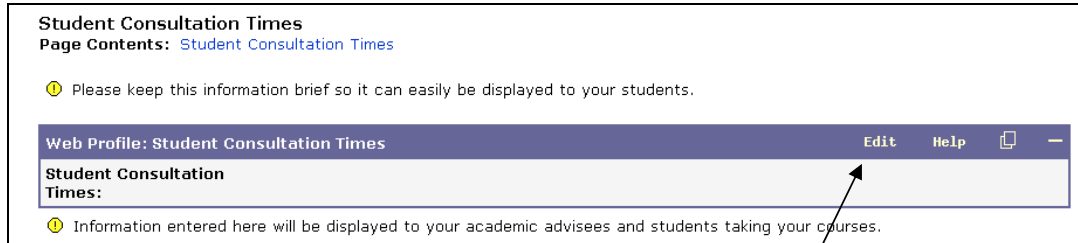
Where to find Student Consultation Times - Tutors

Teaching > Student Consultation Times

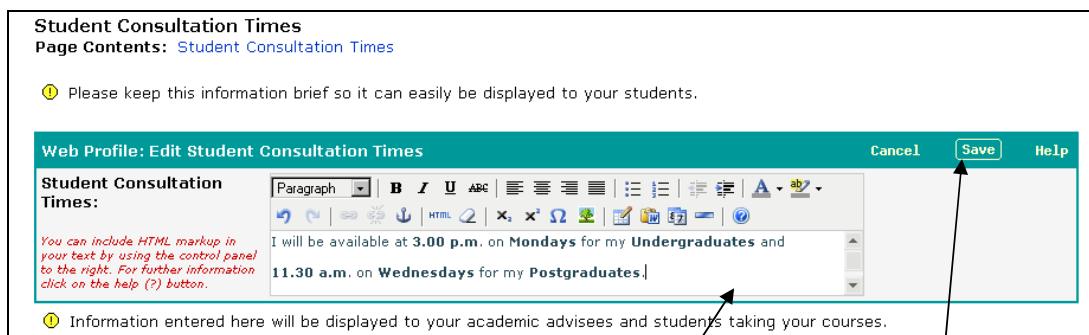


- The Student Consultation Times screen enables academic staff to enter details of when they will be available to see their course tutees and academic advisees.
- This information will then be displayed to students through their Sussex Direct study pages.

Updating Information



Click on **Edit** to add details



Text can be formatted, and tutors are advised to keep the information brief so it can be easily displayed to students

Click **Save** to confirm changes

Tutors will be reminded on their Sussex Direct Home page if they have not completed this information:

My Personal Reminders

[Student Consultation Times](#)

Please go to [Student Consultation Times](#) to enter details of your office hours. This information will be displayed to your course students and academic advisees.

Where to find Student Consultation Times - Students

Study > Course Progress

Study Pages: Programme | Syllabus | Course Resources | **Course Progress** | Course Results | Year Summaries
[Study Timetable](#)

Page Contents: [Courses](#) [Go to Study Timetable page](#)

External Links: [Learning Support](#) | [Personal Support](#) | [Information on Plagiarism](#) | [Term Dates](#)

Hint: use the Term and Year menus at the top of each table to specify a term and/or year other than the current term.

Course Progress for John Smith (20700000)						
Term:	Summer	Year:	06/07			
Course	Code	Group	Tutor(s)	Submitted	Attended	Tutorial Report
America in the Twentieth Century II	T7040	Lecture 1	Douglas Haynes		1/1	
Britain in the 20th Century	V1254	Lecture 1	Lucy Robinson		0/0	
		Seminar 1	Lucy Robinson		1/1	
The Sixties	V1266	Lecture 1	Lucy Robinson Christopher Warne		1/1	
		Seminar 1	Michele Saliman		2/2	

ⓘ If you are concerned about your progress, please arrange to see your Personal Tutor or Student Advisor.

Click on a tutor name

Staff Details: Michele Saliman

Name: Ms Michele Saliman
Email: M.O.Saliman@sussex.ac.uk
Department: ITS Business Information Services
Position: Business Service Delivery Manager
Location: Engineering 1 E1-1-01 Bis
Extension: 3745
Username: acf80

Student Consultation Times: I will be available at **3.00 p.m. on Mondays** for my **Undergraduates** and **11.30 a.m. on Wednesdays** for my **Postgraduates**.

Where to find Student Consultation Times – Academic Advisees

Study > Programme


Study Pages: [Programme](#) [Syllabus](#) [Course Resources](#) [Course Progress](#) [Course Results](#) [Year Summaries](#)
[Study Timetable](#)

Page Contents: [Study Programme](#)

External Links: [Learning Support](#) | [Personal Support](#) | [Information on Plagiarism](#) | [Term Dates](#) | [Your Student Representatives](#) | [Undergraduate Office](#) | [Career Development & Employment Centre](#)

Your Study Programme: John Smith Help 

Degree:	BA History with Spanish	Academic Advisor:  Ms Michele Saliman Available: I will be available at 3.00 p.m. on Mondays for my Undergraduates and 11.30 a.m. on Wednesdays for my Postgraduates .
Department:	History	
School:	School of Humanities	
Study Level:	UG	
Start Date:	02/10/06	
End Date:	26/06/09	
Study Year:	2 of 4	
Status:	Registered	
Registration Number:	20700000	
Candidate Number:	Click to view	
Student Representatives:	Click to view	

 If any of the information shown above is incorrect, please inform the [Undergraduate Office](#).