# **GUIDANCE DOCUMENT**

Assessing restrictions on working hours for Tier 4 visa holders during University of Sussex (UoS) Term / University of Sussex (UoS) Vacation periods

# **IMPORTANT**

Before any work over 20 hours is issued, please contact HR Compliance at hrcompliance@sussex.ac.uk

# POSTGRADUATE (RESEARCH)

i.e. PhD, DPhil



### **UoS TERM TIME**

until thesis is accepted

maximum of 20 hours per week (Monday - Sunday)

for UoS term time dates, refer to http://www.sussex.ac.uk/about/term-dates



# **EXCEPTIONS DURING UOS TERM TIME**

if students are on postgraduate (research) annual leave

#### unlimited

there is no restriction on the number of hours students can work during this period for the UoS policy on annual leave for postgraduate (research) students, refer to http://www.sussex.ac.uk/rsao/regulations

# **TEMPORARY WITHDRAWAL**

#### none

students are not allowed to work at all

# PERMANENT WITHDRAWAL

#### none

students are not allowed to work at all

#### **EXCEPTIONS DURING UOS VACATION PERIODS**

if students are on postgraduate (research) annual leave

### unlimited

there is no restriction on the number of hours students can work during this period for the UoS policy on annual leave for postgraduate (research) students, refer to http://www.sussex.ac.uk/rsao/regulations

## **PASSED UNCONDITIONALLY**

#### unlimited

there is no restriction on the number of hours
students can work
students can work until their visa expires or they
leave the UK

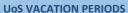
## **CORRECTIONS NEEDED**

maximum of 20 hours per week (Monday - Sunday)

# THESIS TO BE RESUBMITTED

maximum of 20 hours per week (Monday - Sunday)

once the thesis has been resubmitted and the Research Student Administration Office has confirmed there are no further academic commitments, students can work unlimited hours until their visa expires or they leave the UK



until thesis is accepted

maximum of 20 hours per week (Monday - Sunday)

for UoS vacation periods, refer to http://www.sussex.ac.uk/rsao/regulations



ONCE THE VIVA TAKES PLACE



