

GUIDANCE DOCUMENT

Assessing restrictions on working hours for Tier 4 visa holders during
University of Sussex (UoS) Term / University of Sussex (UoS) Vacation periods

IMPORTANT

Before any work over 20 hours is issued, please contact
HR Compliance at hrcompliance@sussex.ac.uk

UNDERGRADUATE

UoS TERM TIME

**maximum of 20 hours per week
(Monday - Sunday)**

for UoS term time dates, refer to
<http://www.sussex.ac.uk/about/term-dates>

TEMPORARY WITHDRAWAL

none

students are not allowed to work at all

PERMANENT WITHDRAWAL

none

students are not allowed to work at all

UoS VACATION PERIODS

unlimited

there is no restriction on the number of hours
students can work during the UoS vacation
period

for UoS vacation periods, refer to
<http://www.sussex.ac.uk/aboutus/keydates>

EXCEPTIONS DURING UoS VACATION PERIODS

- if students are taking exams / resits
- if students are writing a dissertation
- if students are submitting a project

**maximum of 20 hours per week
(Monday - Sunday)**

ONCE UNDERGRADUATE COURSE IS COMPLETE

PASSED UNCONDITIONALLY

unlimited

there is no restriction on the number of hours
students can work

students can work until their visa expires or
they leave the UK

STILL ENGAGED IN STUDY

- if students are taking resits
- if students are re-writing a dissertation
- if students are re-submitting a project

**maximum of 20 hours per week
(Monday - Sunday)**