

TIMETABLE FOR TEACHING, RESEARCH AND TEACHING FELLOW PROMOTIONS 2016/17

The timeline below shows the key dates for promotions to:

- Lecturer B and Senior Lecturer
- Research Fellow B and Senior Research Fellow
- Teaching Fellow Grade 8 and Senior Teaching Fellow.

For promotion to Reader or Professor, please see the Timetable for Professors and Readers 2016-17.

Initiator	Action	Date
HR	Issue memo to Heads of Schools with details of process/deadlines	Thursday, 1 December 2016
Applicants	Deadline for submissions to reach Heads of Schools	Friday, 13 January 2017
HOSs	Deadline for submissions to reach HR from Heads of Schools	Monday, 13 February 2017
HOSs, HR	Meetings of Promotion Boards	4, 12, & 19 April 2017
HR	Academic Promotions, Advancements and Titles Committee meets and notes decisions	Wednesday, 10 May 2017
HoSs, HR	Report outcomes to applicants	By Friday, 26 May 2017
HoSs	To provide feedback by the end of term	By Friday, 2 June 2017
HR	Promotions and titles reported to Senate and Council	Wednesday, 7 June 2017
HR	Titles and promotions implemented	1 October 2017

**Human Resources
November 2016**